



GOVERNMENT DEGREE COLLEGE, NANDIKOTKUR

INSTITUTIONAL PLAN FOR ACADEMIC YEAR 2022-23

(SEPTEMBER 2022 TO JULY 2023)



S. NO	MONTH	WEEK	ACTIVITY PROPOSED	ASSIGNED FACULTY/DEPARTMENT
1.	September 2022	I	Staff Meeting	Principal & All the Staff
			Evaluation of Community Service Projects	All the Departments
		II	Women Empowerment Cell Meeting	Women Empowerment Cell
		III	Faculty Form	Sri. M. Govinda Rajulu Lecturer in Chemistry
			Practical Examinations for II & IV Semesters	Exam Branch
		IV	Clean & Green Programme	NSS & All the Departments
			Semester End Examinations for II & IV Semesters	Exam Branch
2.	October 2022	I	Staff Meeting	Principal & All the Staff
		II	Observation of International Girl Child Day	Women Empowerment Cell
		III	Faculty Forum	Sri. M. Govinda Rajulu Lecturer in Chemistry
		IV	Clean & Green Programme	NSS & All the Departments
3.	November 2022	I	Staff Meeting	Principal & All the Staff
			Admission Campaign	All the Staff
		II	Commencement of Classes for I, III & V Semesters	
			National Education Day	Department of Political Science
		III	Faculty Forum	Sri. M. Govinda Rajulu Lecturer in Chemistry
		IV	Student Induction Programme	Principal, Staff & I Year Students
			Clean & Green Programme	NSS & All the Departments
4.	December 2022	I	Staff Meeting	Principal & IQAC Coordinator
			Rally on the occasion of AIDS Day	NSS & All the Departments
		II	National Webinar	Department of Physics
			Voter Enrolment by the Final Year Students	Department of Political Science
			Women Empowerment Cell Meeting	Women Empowerment Cell
			Rally on Energy Consumption	Department of Physics

5.	January 2023	III	Faculty Forum	Sri. M. Govinda Rajulu Lecturer in Chemistry
			Guest Lecture on HVPE	Department of Telugu
			Rally on the Occasion of National Consumers Day	Department of Commerce
			Plantation Programme	NSS & All the Departments
		IV	National Level Webinar	Department of Mathematics
			Observation of National Consumers Day	Department of Commerce
6.	February 2023	I	Staff Meeting	Principal & All the Staff
			Drug Abuse Programme	Department of Chemistry
			Commencement of I, III & V Semesters I - Internal Assessment Examinations	Exam Branch
			II	Celebration of Savithri Bai Puley Birth Anniversary
		III	Field Trip	All the Departments
			Faculty Forum	Sri. M. Govinda Rajulu Lecturer in Chemistry
		IV	National Voters Day	Department of Political Science
			Observation of National Girl Child Day	Women Empowerment Cell
		I	Clean & Green Programme	NSS & All the Departments
			Commencement of Certificate Course	Department of Commerce
			Staff Meeting	Principal & All the Staff
			Commencement of II – Internal Assessment Examinations for III & V Semesters	Exam Branch
		II	IQAC Review Meeting	Principal & IQAC Coordinator
			Commencement of II – Internal Assessment Examinations foe I – Semester	Exam Branch
		III	Parents Meet	All the Departments
			Faculty Forum	Sri. M. Govinda Rajulu Lecturer in Chemistry
			International Mother Language Day	Departments of English, Telugu & Hindi
		IV	Clean & Green	NSS & All the Departments
			Student Exchange Programme	Staff and Students
			Commencement of Theory Examinations for III & V Semesters	Exam Branch

7.	March 2023	I	Staff Meeting	Principal & All the Staff
			Observation of National Science Day	All Science Departments
			Commencement of I Semester Theory Examinations	Exam Branch
		II	National Webinar	Department of Commerce
			National Level e Quiz programme on the occasion of Pie Day	Department of Mathematics
			Observation of International Womens Day	Women Empowerment Cell
		III	Admission Campaign	All the Staff
			Faculty Forum	Sri. M. Govinda Rajulu Lecturer in Chemistry
		IV	Clean & Green Programme	NSS & All the Departments
			IQAC Review Meeting	Principal & IQAC Coordinator
8.	April 2023	I	Staff Meeting	Principal & IQAC Coordinator
		II	Commencement of Class work for II, IV & VI Semesters	
			IQAC Review Meeting	Principal & IQAC Coordinator
		III	National Level e quiz on the occasion of Earth Day	All Science Departments
			World Heritage Day	Department of History
			Faculty Forum	Sri. M. Govinda Rajulu Lecturer iLeveln Chemistry
		IV	Admission Campaign at Junior Colleges	All the staff
			Guest Lecture/Extension Activity	Department of Telugu
			Clean and Green Programme	NSS & All the Departments
9.	May 2023	I	Staff Meeting	Principal & All the Staff
			IQAC Review Meeting	Principal & IQAC Coordinator
		II	Commencement of I Internal Assessment Examinations for II, IV & VI Semesters	Exam Branch
		III	Faculty Forum	Sri. M. Govinda Rajulu Lecturer in Chemistry
			Admission Campaign at Junior Colleges	All the staff
		IV	Clean & Green Programme	NSS & All the Departments
10.	June 2023	I	Staff Meeting	Principal & All the Staff
			National Webinar	Department of Zoology
			National Level e quiz	Department of Chemistry

		II	Commencement of II – Internal Assessment Examinations for II, IV & VI Semesters	Exam Branch
			Observation of World Blood Donor Day	NSS & All the Departments
		III	Observation of International Yoga Day	Department of Physical Education
		IV	Admission Campaign at Junior Colleges	All the staff
11.	July 2023	I	Staff Meeting	Principal & All the Staff
			Commencement of Practical Examinations for II, IV & VI Semesters	
			Workshop on Communication Skills	Department of English
		II	Admission Campaign at Junior Colleges	All the Staff
			Observation of World Population Day	All the Departments
		III	Faculty Forum	Sri. M. Govinda Rajulu Lecturer in Chemistry
			Commencement of Theory Examinations for II, IV & VI Semesters	Exam Branch
		IV	Clean & Green Programme	NSS & All the Departments
			Admission Campaign at Junior Colleges	All the Staff
			Preparation of AQAR 2022-23	Principal, IQAC Coordinator & All the Staff
			Preparation of Action Plan for the Academic Year 2023-24	Principal, IQAC Coordinator

GOVERNMENT DEGREE COLLEGE, NANDIKOTKUR



Late Sri Juvvaji Sunkanna Goud Garu , Land donor

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IQAC

ANNUAL ACTION PLAN & ACTION TAKEN REPORT

ACADEMIC YEAR 2022-23 (SEPTEMBER 2022 - JULY 2023)

Sno	Quality Criterion	Activity Proposed	Action Taken
1	CURRICULAR ASPECTS	To conduct Staff meetings	Staff meeting No.52 conducted on 21.09.2022 and discussed about LMS content generation
			Staff meeting No.53 conducted on 29.09.2022 and discussed about the preparation of academic records for the academic year 2022-23
			Staff meeting No.57 conducted on 30.12.2022 and discussed about Tally certificate course
			Staff meeting No. 61 conducted on 23.03.2023 and discussed about submission of soft copies of syllabus.
			Staff meeting No. 62 conducted on 26.05.2023 and discussed about the selection of Major and Minor subjects for the next academic year 2023-24
			Staff meeting No. 63 conducted on 29.05.2023 and revised the Major and Minor subjects for the next academic year 2023-24
			Staff meeting No. 64 conducted on 02.06.2023 and discussed about completion of II,IV,VI semester syllabus and single major subjects .
			Staff meeting No. 65 conducted on 19.06.2023 and discussed about allotted single major subjects from CCE,Coverage of syllabus.
		To Conduct IQAC Meetings	The IQAC meeting No.49 conducted on 23.03.2023 and discussed about the preparation of question bank and syllabus for even semesters
			The IQAC meeting No.50 conducted on 02.04.2023 and compiled the titles of papers in each subject.
		To conduct CSP Viva Voce	Dr. T Shali Saheb, CSP Coordinator conducted Viva Voce on 02.09.2022 for all II year students as part of CSP assessment along with other faculty .
		To conduct Internship assessment	Short term Internship assessment was carried out 23.11.2022 for IV semester students of all groups
		To conduct admission campaigns	The department of Hindi conducted admission campaign for III phase on 05.11.2022
			Depts. of Hindi & Mathematics conducted Admission Campaign on 16.03.2023 to promote admissions for the academic year 2023-24
		To Conduct Induction Programme	IQAC organized Induction programme for I year students on 28.11.2022
			Staff meeting No .52 conducted on 21.09.2022 and discussed about deviated TLP classes, II& IV semester end examinations, LMS&FRS coordinators,CSP projects and internships

2	TEACHING- LEARNING AND EVALUATION	To conduct Staff meetings	Staff meeting No. 53 conducted on 29.09.2022 and discussed about E-content generation, preparation of question bank, Internship status,
			Staff meeting No. 55 conducted on 22.11.2022 and discussed about TLP & Internship.
			Staff meeting No. 56 conducted on 30.11.2022 and discussed about Internal Examinations.
			Staff meeting No. 56 conducted on 09.02.2023 and resolved to start a Certificate Course on Tally Prime, III & V semester Examinations, LSC & SDC books, LMS
			Staff meeting No. 59 conducted on 20.02.2023 and discussed about LMS status, MOOC's status,
			Staff meeting No. 60 conducted on 23.02.2023 and discussed about updation of Mentee forms .
			Staff meeting No. 61 conducted on 23.03.2023 and discussed about Preparation of Question Bank, LSC & SDC books payment, LMS e-content generation, CIA
			Staff meeting No. 64 conducted on 02.06.2022 and discussed about preparation of question bank, Preparation of CIA
			Staff meeting No. 66 conducted on 12.07.2023 and discussed about the submission of Internal marks, submission of academic records and Preparation of CIA.
		To Conduct IQAC Meetings	The IQAC meeting No.45 Conducted on 15.09.2022 reconstituted CSP Committee
			The IQAC meeting No. 46 conducted on 01.10.2022 to know the current status of Internships and csp, status of e-content generation, preparation of PPT's , to Introduce Tally Prime certificate course
			The IQAC meeting No.47 conducted on 30.11.2022 and discussed about the Institutional plan for the academic year 2022-23, Internal examinations, Organization of webinar by Computer science and computer applications
			The IQAC meeting No.48 conducted on 23.02.2023 and discussed about the mentor-mentee meetings, microsoft upskilling exams, preparation of soft copy of question banks,
			The IQAC meeting No.49 conducted on 23.03.2023 and resolved to conduct a webinar on IPR and to start Tally Prime certificate course.
		To conduct Faculty Forum	Faculty forum is conducted on 07.09.2022 . Dr. R Raghupati Reddy , Lecturer in Political science delivered a lecture on "Election procedure of president of India"
			Faculty forum conducted on 22.10.2022 . Smt. E Lakshmi Devi, Lecturer in Economics, delivered a Lecture on "circular flow of Income"
			Faculty forum conducted on 26.11.2022 . Sri K Khaja Hussain delivered a Lecture on " Suradas-Vinay-Balaleela-Varnan"
			Faculty forum conducted on 28.01.2023 . Sri C Bhaskar , Lecturer in English delivered a lecture on "Common Errors in tenses"

			Faculty forum conducted on 10.02.2023 .Smt.T.Jhansi Rani, lecturer in Computer science delivered a lecture on "Awareness on MOOCS"
		To Conduct Academic Cell meetings	Dr. R Raghupati reddy, Convener of Academic cell conducted a meeting on 10.10.2022 and discussed about academic matters Academic cell meeting was conducted on 10.01.2023 and discussed about syllabus coverage Academic cell meeting was conducted on 29.03.2023 and discussed about CIA
		To Visit small scale Industries for long term Internships	Sri P Amarnath Reddy ,Internship coordinator and other faculty visited P Mart & Royal Electrical vehicle on 29.10.2022
		Allotment of Semester Internship for III year	Three companies namely Royal Ew, P Mart and Swarna Medicals were allotted for V semester studentson 18.11.2022 for long term Internship
		To conduct National Webinars	A National Webinar was conducted on 02.12.2022 on "Evolution of computers". In view of world computer literacy day.
			A National webinar on the topic " Energy consesrvation " conducted on 09.12.2022 in view of Energy conservation Day
			A Nataional webinar conducted on 22.12.2022 on " Srinivasa Ramunujan& his contribution in Mathematics".
			Dept. of commerce conducted a National level webinar on " Innovation and research of New Education Policy" on 10.03.2023
			Dpet. of Zoology conducted a National webinar on the topic "prevention of Plastic pollution" on 05.06.2023
			A guest lecture was conducted on 21.12.2022 on the topic "Human values and Professional ethics". Resource person was Brahma Kumari Padmavathi,
		Certificate course	Tally prime certificate course inaugurated on 07.02.2023
		To conduct Workshop	A workshop conducted on 04.07.2023 on the topic " Communication Skills In English"
3	RESEARCH, INNOVATIONS AND EXTENSION	To conduct Staff meetings	Staff meeting No. 55 conducted on 22.11.2022 and discussed about Induction Training Programme.
			Staff meeting No. 58 conducted on 09.02.2023 and discussed about Open Day.
			Staff meeting No. 65conducted on 19.06.2023 and resolved to conduct workshop on speaking skills.
		To Conduct IQAC Meetings	The IQAC meeting No. 46 conducted on 01.10.2022 and discussed about publication of research papers.
			The IQAC meeting No.47 conducted on30.11.2022 and resolved to conduct student Exchange programmes
			The IQAC meeting No.49 conducted on23.03.2023 ,discussed and resolved to conduct a webinar on OER,SWAYAM and MOOC's
		To condduct AIDS Awareness rally	AIDS day rally was conducted on 01.12.2022 by NSS unit of the college.
			Staff meeting No52 conducted on 21.09.2022 ,and resolved to develop the skill hub center.

4	INFRASTRUCTURE AND LEARNING RESOURCES	To conduct Staff meetings	Staff meeting No.53 conducted on 29.09.2022 and resolved to clear bushes in the college campus under clean and green.
			Staff meeting No. 56 conducted on 09.02.2023 and resolved to Install CC Cameras.
			Staff meeting No. 60 conducted on 23.02.2023 and resolved to conduct an awareness meeting for the students on college website.
			Staff meeting No. 61 conducted on 23.03.2023 and resolved to modify old Almirahs and purchase of steel almirah for JKC.
		To Conduct IQAC Meetings	The IQAC meeting No. 50 conducted on 03.04.2023 and discussed about Library automations
		To construct a Bore-well	A bore well of 600 feet was drilled in college campus on 17.11.2022 .
		To renovate the flooring	Floors of arts and commerce blocks renovation work started on 18.11.2022
		To conduct Staff meetings	Staff meeting No. 55 conducted on 22.11.2022 and discussed about Freshers Day.
			Staff meeting No. 61 conducted on 23.03.2023 and resolved to conduct Alumni meeting.
			Staff meeting No. 64 conducted on 02.06.2023 and resolved to issue ID cards for I year students and conduct alumni meet.
		To Conduct IQAC Meetings	The IQAC meeting No. 45 conducted on 15.09.2022 and to reconstituted the Grievance and redressal cell
			The IQAC meeting No.47 conducted on 30.11.2022 and discussed about celebration of National Mathematics day.
			The IQAC meeting No.48 conducted on 23.02.2023 ,discussed and resolved to conduct National consumers Day, National Voters Day, observe Savithri Bai Pule Jayanth and field trips
			The IQAC meeting No.49 conducted on 23.03.2023 ,discussed and resolved to conduct National science day,International World wild life day,parents meeting ,Alumni meeting and International women's day,
		To Conduct Women Empowerment cell(WEC) Meetings	WEC meeting conducted on 14.09.2022 discussed on Girls trafficking, Drop outs, Hygiene, usage of Napkin pads & Disha APP.
			WEC observed International Girl Child Day 11.10.2022 .Topics are women rights, safety and security measures available for women in our state
			WEC conducted a meeting on 15.11.2022 and resolved to create awareness among girl students about Women's rights, Education, Health ,Hygiene and nutrition.
			WEC conducted a three week long gender campaign on child marriages from 07.12.2022 to sensitize girls.
			WEC conducted an awareness programme on the topic "POCSO Act "on 14.12.2022
			WEC conducted an awareness programme on 19.12.2022 on the topic "Gender Based Violence" as per CCE guidelines

5

**STUDENT
SUPPORT
&PROGRESSION**

	WEC conducted Rangoli Competition on 20.12.2022 as part of a three week long gender campaign
	WEC celebrated "Savithri Bai phule" birthday on 03.01.2023
	WEC meeting conducted on 13.07.2023 and discussed on the topic " English as a Medium of Instruction"
To Conduct Orientation programme	An orientation Programme and pre-asseesment exam conducted on 22.09.2022 and selected the students for Skill Hub center for the course'Computer Hardware &Networking Associate"
To Conduct NSS unity Day	The NSS unit celebrated National unity day on 31.10.2022 and paid tributes to the great leaders
To Observe theNational Energy conservation Day	e-Essay writing competition was conducted on 30.11.2022 in view of National enegy conservation day by Smt. C sumalatha, Lecturer in Physics
To Conduct AIDS awareness Rally	AIDS day rally was conducted on 01.12.2022 by NSS unit of the college.
To observe National/international days of importance	A rally was conducted on 16.12.2022in view of" National Energy conservation Day"
	A rally was conducted on 21.12.2022 in view of National consumer day week celebration .
	National Consumers Day was celebrated on 23.12.2022.
	WEC& NSS unit jointly conducted a programme on National Girl Child Day on 24.01.2023 .
	National voters day was observed on 25.01.2023 by dept. of Polititcal Science.
	National Science Day was celebrated on 01.03.2023and paid tribute to Sir CV Raman Garu.
	The department of Zoology celebrated " World wild Life Day" on 04.03.2023
	WEC observed "International Women's Day" on 07.03.2023
	Blood Donors Day was observed byNSS unit on 14.06.2023.
	"World Yoga Day" was observed on 21.06.2023by NSS unit.
To conduct e-Quiz	National level e-Quiz was conducted on 14.03.2023 in view of National Pie Day" by the department of Mathematics.
	National level e-Quiz was conducted on 18.03.2023 in view of "World Earth Day 2023"
	National level e- Quiz was conducted in view of "National Environment Day" on 06.06.2023
Endowment Prize	Sri P Thirupatthaiah, Retd. Lecturer in commerce, donated Rs.10,000/ on 21.11.2022 for meritorious student in Auditing paper.
To celebrate Freshers day	Feshers Day conducted on 30.11.2022 for I year students
To Conduct Voter Enrollment	Dept. of Polititcal science started electoral voter registration on 08.12.2022
Partiicipation in	15 Students participated in Microsoft Upskilling Examination on 27.12.2022

		Microsoft Upskilling Examination	Students participated in Microsoft Upskilling Examination on 30.12.2022
		Conduct of Drug abuse programme/poster release	Awareness programme on "Drug Abuse and Effect on Youth" Conducted on 03.01.2023 A poster was released on 07.02.2023 on Drug Abuse.
		To organize Field Trip	A field trip was organized by dept. of telugu on 21.01.2023
		Participation in Rally	Open day rally was conducted on 13.02.2023 .All the faculty and students participated in the rally.
		To conduct Parents meeting	College organized parents meeting on 16.02.2023
		To conduct Student Exchange programme	All science departments together organized Student Exchange programme on 28.02.2023 in view of National science Day
		To conduct Talent Hunt	A Talent hunt programme was conducted on 12.05.2023 .
		To conduct Staff meetings	Staff meeting No.52 conducted on 21.09.2022 and discussed about Academic & Administrative audit, NAAC preparation for III cycle, Fee Collection, Expenditure for Har Ghar Thiranga Programme, Web options for admissions for the academic Year 2022-23, Payment of honorarium to waterman.
			Staff meeting No. 53 conducted on 29.09.2022 and discussed to prepare Action taken report for the academic year 2021-22, Fee collection, Reconstitution of college committees for the academic year 2022-23, LSC&SDC staff details, purchase of new catridge, purchase of 512GB SSD Hard disc and FRS status.
			Staff meeting No. 55 conducted on 22.11.2022 and discussed about Admission Details ,Skill Hub Center, FRS, Utilization of services of Physical director ,Progress of RUSA work & fee collection
			Staff meeting No. 56 conducted on 30.11.2022 and discussed about payment of fees.
			Staff meeting No. 56 conducted on 09.02.2023 and discussed about APFRS, Payment of University Fees, Opening of Bank Current account, January to September 2022 audit payment, Payment of republic day expenditure, Payment of TA expenses of NIEPA training ,Utilization of services of Night watchman, Appointment of Scavanger for Men's washrooms, DFC , AQAR 2021-22 & ASAR 2021-22
			Staff meeting No. 59 conducted on 20.02.2023 to know the ASAR Status, AQAR 2021-22 submission, Submission of Draft copy of SSR, IIQA, & SSR-III cycle, Payment of BSNL net connection bill & current bill.
			Staff meeting No. 60 conducted on 23.02.2023 and discussed about Examination fee, AQAR uploading in college website, Constitution of ECA&tution fee committee,

6	GOVERNANCE, LEADERSHIP AND MANAGEMENT		Staff meeting No. 61 conducted on 23.03.2023 and discussed about Payment of Fees for all semesters, Reconstitution of committees, Admission Campaign, College Handbook, preparation of NAAC III Cycle records, Revised SSR & SOP's.
			Staff meeting No. 64 conducted on 02.06.2023 and discussed about the Preparation and submission of SSR draft copy to CCE, A.P.
			Staff meeting No. 65 conducted on 19.06.2023 and discussed about pending fee collection, admission campaign, Special fee accumulation permission, Status of draft copy of SSR.
			Staff meeting No. 66 conducted on 12.07.2023 and resolved to conduct Mega Job Mela.
		To Conduct IQAC Meetings	The IQAC meeting No.44 conducted 06.09.2022 and resolved to reconstitute IQAC committee.
			The IQAC meeting No. 45 conducted on 15.09.2022 and reconstitute Industry connect Internship Committee, Inclusive center, to reconstitute NAAC criteria committee, TLP Coordinator, FRS and LMS coordinators, and NAAC III cycle preparation
			The IQAC meeting No.47 conducted on 30.11.2022 and discussed about the preparation of AQAR 2021-22
			The IQAC meeting No.48 conducted on 23.02.2023 and resolved to conduct Faculty forum
			The IQAC meeting No.49 conducted on 23.03.2023 to know the current status of draft copy of SSR-III cycle, usage of APPs, Revised SSR and SOP's
			The IQAC meeting No.50 conducted on 03.04.2023 and discussed about the submission of AQAR 2021-22, Preparation of SSR-III cycle, Guidelines for SSR
			The IQAC meeting No.51 conducted on 10.04.2023 to create awareness on New SSR manual, preparation of SWOC analysis by each department criterion wise
		Open Day programme	Open Day programme was conducted on 17.02.2023
		To conduct CPDC meetings	CPDC meeting no. 07 Conducted on 03.12.2022 and reconstituted the CPDC Committee for the year 2022-23
			CPDC meeting No. 08 conducted on 11.01.2023 and discussed about account details in Union Bank of India, Utilisation of services of scavenger, Utilisation of services of watchman, Fee collection, Credit of e-waste amount, Leadership training for principals at NIEPA, Delhi, and to renew & fix the rent for Prema Chai canteen.
			CPDC meeting no. 09 Conducted on 25.02.2023 and reconstituted the CPDC Committee, and resolved to ratify the travel expenses, to revise the canteen rent amount, Honorarium to watchman, Payment of torchlight, Payment of expenses

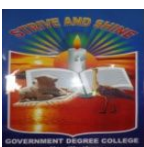
			CPDC meeting no. 07 Conducted on 22.06.2023 and discussed about non -payment of canteen rent,sanction of NAAC fee payment from accumulation fund,Introduce Single Major subjects for the year2022-23, Utilisation of services of Librarian as Guest faculty, Ratification of utilising the services of physical Director as a guest, Conduct of Alumnae meet
		To conduct admission campaigns	The departments of Hindi conducted admission campaign for III phase on 05.11.2022
			Dept. of Hindi & Mathematics conducted Admission Campaign on 16.03.2023 to promote admissions for theacademic year 2023-24
			Admission campaign was conducted between 10.05.2023 to 12.05.2023 to promote admissions for the year 2023-24.
			Admission campaign conducted on 03.06.2023
			Admission campaign conducted on 12.06.2023
			Admission campaign conducted on 20.06.2023
			Admission campaign conducted on 26.06.2023
			Admission campaign conducted on 01.07.2023
7	INSTITUTIONAL VALUES AND BEST PRACTICES	To conduct Staff meetings	Staff meeting No. 60 conducted on 23.02.2023 and discussed about celebration of International Women's Day
			Staff meeting No. 65conducted on 19.06.2023 and resolved to communicate in English by faculty and students inside and outside the campus.
		To Conduct IQAC Meetings	The IQAC meeting No. 46 conducted on 01.10.2022 to know the current status of vermicompost.
			The IQAC meeting No.48 conducted on23.02.2023 and resolved to start Earn while learn programme
		To conduct Clean &Green Programme	Clean & Green Programme conducted on 15.10.2022 to remove the bushes around the compound wall.
		Free coaching for competative exams	JKC in collaboration with Dept. of political science & history started free coaching for competative exams on 01.12.2022
		To Conduct BCDE Programme	Plantation programme was conducted on 16.12.2022 as part of Bboard for Community Development through Education (BCDE)
		To conduct Awaareness programme on Naturopathy	An" Awarenesss programme on Naturopathy" was conducted on 09.03.2023
		To observee International Drug Abuse	On 26.06.2023 International Drug Abuse and Illicit trafficking was observed by NSS unit
		Clean and Green by NSS unit	Clean and Green programme was conducted on 06.06.2023 by NSS unit.
			NSS unit and Dept. of commerce together conducted clean &Green programme on 12.07.2023

GOVERNEMENT DEGREE COLLEGE, NANDIKOTKUR
INSTITUTIONAL PLAN FOR ACADEMIC YEAR 2021-22
JANUARY 2022 -AUGUST 2022

SNO	MONTH	WEEK	ACTIVITY PROPOSED	ASSIGNED FACULTY/DEPARTMENT
1	Jan-22	1	I Internal Assesment Examinations for I Semester	Exam Branch
			Staff Meeting	Principal & IQAC Coordinator
			Commencement of Practical Examinations for V Semester	Exam Branch
			Swast Balak Balika Programme	NSS Unit
			Vaccination Drive	NSS Unit
			I Internal Assesment Examinations for III Semester	Exam Branch
2		2	Pongal Holidays	
3		3	Commencement of Theory Examinations of V Semester	Exam Branch
			Faculty Forum	M.Govinda Rajulu,Lecturer in Chemistry
4		4	National Voters Day	NSS Unit
	Clean & Green Programme		NSS & All Departments	
	Induction Programme And Freshers Day		IQAC Coordinator	
	Commencement of Classes for VI semester			
Feb-22	1	II Internal Assesment Examinations for I Semester	Exam Branch	
		Staff Meeting	Principal & IQAC Coordinator	
		II Internal Assesment Examinations for III Semester	Exam Branch	
	2	2	Preparation of AQARs from Academic Years 2015-16 to 2020-21	IQAC & NAAC Coordinator
	3	3	Commencement of Practical Examinations for III Semester	Exam Branch
			Faculty Forum	M.Govinda Rajulu,Lecturer in Chemistry
			International Mother Language Day	Depatment of English, Telugu & Hindi
	4	4	Commencement of Theory Examinations of III Semester	Exam Branch
			Clean & Green Programme	NSS & All Departments
	1	Mar-22	1	Staff Meeting
2	2		I Internal Assesment Examinations for VI Semester	Exam Branch
			Commencement of Practical Examinations of I Semester	Exam Branch
			National Pi Day	Department of Mathematics
			International Women's Day	Women Empowerment Cell
			Commencement of Theory Examinations of I Semester	Exam Branch

3		3	International Consumer Right's Day	Department of Commerce
			Faculty Forum	M.Govinda Rajulu,Lecturer in Chemistry
4		4	Clean & Green Programme	NSS & All Departments
			IQAC Review Meeting	Principal & IQAC Coordinator
1	Apr-22	1	Commencement of classes for II Semester	
			Staff Meeting	Principal & IQAC Coordinator
			II Internal Assesment Examinations for VI Semester	Exam Branch
2		2	Preparation of AQARs from Academic Years 2015-16 to 2020-21	IQAC & NAAC Coordinator
3		3	Awareness Programme on DISHA App	IQAC & NAAC Coordinator
			World Heritage Day	Department of History
			Faculty Forum	M.Govinda Rajulu,Lecturer in Chemistry
4		4	Admission Campaign at Junior Colleges	All Staff
			Clean & Green Programme	NSS & All Departments
			Guest Lecture/Extension Activity	Department of Telugu
1	May-22	1	Staff Meeting	Principal & IQAC Coordinator
			Preparation of AQARs from Academic Years 2015-16 to 2020-21	IQAC & NAAC Coordinator
2		2	I Internal Assesment Examinations for II Semester	Exam Branch
			Commencement of Practical Examinations of VI Semester	Exam Branch
			Preparation of AQARs from Academic Years 2015-16 to 2020-21	IQAC & NAAC Coordinator
3		3	Commencement of Theory Examinations of VI Semester	Exam Branch
			Faculty Forum	M.Govinda Rajulu,Lecturer in Chemistry
			Admission Campaign at Junior Colleges	All Staff
4		4	Commencement of Classes for IV semester	
			Clean & Green Programme	NSS & All Departments
	Summer Vacation			
1	Jun-22	1	Plantation Programme	NSS Coordinator
			Staff Meeting	Principal & IQAC Coordinator
			Commencement of Commnity Service Project for II Semester	All Departments
2		2	II Internal Assesment Examinations for II Semester	Exam Branch
			Admission Campaign at Junior Colleges	All Staff
			International Yoga Day	NSS Coordinator

3		3	Faculty Forum	M.Govinda Rajulu,Lecturer in Chemistry	
			CSP Awareness Programme	Dr.T.Shali Saheb, Lecturer in Botony	
4		4	Clean & Green Programme	NSS & All Departments	
			Preparation of AQARs from Academic Years 2015-16 to 2020-21	IQAC & NAAC Coordinator	
1	Jul-22	1	Staff Meeting	Principal & IQAC Coordinator	
			I Internal Assesment Examinations for IV Semester		
2		2	Admission Campaign at Junior Colleges	All Staff	
			Commencement of Practical Examinations of II Semester		
3		3	Preparation of AQARs from Academic Years 2015-16 to 2020-21	IQAC & NAAC Coordinator	
			Faculty Forum	M.Govinda Rajulu,Lecturer in Chemistry	
4		4	Clean & Green Programme	NSS & All Departments	
			Har Ghar Tiranga Programme	All Departments	
			Commencement of Theory Examinations of II Semester		
1		Aug-22	1	Awareness Programme on Prevention on Environmental Pollution	All Departments
				Staff Meeting	Principal & IQAC Coordinator
II Internal Assesment Examinations for IV Semester					
2	2		Sri Pingali Venkayya Birth Day Celebrations	All Departments	
			Preparation of AQARs from Academic Years 2015-16 to 2020-21	IQAC & NAAC Coordinator	
3	3		Independence Day	NSS Coordinator & Physical Director	
			Faculty Forum	M.Govinda Rajulu,Lecturer in Chemistry	
			E-Waste Disposal	All Science Departments	
4	4		Awareness Programme on TLP classes	TLP Coordinator	
			Clean & Green Programme	NSS & All Departments	
			Academic Audit	All Departments	



GOVERNMENT DEGREE COLLEGE, NANDIKOTKUR



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IQAC

INSTITUTIONAL PLAN FOR ACADEMIC YEAR 2020-21

(JUNE 2020-DECEMBER 2021)

SNO	MONTH	WEEK	ACTIVITY PROPOSED	ASSIGNED FACULTY/DEPARTMENT
1	JUNE 2020	1	1. To conduct online meeting due to Covid-19 2. To conduct co-curricular activities through online	Principal & All Departments
2		2		
3		3		
4		4		
1	JULY 2020	1	1. To conduct online meeting due to Covid-19 2. To conduct co-curricular activities through online	Principal & All Departments
2		2		
3		3		
4		4		
1	AUGUST 2020	1	1. To conduct online meeting due to Covid-19 2. To conduct co-curricular activities through online	Principal & All Departments
2		2		
3		3		
4		4		
1	SEPTEMBER 2020	1	1. To conduct online meeting due to Covid-19 2. To conduct co-curricular activities through online	Principal & All Departments
2		2		
3		3		
4		4		
1		1	Staff Meeting	Principal
			Admission Campaign	All Staff
			Constitution of IQAC, Academic & Administrative Committees	Principal & IQAC Coordinator
			Commencement of III & V Semester classes(02-11-2020 onwards)	
			Legal Awareness Programme	Dept of Political Science
			Preparation of Institutional plan	IQAC Coordinator & Team

2	NOVEMBER 2020	2	Online Classes	Concerned incharges.		
			Preparation of annual action plan of all departments.	Incharges of all Departments		
			International Accounting Day (10-11-2020)	Dept of commerce.		
			National Education Day (11-11-2020)	Dept of Political Science		
			Admission Campaign	All Staff		
3		3	Faculty Forum	Faculty forum convener		
			National Integration Day (24-11-2020)	NSS Unit		
4		4	Staff Meeting	Principal		
			Constitution day (26-11-2020)	Dept. of Political Science		
			Clean & Green Programme	NSS & All departments.		
			Commencement of semester end Examinations of II Semester	Exam Branch		
1		DECEMBER 2020	1	Admission Campaign	All Staff	
	I Internal Examinations for all III & V Semesters (01-12-2020 to 07-12-2020)					
	AIDS DAY (01-12-2020)			NSS Unit		
	2		2	World Human Rights Day (10-12-2020)	Deparment of Political Science	
				Energy Conservation Day Celebrations (14-12-2020)	Department of Physics	
	3		3	Faculty Forum	Faculty forum convener	
				National Mathematics Day (22-12-2020)	Department of Mathematics	
	4		4	Consumers day celebrations (24-12-2020)	Department of Commerce	
				Clean & Green Programme	NSS & All departments	
	1			1	Staff Meeting	Principal
					Admission Campaign	All Staff
					Rangoli Competitions (08-01-2021)	Women Empowerment Cell
2		2		Pongal Holidays		
				Faculty Forum	Faculty forum convener	

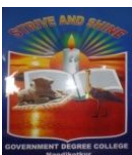
3	JANUARY 2021	3	II Internal Examinations for III & V Semesters (23-01-2021 to 28-01-2021)	Exam Branch	
4		4	National voters Day (25-01-2021)	Principal & Department of Political Science	
			Republic Day (26-01-2021)	Department of Political Science & NSS & Physical Education	
			IQAC Review Meeting	IQAC Coordinator	
			Clean & Green Programme	NSS Unit & All departments.	
1	FEBRUARY 2021	1	Staff Meeting	Principal	
Commencement of class work for I semester (01-02-2021 onwards)			For all Incharges		
2		Review meeting	Principal		
		Induction Programme And Freshers Day (08-02-2021)	IQAC & Cultural coordinator		
3		3	Faculty Forum	Faculty forum convener	
			Students feedback on Teachers performance	Faculty members of respective programmes	
			International Mother Language Day (21-02-2021)	Department of English, Hindi, Telugu	
4		4	National Science day (28-02-2021)	Department of Physics	
1		MARCH 2021	1	Staff Meeting	Principal
				knitting competition on the occation of international womens day	Women Empowerment Cell
	International Women's Day (08-03-2021)			Women Empowerment Cell	
	2		Internshala-career starter internship	JKC	
			National Pi Day (14-03-2021)	Dept of Mathematics	
	3		3	Faculty Forum	Faculty forum convener
				Commencement of I internal Examinations for I semester (18-03-2021 to 24-03-2021)	Exam Branch
				Commencement of III & V Semester End Examinations (01-03-2021 to 24-03-2021)	Exam Branch
	4		4	Clean & Green Programme	NSS & All departments

1	APRIL 2021	1	Staff Meeting	Principal
			World Health Day (07-04-2021)	Departments of Botany & Zoology & Physics
2		2	Ambedkar Birthday (14-04-2021)	Departments of History & Political Science
3		3	II Internal Examinations for I Semester (15-04-2021 to 24-04-2021)	Exam Branch
			Faculty Forum	Faculty forum convener
4		4	Clean & Green Programme	NSS Unit & All departments.
			Commencement of IV & VI Sem class work (15-04-2021 onwards)	
1	MAY 2021	1	Staff Meeting	Principal
			IQAC Review Meeting	Principal
2		2	Faculty Forum	Faculty forum convener
			Clean & Green Programme	NSS & All departments
			Commencement of I sem End Exams (01-05-2021 to 23-05-2021)	Exam Branch
			Commencement of I internal Examinations for IV & VI semester (10-05-2021 to 17-03-2021)	Exam Branch
3		3	Summer Vacation	
4		4	Commencement of II SEM class work (24-05-2021 onwards)	
1	JUNE 2021	1	Staff Meeting	Principal & IQAC Coordinator
			World Environmental day (05-06-2021)	Departments of Botany & Zoology & Physics
			II Internal Examinations for IV & VI Semester (21-06-2021 to 26-06-2021)	Exam Branch
2		2	Faculty Forum	Faculty forum convener
3		3	International Yoga Day (21-06-2021)	Department of Physical Education
4		4	Clean & Green Programme	NSS & All Departments
			Staff Meeting	Principal

1	JULY 2021	1	Commencement of I Internal Exams for II Semester (05-07-2021 to 10-07-2021)	Exam Branch
2		2	World Polution day (11-07-2021)	Department of Political Science
3		3	Faculty Forum	Faculty forum convener
4		4	Clean & Green Programme	NSS & All departments
1	AUGUST 2021	1	Commencement of IV & VI Sem End Examinations (02-08-2021 to 31-08-2021)	Exam Branch
			Commencement of II Internal Examinations for II Semester (02-08-2021 to 07-08-2021)	Exam Branch
4		4	Commencement of Sem end examinations for II Semester (23-08-2021 to 11-09-2021)	Exam Branch
1	Aug-21	1	Staff Meeting	Principal & All Departments
			Constitution of IQAC , Academic & Administrative Commitees	Principal & IQAC Coordinator
			Preparation of Institutional Plan	IQAC Coordinator
			II Internal Assesment Examinations for II Semester	Exam Branch
2		2	Preparation of Annual Action Plan of all departments	Incharges of all Departments
3		3	Faculty Forum	Department of Chemistry
			Independence Day - 15/08/2021	NSS Coordinator & Physical Director
			Preparation of Semester wise Curricular Plans	Incharges of all Departments and Individual Faculty members
4		4	Commencement of Practical Examinations for II Semester	Exam Branch
			Clean & Green Programme	NSS & All Departments
			Admission Campaign at Junior Colleges	All Staff
			To Introduce Certificate Courses- (1) Basic Computer Skills	T.Jhansi Rani,Lecturer in Computer Science
			(2) Adobe Photoshop	P.Amarnatha Reddy, Lecturer in Computer Applications
1		1	Staff Meeting	Principal & All Departments
			Commencement of Theory Examinations of II Semester	Exam Branch

	Sep-21		Teacher's Day Celebration	Principal & All Departments
2		2	CPDC MEETING	Principal & CPDC members
3		3	Commencement of Classes for V semester	
			Faculty Forum	Department of Chemistry
4		4	Clean & Green Programme	NSS & All Departments
1	Oct-21	1	Staff Meeting	Principal & All Departments
2		2	Dussara Holidays	
3		3	Faculty Forum	Department of Chemistry
			Maharshi Valmiki Jayanthi	Department of Telugu
4		4	UNO Day	Department of Political Science
			Clean & Green Programme	NSS & All Departments
			National Unity Day	Department of Telugu
			I Internal Assessment Examinations for V Semester	Exam Branch
1	Nov-21	1	Legal Awareness Programme	Department of Political Science
			Staff Meeting	Principal & IQAC Coordinator
2		2	International Accounting Day	Department of Commerce
			National Education Day	Department of Political Science
3		3	Commencement of Classes for I semester	
			Faculty Forum	M.Govinda Rajulu, Lecturer in Chemistry
			National Integration Day	NSS Unit
4		4	Constitution Day	Department of Political Science
			Clean & Green Programme	NSS & All Departments
			Blood Grouping & HB Test Programme	Department of Botony
			AIDs Awareness Programme	Department of Botony
			II Internal Assessment Examinations for V Semester	Exam Branch
			Staff Meeting	Principal & IQAC Coordinator
			AIDS day Rally	NSS Unit

1	Dec-21	1	Commencement of Classes for III semester	
			World Computer Literacy Day	Department of Computer Science & Computer Applications
			Field Trip	Department of Physics
			Inaugural function of NSS	NSS Coordinator
2		2	World Human Rights Day	Department of Political Science
			National Webinar	Department of Telugu
			Energy Conservation Day	Department of Physics
3		3	Faculty Forum	M.Govinda Rajulu, Lecturer in Chemistry
			National Mathematics Day	Department of Mathematics
4		4	National Consumers Day	Department of Commerce
			Clean & Green Programme	NSS & All Departments
			Mentor -Mentees allotment	IQAC Coordinator



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INSTITUTIONAL PLAN FOR ACADEMIC YEAR 2019-20

(JUNE 2019- MAY 2020)

SNO	MONTH	WEEK	ACTIVITY PROPOSED	ASSIGNED FACULTY/DEPARTMENT
1	JUNE 2019	3	Staff Meeting	Principal
			Commencement of class for III & V semesters (17-06-2019)	
			Results analysis for III years	Incharges of all Departments
			Preparation of Institutional plan	IQAC Coordinator
			I Year admissions - First Counselling	Incharges/ Co-ordinators concerned
4		4	Preparation of annual action plans by all departments	Incharges of all Departments
			Preparation of semester wise curricular plans by the faculty	Individual faculty members
			Constitution of various academic and administrative committies	Principal
			International Yoga Day (21-06-2019)	Physical Education
			Clean & Green Programme	NSS and all Departments
			Orientation programme for I Year	IQAC Coordinator
			Commencement of I Year SEM-I classes (24-06-2019)	
1	JULY 2019	1	Staff Meeting	Principal
2		2	World Polution day (11-07-2019)	Political Science and Economics
			Anti Ragging awareness programme	Anti Ragging Committee
			Updating the Bio-data of the students	Proctors concerned
3		3	Faculty Forum	Faculty forum convener

4		4	NSS and Red Ribbon Club Activities	NSS and Red Ribbon Club	
			A review meeting for all departments	IQAC Coordinator	
			World Nature Conservation day (28-07-2019)	Botany	
			Clean & Green Programme	NSS & All departments	
1	AUGUST 2019	1	Staff Meeting	Principal	
2		2	International Youth day (12/08/2019)	Political Science	
			Commencement of I Internal Exams for I, III, V Semesters (05-08-2019 onwards)	Exam Branch	
3		3	Celebration of independence day (15-08-2019)	Physical Director/NSS	
			IQAC Review Meeting	IQAC Coordinator	
4		4	Birthday Celebrations of Gidugu Rammurthy/ Telugu Basha Dinosthavam (29-08-2019)	Department of Telugu	
1	SEPTEMBER 2019	1	Staff Meeting	Principal	
			Teachers day celebration (05-09-2019)	Students Committee	
		2	World Ozone day Celebration (16-09-2019)	Chemistry, Physics, and Botany	
			Commencement of II Internal Exams of I, III, and V Sems	Exam Branch	
		3	3	Faculty Forum	Faculty forum convener
		4	4	NSS Activities	NSS Unit
				NSS Day (24/09/2019)	NSS Unit
				Clean & Green Programme	NSS and all Departments
1	OCTOBER	1	Gandhi Jayanthi (02-10-2019)	NSS	
2		2	Staff Meeting	Principal	
3		3	Clean & Green Programme	NSS and all Departments	

4	2019	4	Commencement of sem end exams of I, III, V (21-10-2019 onwards)	
			Dussara vacation (29-09-2019 to 08-10-2019)	
1	NOVEMBER 2019	1	Staff Meeting	Principal
			Legal Awareness program	Department of Political Science
2		2	International Accounts day (10-11-2019)	Department of Commerce
3		3	Faculty Forum	Faculty forum convener
4		4	Commencement of II, IV, and VI Semesters Class work (21-11-2019 onwards)	
			National Integration day (24-11-2019)	NSS
			Constitution day (26-11-2019)	Department of Political Science
1	DECEMBER 2019	1	Staff Meeting	principal
			World AIDS day (01-12-2019)	NSS Unit
			World Computer Literacy day (02-12-2019)	Department of Computer Science & Computer Applications
2		2	World Human Rights day (10-12-2019)	Department of Political Science
			Energy conservation day (14-12-2019)	Department of Physics
3		3	National Mathematics day (22-12-2019)	Department of Mathematics
			Faculty Forum	Faculty forum convener
4		4	National Consumers day (24-12-2019)	Department of commerce
			Clean & Green Programme	NSS and all Departments
1		1	Staff Meeting	Principal
			Commencement of I Internal Exams for II, IV, VI Semesters (02-01-2020) onwards	Exam Branch

2	JANUARY 2020	2	Pongal Holidays (11-01-2020 to 19-01-2020)	
3		3	Faculty Forum	Faculty forum convener
4		4	National voters day (25-01-2020)	Principal & Department of Political Science
			Republic day (26-01-2020)	NSS/Physical Education
			IQAC Review Meeting	IQAC Coordinator
Clean & Green Programme	NSS and all Departments			
1	FEBRUARY 2020	1	Staff Meeting	Principal
2		2	Commencement of II Internal Exams of II, IV, and VI Sems (10-02-2020 onwards)	Exam Branch
3		3	International Mother Language day (21-02-2020)	Department of Telugu, English, Hindi
			Students feedback on teacher experience	Faculty members of respective groups
4		4	National Science day (28-02-2020)	Department of Physics
	Clean & Green Programme		NSS and all Departments	
1	MARCH 2020	1	Staff Meeting	Principal
2		2	International Womens day (08-03-2020)	WEC
3		3	Commencement of Sem end exams of II, IV, VI (19-03-2020 onwards)	
4		4	Verification of API Scores	IQAC Coordinator
1	APRIL 2020	1	1. To conduct online meeting due to Covid-19 2. To conduct co-curricular activities through online	Principal & All Departments
2		2		
3		3		
4		4		
1		1		

2	MAY 2020	2	1. To conduct online meeting due to Covid-19 2. To conduct co-curricular activities through online	Principal & All Departments
3		3		
4		4		



GOVERNMENT DEGREE COLLEGE, NANDIKOTKUR

INSTITUTIONAL PLAN FOR ACADEMIC YEAR 2018-19



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INSTITUTIONAL PLAN FOR ACADEMIC YEAR 2018-19

(JUNE 2018 TO MAY 2019)

SNO	MONTH	WEEK	ACTIVITY PROPOSED	ASSIGNED FACULTY/DEPARTMENT
1	JUNE 2018	1	Staff Meeting	Principal
			Admissions campain at Junior colleges	All staff
			Commencement of class work	
2		2	Preparation of Institutional plan	IQAC Coordinator
			Preparation of annual action plans by all departments	All departments Incharges
			Commencement of I Sem Classes (12-06-2018 onwards)	
3		3	Faculty Forum	Faculty forum convener
			Preparation of semester wise curricular plans by the faculty	Individual faculty members
			International Yoga Day (21-06-2018)	Physical Education
			National Voters day (25-06-2018)	Political Science
4		4	Clean & Green Programme	NSS Unit & all departments
1	JULY 2018	1	Staff Meeting	Principal
2		2	World Polution day (11-07-2018)	Departments of Political Science and Economics
			Anti Ragging awareness programme	Anti Ragging Committee
3		3	Faculty Forum	Faculty forum convener
4		4	Clean & Green Programme	NSS & All departments
			A review meeting for all departments	IQAC Coordinator
1		1	Staff Meeting	Principal

2	AUGUST 2018	2	International Youth day (12/08/2019)	Political Science
3			Commencement of I Internal Exams for I, III, V Semesters (06- 08-2018 onwards)	Exam Branch
			International youth day (09/08/2018)	Political Science
			Celebration of independence day (15-08-2018)	Physical Education/NSS
3		3	Faculty Forum	Faculty forum convener
1	SEPTEMBER 2018	1	Staff Meeting	Principal
Teachers day celebration (05- 09-2018)			Students Committee	
2		Commencement of II Internal Exams of I, III, and V Sems	Exam Branch	
		International Literacy Day (08- 09-2018)	Political Science	
		International Science Day (11-09-2018)	All Science Departments	
3		Faculty Forum	Faculty forum convener	
		Review Meeting for all departments	IQAC Coordinator	
4		4	NSS day	NSS Unit
			Clean & Green Programme	NSS and all Departments
1	OCTOBER 2018	1	Staff Meeting	Principal
Gandhi Jayanthi			All departments	
2		Commencement of sem end exams of I, III, V Semesters (08-10-2018 onwards)	Exam Branch	
3		Faculty Forum	Faculty forum convener	
4		4	Rastriya Ektha Divas (31- 10-2018)	Department of Telugu
			Clean & Green Programme	NSS & All departments
1		1	Staff Meeting	Principal

2	NOVEMBER 2018	2	National Education day (11-11-2018)	Department of Telugu, English
3		3	Commencement of II, IV, and VI Sems Class work (12-11-2018 onwards)	
			National Integration day (19-11-2018)	NSS & Physical Education
			Faculty Forum	Faculty forum convener
4		4	Indian Constitution day (26-11-2018)	Department of Political Science
			Clean & Green Programme	NSS Unit & all departments
1	DECEMBER 2018	1	Staff Meeting	principal
World AIDS day (01-12-2018)			NSS Unit	
World Computer Literacy day (02-12-2018)			Department of Computer Science & Computer Applications	
Ambedkar Vardhanthi (06-12-2018)			Department of Political Science	
2		2	World Human Rights day (10-12-2018)	Department of Political Science
3		3	Faculty Forum	Faculty forum convener
			National Conservation day (14-12-2018)	Department of Physics
4		4	Clean & Green Programme	NSS and all Departments
			National Mathematics day (22-12-20218)	Department of Mathematics
			National Consumers day (24-12-2018)	Department of commerce
1	JANUARY 2019	1	Staff Meeting	Principal
Commencement of I Internal Exams for II, IV, VI Semesters (04-01-2019 onwards)			Exam Branch	
2		2	Pongal Holidays	
4		4	Republic day (26-01-2020)	NSS/Physical Education
	Clean & Green Programme		NSS and all Departments	
1		1	Staff Meeting	Principal

2	FEBRUARY 2019	2	Commencement of II Internal Exams of II, IV, and VI Sems (15-02-2019) onwards	Exam Branch
3		3	Faculty Forum	Faculty forum convener
			International Mother Language day (21-02-2019)	Department of Telugu, English, Hindi
4		4	Clean & Green Programme	NSS & All departments
			National Science day (28-02-2019)	Department of Physics
			Review Meeting for all departments	IQAC Coordinator
1	MARCH 2019	1	Staff Meeting	Principal
			World Wild Life day (03-03-2019)	Department of Zoology
		2	Commencement of Sem end exams of II, IV, VI semesters (07-03-2019 onwards)	Exam Branch
		3	Faculty Forum	Faculty forum convener
3			Review Meeting for all departments	Principal & IQAC Coordinator
4		4	Clean & Green Programme	NSS & All departments
1	APRIL 2019	1	Staff Meeting	Principal
2		2	Ambedkar Birthday (14-04-2019)	Department of Political Science
3		3	Summer Vacation	
4		4	Preparation of Institutional plan & Action plan for the academic year 2018-19	Principal & IQAC Coordinator
1	MAY 2019	1	Preparation of Institutional plan & Action plan for the academic year 2018-19	Principal & IQAC Coordinator
2		2	Preparation of Institutional plan & Action plan for the academic year 2018-19	Principal & IQAC Coordinator
3		3	Preparation of Institutional plan & Action plan for the academic year 2018-19	Principal & IQAC Coordinator
4		4	Preparation of Institutional plan & Action plan for the academic year 2018-19	Principal & IQAC Coordinator



GOVERNEMENT DEGREE COLLEGE, NANDIKOTKUR



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INSTITUTIONAL PLAN FOR ACADEMIC YEAR 2017-18

(JUNE 2017-MAY 2018)

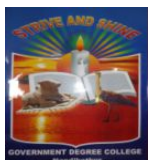
SNO	MONTH	WEEK	ACTIVITY PROPOSED	ASSIGNED FACULTY/DEPARTMENT
1	JUNE 2017	1	Admissions campain at Junior colleges	All staff
			Staff Meeting	Principal
2		2	Commencement of class for I, III & V semesters (15-06-2017 onwards)	
			Preparation of Institutional plan	IQAC Coordinator
			Preparation of annual action plans by all departments	All departments Incharges
3		3	Preparation of semester wise curricular plans by the faculty	Individual faculty members
			International Yoga Day (21-06-2017)	Physical Education
			Clean & Green Programme	NSS Unit & all departments
1	JULY 2017	1	Staff Meeting	Principal
			Admissions campain at Junior colleges	All staff
2		2	World Polution day (11-07-2017)	Political Science and Economics
			Anti Ragging awareness programme	Anti Ragging Committee
3		3	IQAC meeting	IQAC Coordinator
4		4	Clean & Green Programme	NSS & All departments
			A review meeting for all departments	IQAC Coordinator
1		1	Staff Meeting	Principal & IQAC Coordinator
			Commencement of I Internal Exams for I, III, V Semesters (07-08-2017 onwards)	Exam Branch

2	AUGUST 2017	2	Celebration of independence day (15-08-2017)	Physical Director/NSS
3		3	Commencement of II Internal Exams of I, III, and V Sems (18-09-2017 onwards)	Exam Branch
4		4	Telugu Basha Dinosthavam(29-08-2017)	Deparment of Telugu
1	SEPTEMBER 2017	1	Staff Meeting	Principal
			Teachers day celebration (05-09-2017)	Students Committee
2		2	International Literacy Day (08-09-2017)	Political Science
			International Science Day (11-09-2017)	All Science Departments
3		3	Review Meeting for all departments	IQAC Coordinator
4		4	NSS day	NSS Unit
			Clean & Green Programme	NSS and all Departments
1	OCTOBER 2017	1	Staff Meeting	Principal
			Gandhi Jayanthi (02-10-2017)	All departments
2		2	International girl child day (11-10-2017)	WEC
			World Food day (16-10-2017)	Department of Zoology
3		3	Faculty Forum	Faculty forum convener
			Commencement of sem end exams of I, III, V Semesters (20-10-2017 onwards)	Exam Branch
4		4	Rastriya Ektha Divas (31-10-2017)	Department of Telugu
			Clean & Green Programme	NSS & All departments
1		1	Staff Meeting	Principal
2		2	National Education day (11-11-2017)	Department of Telugu, English

3	NOVEMBER 2017	3	Commencement of class work for II, IV, and VI Sems (20-11-2017 onwards)	
			National Integration day (19-11-2017)	NSS & P.E.D
4		4	Indian Constitution day (26-11-2017)	Department of Political Science
			Clean & Green Programme	NSS Unit & all departments
1	DECEMBER 2017	1	Staff Meeting	principal
			World AIDS day (01-12-2017)	NSS Unit
			World Computer Literacy day (02-12-2017)	Department of Computer Science & Computer Applications
2		2	World Human Rights day (10-12-2017)	Department of Political Science
3		3	National Conservation day (14-12-2017)	Department of Physics
			Clean & Green Programme	NSS and all Departments
4		4	National Mathematics day (22-12-2017)	Department of Mathematics
			National Consumers day (24-12-2017)	Department of commerce
1	JANUARY 2018	1	Staff Meeting	Principal
2		2	Pongal Holidays (07-01-2018 to 16-01-2018)	
		3	Commencement of I Internal Exams for II, IV, VI Semesters (18-01-2018) onwards	Exam Branch
4		4	Republic day (26-01-2018)	NSS/Physical Education
			Clean & Green Programme	NSS and all Departments
1	FEBRUARY 2018	1	Staff Meeting	Principal
2		2	IQAC meeting	IQAC Coordinator
		3	International Mother Language day (21-02-2018)	Department of Telugu, English, Hindi
			Clean & Green Programme	NSS & All departments
4		4	National Science day (28-02-2018)	Department of Physics

			Review Meeting for all departments	IQAC Coordinator
1	MARCH 2018	1	Staff Meeting	Principal
			Commencement of II Internal Exams of II, IV, and VI Sems (05-03-2018) onwards	Exam Branch
2		2	International Womens day (08-03-2018)	WEC
3		3	Review Meeting for all departments	Principal & IQAC Coordinator
4		4	Clean & Green Programme	NSS & All departments
			Commencement of Sem end exams of II, IV, VI (23-03-2018 onwards)	Exam Branch
1	APRIL 2018	1	Staff Meeting	Principal
		2	Last working day (13-04-2018)	
3		3	Summer Vacation	
4		4	Preparation of Institutional plan & Action plan for the academic year 2018-19	Principal & IQAC Coordinator
1	MAY 2018	1	Preparation of Institutional plan & Action plan for the academic year 2018-19	Principal & IQAC Coordinator
2		2	Preparation of Institutional plan & Action plan for the academic year 2018-19	Principal & IQAC Coordinator
3		3	Preparation of Institutional plan & Action plan for the academic year 2018-19	Principal & IQAC Coordinator
4		4	Preparation of Institutional plan & Action plan for the academic year 2018-19	Principal & IQAC Coordinator





GOVERNMENT DEGREE COLLEGE, NANDIKOTKUR



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IQAC

ANNUAL ACTION PLAN & ACTION TAKEN REPORT

ACADEMIC YEAR 2022 (JANUARY 2022 - AUGUST 2022)

Sno	Quality Criterion	Activity Proposed	Action Taken
1	CURRICULAR ASPECTS	To conduct Staff meetings	Staff meeting No.37 conducted and discussed about feedback on curriculum on 09-02-2022
			Staff meeting No.38 conducted and discussed about time table and mentor mentee on 28-02-2022
		To conduct IQAC meetings	The IQAC meeting No.42 conducted and discussed about conduction of workshop and personality development, career guidance and adobe photoshop on 24-03-2022
		To conduct RU,UG Exams	The examination branch, GDC Nandikotkur conducted RU, UG semester-vi Examinations from 15-06-2022
			The examination branch, GDC Nandikotkur conducted RU, UG Examinations from 11-05-2022 to 21-05-2022
		To conduct admission campaigns	The departments of Hindi, Commerce & Physics conducted admission campaign on 30-05-2022
			The departments of Hindi & Physics conducted admission campaign on 27-04-2022
			Dr R Suneetha, Principal gave a message on 17-06-2022 to the parents requesting to join their children in our college
			The departments of Hindi and Commerce conducted admission campaign on 25-06-2022
			The departments of Hindi and Maths conducted admission campaign on 13-07-2022
			The departments of Hindi and Commerce conducted admission campaign on 21-07-2022

ANNUAL ACTION PLAN & ACTION TAKEN REPORT			
ACADEMIC YEAR 2022 (JANUARY 2022 - AUGUST 2022)			
Sno	Quality Criterion	Activity Proposed	Action Taken
1	CURRICULAR ASPECTS	To conduct admission campaigns	The departments of Hindi, Maths, Physics and Commerce conducted admission campaign on 29-07-2022
			Dr R Suneetha, Principal gave paper notification for admissions 2022 on 23-07-2022
			The departments of Chemistry, Maths, Zoology and Hindi involved in admission campaign on 25-07-2022
			Dr R Suneetha, Principal gave paper notification for admissions 2022 on 26-07-2022
			The department of Hindi involved in admission campaign on 30-07-2022
			The department of Hindi and computer application involved in admission campaign on 05-08-2022
			The department of Hindi conducted admission campaign on 09-08-2022
			Academic audit conducted on 26-08-2022 by external auditors from CCE, A.P.,
		To Introduce of LSC & SDC in the Curriculum	As per guidelines of APSCHE and Rayalseema University, Kurnool SDC & LSC courses were introduced in the curriculum of I Year & II Year
		To introduce Skill Courses	Introduced Skill Course-"Computer Networking & Hardware" at Skill Hub Center of the college
		To Conduct Orientation/Induction Programme for I year students	Induction Programme was organized for all the I year students on 30-01-2022
		Conduct of Continuous Internal Evaluation (CIE)	As per the Rayalseema University regulations, all the Internal Examinations were conducted and followed the Continuous Internal Evaluation (CIE) Procedure.
			Staff meeting number 37 conducted and discussed about V semester exams, website updation, OTLP and Mentor Mentee updation on 09-02-2022

ANNUAL ACTION PLAN & ACTION TAKEN REPORT			
ACADEMIC YEAR 2022 (JANUARY 2022 - AUGUST 2022)			
Sno	Quality Criterion	Activity Proposed	Action Taken
2	TEACHING- LEARNING AND EVALUATION	To conduct staff meetings	Staff meeting number 39 conducted and discussed about CCE instructions on TLP, Syllabus coverage, practical for all semesters, question bank, mentor mentee, skill courses, college level activities, admissions campaigns and softskills certificate course on 30-03-2022
			Staff meeting number 40 conducted and discussed about examinations, RUSA details, TLP reports, preparation and submission of AQARs, Teaching dairy and teaching notes etc., on 20-04-2022
			Staff meeting number 42 conducted and discussed about DFC details, purchase of teaching dairies, notes and attendance registers, passbook for SFF, submission of AQARs, CSPs, semester end examinations, summer vacation holidays and NAADU NEDU -2022 on 21-05-2022
			Staff meeting number 44 conducted and discussed about star college scheme, commencement of class work, endowment prizes for toppers of hindi on 06-06-2020
			Staff meeting number 45 conducted and discussed about CSP, online admissions, ISO certification, CIA and LSC and SDC courses on 10-06-2022
			Staff meeting number 46 conducted and discussed about Academic Audit, AQARs, online admissions and syllabus on 27-06-2022
			Staff meeting number 47 conducted and discussed about LSC and SDC papers, Attendance registers, admissions campaign, academic audit and GPS photos on 23-07-2022
			Staff meeting number 48 conducted and discussed about academic audit and fee structure on 29-07-2022

ANNUAL ACTION PLAN & ACTION TAKEN REPORT			
ACADEMIC YEAR 2022 (JANUARY 2022 - AUGUST 2022)			
Sno	Quality Criterion	Activity Proposed	Action Taken
			Staff meeting number 49 conducted and discussed about TLP, including 7th hour in time table, online admissions, internship, startups, fee collection and teaching diary on 08-08-2022
			Staff meeting number 49 conducted and discussed about academic and audit formats TLP for deviated and not reported classes, csp and internships on 12-08-2022
		To conduct IQAC meetings	The IQAC meeting No.41 conducted and discussed about submission of AQARs and to conduct student satisfaction survey on 24-03-2022
			The IQAC meeting No.43 conducted and discussed about AQARs, CSP and academic audit on 21-05-2022 24-03-2022
		To conduct a guest lecture	The department of telugu conducted a guest lecture on the topic Globalization-Telugu language, literature and culture on 26-04-2022
		To conduct awareness programme on TLP	Sri P Amaranatha Reddy, TLP coordinator conducted awareness programme on TLP on 17-08-2022
		To conduct staff meetings	Staff meeting number 43 conducted and discussed about CSPs, introduction of new courses and allocation of members to staff members 21-05-2022
			Staff meeting number 44 conducted and discussed about CSP work, minor research project and allotment of LSC & SDCs and to attend content development FDP on 06-06-2022
			Staff meeting number 46 conducted and discussed about CSP and Internships on 27-06-2022
		To conduct science exhibition	The department of physics conducted science exhibition on 26-02-2022 including all science departments
		An Extension activity	Sanitary napkins were distributed to Girl students by BIRD NGO, Nandyal
			Dr T Shali Saheb, Lecturer in Botany conducted a meeting on CSP with the staff of all departments on 21-05-2022

ANNUAL ACTION PLAN & ACTION TAKEN REPORT			
ACADEMIC YEAR 2022 (JANUARY 2022 - AUGUST 2022)			
Sno	Quality Criterion	Activity Proposed	Action Taken
3	RESEARCH, INNOVATIONS AND EXTENSION	To conduct meetings on CSP	Dr T Shali Saheb, Lecturer in Botany conducted CSP on 05-06-2022 Dr T Shali Saheb, Lecturer in Botany conducted CSP awareness on 21-06-2022
		To conduct an extension activities in the neighborhood community in order to sensitize students on social issues	Conducted various Extension activities for holistic development and sensitizing students towards social issues like Women Empowerment , Legal Awareness, Human rights , Science Exhibition, etc.,
		To enhance outreach Programs in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/YRC etc.,	Clean and Green Programme , Jagananna Swachha Seva Sankalp, Corona Vaccination Programme and World Environment Day organized by NSS unit. Worlds Aids Day Rally, Blood Grouping, AIDS Awareness Programme conducted by Red Ribbon club. Social service programme like sanitary napkins distribution by BIRD NGO.
		To establish MoUs with national and international institutions, universities, Institutions, industries, corporate houses etc	Our Institution established MoUs for consecutive 5 years with institutions like Rayalseema University, KVR Degree College for Women, Kurnool, PSC & KVSC Degree College, Nandyal, SILVER JUBILEE GOVT. COLLEGE, Kurnool, Govt. Degree College for Men, Kurnool for the Enhancement of skills, Guest Lectures, sponsoring and facilitating student programmes
4	INFRASTRUCTURE AND LEARNING RESOURCES	To Establish Skill Hub Center in the college	As per the orders of CCE , Skill Hub Center established in our college with association of APSSDC . (i) 1 classroom renovated and arranged one CCTV from APSSDC sanctioned funds (ii) 1 Computer Lab established with 30 Laptop, Tables , chairs and one CCTV.
			Staff meeting No.35 conducted and discussed about induction programme for first years on 03-01-2022

ANNUAL ACTION PLAN & ACTION TAKEN REPORT			
ACADEMIC YEAR 2022 (JANUARY 2022 - AUGUST 2022)			
Sno	Quality Criterion	Activity Proposed	Action Taken
5	STUDENT SUPPORT AND PROGRESSION	To conduct staff meetings	Staff meeting No.36 conducted and discussed about freshers day celebrations, republic day celebrations, admissions and establishment of canteen on 19-01-2022
			Staff meeting No. 38 conducted and discussed about science exhibition, intellectual property rightd, international womens day on 28-02-2022
			Staff meeting No. 41 conducted and discussed about maintenance of student evaluation reports, payments from SFF, placements in YSRCP job mela, daily fee collection details, maintenance of student progress and opening of new account in CBI, Nandikotkur on 26-04-2022
		Extension Lecture on Intellectual Property Rights	All the staff and students participated in "A National Webinar on IPR" organized by NIPAM on 04-03-2022
		To conduct Disha App installation programme	IQAC conducted Disha app installation programme on 18-04-2022
		To conduct orientation programme on skill courses	IQAC and APSSDC jointly organised orientation programme on skill courses on 20-04-2022
		To open a college canteen	Honorable MLA Sri Arthur Garu opened a college canteen on 22-04-2022
		To make a fixed deposit for endowment prize in Hindi	Department of Hindi made a fixed deposit of Rs.10,000/- for giving endowment prizes to the students of our college who secured first mark in hindi language on 16-06-2022
		To conduct an essay writing competition	Harghar Thiranga committee conducted essay writing competition on 29-07-2022
		To conduct an elocution competition	Harghar Thiranga committee conducted elocution competition on 30-07-2022
		To conduct painting competition	Harghar Thiranga committee conducted painting competition on 03-08-2022
			Department of Telugu organised International Mother Language day on 21-02-2022

ANNUAL ACTION PLAN & ACTION TAKEN REPORT			
ACADEMIC YEAR 2022 (JANUARY 2022 - AUGUST 2022)			
Sno	Quality Criterion	Activity Proposed	Action Taken
		To Observe an International/National Level Days of Importance	The Department of physics conducted National Science Day including mathematics, chemistry, botany, zoology, computer science departments on 28-02-2022
			International womens day conducted on 08-03-2022 by WEC
			National Pi Day organized by Dept.of Mathematics on 14/03/2022
			Departments of commerce and economics jointly conducted international consumer rights day on 15-03-2022
			The department of history conducted world heritage day on 18-04-2022
			International Yoga Day organized by NSS unit on 21/06/2022.
			Azadi ka Amrut Mahotsav organized by NSS unit in August Month
			All departments involved in celebrations of Pingali Venkaiah Birthday on 02-08-2022
			Independence Day organized by NSS on 15/08/2022.All the staff and students attended.
		To conduct staff meetings	Staff meeting No.35 conducted on 03-01-2022 and discussed about Annual Action Plan, NAAC and faculty forum
			Staff meeting No.37 conducted and discusses about constitution of new committees, library,physical education incharges and new time table on 09-02-2022
			Staff meeting No.38 conducted and discussed about CPDC, walkers assosiation on 09-02-2022
			Staff meeting No.40 conducted and discussed about RUSA details, reconstitution of NAAC 7 criteria committees, e news committee, press committee and submission of service registers on 20-04-2022

ANNUAL ACTION PLAN & ACTION TAKEN REPORT			
ACADEMIC YEAR 2022 (JANUARY 2022 - AUGUST 2022)			
Sno	Quality Criterion	Activity Proposed	Action Taken
6	GOVERNANCE, LEADERSHIP AND MANAGEMENT		Staff meeting No.51 conducted and discussed about TLP deviated classes and changing of TLP coordinator on 14-08-2022
		To conduct IQAC meetings	The IQAC meeting No.40 conducted and discussed about re constitution of IQAC committee on 17-02-2022
		To Conduct Faculty/Staff Development Programmes	A Training Programme on MS-Office for Non Teaching Staff & Non Computer background faculty was organized by Sri.P.Amarnath Reddy, Lecturer in Computer Applications.Date:28/01/2022 to 05/02/2022
		To conduct Faculty Forums	Faculty Forum is conducted on 22-02-2022. Dr T Shali Saheb, Lecturer in Botany was the resource person
			Faculty Forum is conducted on 19-04-2022. Dr T Kalimulla, Lecturer in physics was the resource person
			Faculty Forum is conducted on 23-07-2022. Dr V Chittemma, Lecturer in History was the resource person
		Submission of data to NIRF ranking scheme	Submitted to NIRF for ranking College scheme on 04/11/2022
		Submission of data to AISHE Survey	Submitted of data to AISHE Survey on 14/02/2023
		Submission of proposal to DBT for Star College Scheme	Submitted to DBT for Star College scheme on 01/06/2022
		To conduct Staff meetings	Staff meeting No.39 conducted and discusses about disposal of e waste , old and unservisable lab material/furniture and books on 30-03-2022
			Staff meeting No.47 conducted and discusses about Azadika Amruth Mahotsav events on 23-07-2022
			Staff meeting No.48 conducted and discusses about constitution of committee for e waste, industry connect for internships and Azadika amruth mahotsav on 29-07-2022

ANNUAL ACTION PLAN & ACTION TAKEN REPORT			
ACADEMIC YEAR 2022 (JANUARY 2022 - AUGUST 2022)			
Sno	Quality Criterion	Activity Proposed	Action Taken
7	INSTITUTIONAL VALUES AND BEST PRACTICES		Staff meeting No.50 conducted and discusses about Harghar tiranga and flag hoisting on August-15 on 12-08-2022
			Staff meeting No.51 conducted and discusses about Independence day celebrations and e waste on 14-08-2022
		To conduct plantation programme	The NSS unit conducted plantation programme on 04-06-2022
		To conduct a programme on prevention of environmental pollution	The institution conducted a programme on prevention of environmental pollution on 06-08-2022
		To conduct Harghar Thiranga Rally	The institution conducted Harghar Thiranga Rally on 06-08-2022
		To conduct a programme on cleaning statues of freedom fighters	The institution conducted 'cleaning statues of freedom fighters' programme on 11-08-2022
		To conduct cultural programmes	The NSS unit conducted cultural programmes on 12-08-2022
		To conduct Harghar Thiranga	Harghar Thiranga committee encouraged people to hoist national flag on their houses from 13-08-2022 to 15-08-2022
		To felicitate Ex-Army men	Harghar Thiranga Committee of our college felicitated Ex-Army men 13-08-2022
		To hoist national flag	Harghar Thiranga committee of our college encouraged the students to hoist national at their houses on 14-08-2022
		To dispose E-Waste /Condemn items in all the departments	All the E-Waste and Condemned items of all departments were disposed to Earth Sense Recycle Pvt. Ltd. for recycling on 16/08/2022
		To conduct a clean and green programme	All departments involved in clean and green programme on 20-08-2022
		To conduct a Green Audit	The Departments of Botony, Chemistry, Physics, Zoology & Computer Science conducted Green Audit.
		To Arrange Mid-Day Meals to students	Arranged Mid-Day Meals to all the students in the college from January-2022 to March-2022

ANNUAL ACTION PLAN & ACTION TAKEN REPORT			
ACADEMIC YEAR 2022 (JANUARY 2022 - AUGUST 2022)			
Sno	Quality Criterion	Activity Proposed	Action Taken

Signature of IQAC Coordinator

Signature of the Principal



GOVERNEMENT DEGREE COLLEGE, NANDIKOTKUR



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IQAC			
ANNUAL ACTION PLAN & ACTION TAKEN REPORT			
ACADEMIC YEAR 2020-21 (JUNE 2020- DECEMBER 2021)			
S. No	Quality Criterion	Activity Proposed	Action Taken
1	Curricular Aspects	To conduct a staff meeting	Staff meeting conducted on 31-10-2020 and discussed about online admissions conducted by CCE dated: 28-10-2020
		To conduct IQAC meetings	Conducted meeting on preparation of annual curricular plan on 31-10-2020
			Meeting conducted on the review of the syllabus dt: 05-01-2021, 07-12-2020 ,05-01-2021 & 01-03-2021
		To conduct certificate course	Conducted meeting for the introduction of new certificates to the students and public at free of cost dt:07-07-2021
			A certificate course conducted on Basic Computer Skills from 24-09-2021 to 27-11-2021(60 Hours). Certificates distributed on 01-12-2021 by the department of Computer Science.
			Staff meeting conducted on 15-06-2020 and discussed regarding admissions for the academic year 2020-21, and committees constituted for preparation of AQARs. (online)
			Staff meeting conducted on 20-10-2020 and discussed regarding submission of academic records, constitution of committees and college action plan
			Staff meeting conducted on 02-11-2020 and discussed about Admission campaign and college timings
			Staff meeting conducted on 06-01-2021 and discussed about P.G. Exams, Admissions for the academic year 2020-21 and Bharath Pade online

ANNUAL ACTION PLAN & ACTION TAKEN REPORT			
ACADEMIC YEAR 2020-21 (JUNE 2020- DECEMBER 2021)			
S. No	Quality Criterion	Activity Proposed	Action Taken
			Staff meeting conducted on 18-01-2021 regarding conduct of RU PG Examinations and admissions for the academic year 2020-21
			Staff meeting conducted on 20-01-2021 regarding academic records and coverage of syllabus
			Staff meeting conducted on 29-01-2021 regarding internal examinations and admissions for the academic year 2020-21
			Staff meeting conducted on 12-03-2021 and discussed about selection of life skill courses, III & V sem examinations
			Staff meeting conducted 12-04-2021 and discussed about internal examination, skill development courses and life skill courses and about mentor mentee
			Staff meeting conducted 05-05-2021 and discussed about changing of college timings
			Staff meeting conducted 13-05-2021 and discussed about 15 table proforma issued by Spl. CCE
			Staff meeting conducted on 20-05-2021 and discussed about fee collection, online classes and submission of academic records
			Staff meeting conducted on 29-05-2021 and discussed about lecturer wise action plan formed by the CCE, Vijayawada
			Staff meeting conducted on 02-06-2021 and discussed about conduction of online classes and LMS registration execution
			Staff meeting conducted on 11-06-2021 and discussed about online classes and college timings
			Staff meeting conducted on 28-06-2021 and discussed about submission of OTLP, online classes and admissions for the academic year 2021-22
	Teaching	To conduct staff meetings	

ANNUAL ACTION PLAN & ACTION TAKEN REPORT			
ACADEMIC YEAR 2020-21 (JUNE 2020- DECEMBER 2021)			
S. No	Quality Criterion	Activity Proposed	Action Taken
2	Learning and Evaluation		Staff meeting conducted on 26-07-2021 and discussed about introduction of new programmes for the academic year 2021-22
			Staff meeting conducted on 30-07-2021 and discussed about use of mobile App and preparatory holidays
			Staff meeting conducted on 04-08-2021 and discussed about conduct prefinal examinations for IV & VI Semesters and preparation question papers
			Staff meeting conducted on 28-09-2021 and discussed about admissions and submission of academic records
			Staff meeting conducted on 12-10-2021 and discussed about submission of academic records, allocation of life skill courses and internal examinations
			Staff meeting conducted on 22-11-2021 and discussed about syllabus coverage, AQARs, conduction fo induction program and ID cards
		To conduct IQAC meetings	Meeting conducted on to take physical classes on covid-19 protocol dt:02-11-2020
			Meeting conducted on skill development, life skill courses, internal examinations and review of the syllabus dt:07-12-2020
			Conducted meeting on semester classes on 01-03-2021
			Conducted meeting on online classes due to covid-19 spread dt:15-04-2021, 13-05-2021
			Conducted meeting on online classes for completion of syllabus dt: 18-06-2021
			Conducted meeting on Commencement of semester classes, skill development, life skill courses and pre-final examinations dt:11-08-2021

ANNUAL ACTION PLAN & ACTION TAKEN REPORT			
ACADEMIC YEAR 2020-21 (JUNE 2020- DECEMBER 2021)			
S. No	Quality Criterion	Activity Proposed	Action Taken
			Conducted meeting on class work, action plans and profiles of students and staff dt:23-10-2021
		To conduct online quizzes & field trips	An online quiz conducted on Indian National Congress on 06-06-2020 by the department of History
			An online quiz conducted on Prepositions on 12-06-2020 by the department of English
			A quiz conducted on observation of World Computer Literacy day on 02-12-2021 by the department of Computer Science & Computer Application.
			A field trip organized to Electric sub-station, Nandikotkur on 06-12-2021 by the department of physics
3	Research, Innovations and Extension	To conduct a IQAC meeting	Conducted meeting on covid tests to students and staff dt: 15-04-2021
		To conduct activities	An activity conducted on blood grouping, Hb test for the students and analyzed on 27-11-2021 on observation of World AIDS day by the department of Botany & RRC
			A Rally conducted on observation of AIDS day on 01-12-2021 by NSS unit
			An awareness meet conducted on NSS on 04-12-2021 by the NSS unit
			A National Two Day webinar conducted on "Padmashri Acharya Kolakaluri Enouch-Saahithyam Samajam on 15-12-2021 & 16-12-2021 by the department of Telugu
			An offline essay writing competitions conducted on observation of National Energy Conservation Day celebrations on 21-12-2021 by IQAC in collaboration with the department of electricity, Nandikotkur

ANNUAL ACTION PLAN & ACTION TAKEN REPORT			
ACADEMIC YEAR 2020-21 (JUNE 2020- DECEMBER 2021)			
S. No	Quality Criterion	Activity Proposed	Action Taken
			An awareness programme on food adulteration and rights of a consumer on observation of National Consumer Day on 27-12-2021 by the department of commerce in collaboration with metrological department members
		An Extension activity	Sanitary napkins were distributed to Girl students by BIRD NGO, Nandyal
		To establish MOUs	Our institution established MOUs with institutions like Rayalaseema University, KVR degree college for women, kurnool, PSC & KVSC degree college, Nandyal, Silver jubilee govt. college kurnool, Govt. degree college for men, Kurnool for the enhancement of skills, guest lectures sponsoring and facilitating student programs.
4	Infrastructure and Learning Resources	To conduct staff meetings	Staff meeting conducted on 16-11-2020 and discussed about submission of AQARs and RUSA work
			Staff meeting conducted on 02-01-2021 and discussed about examinations and submission of academic records
5	Student Support and Progression	To conduct staff meetings	Staff meeting conducted on 12-02-2021 and discussed about conducting science day, status AQARs and new time table 2020-21
			Staff meeting conducted on 24-08-2021 and discussed about DSA & DYWO, Kurnool for NOC
		To conduct a IQAC meeting	Conducted meeting on distribution of endowment prizes for the years 2019-20,2020-21 dt:07-07-2021
		To conduct activities	A career starter internship through internshala both virtual and part time on 12-03-2021 conducted by JKC

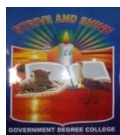
ANNUAL ACTION PLAN & ACTION TAKEN REPORT			
ACADEMIC YEAR 2020-21 (JUNE 2020- DECEMBER 2021)			
S. No	Quality Criterion	Activity Proposed	Action Taken
6	Governance, Leadership and Management	To conduct staff meetings	Staff meeting conducted on 30-06-2020 and discussed about FDPs, Academic Audit, preparation of AQARs 2014-15 to 2019-2020, creating e-SR of all the staff (online)
			Staff meeting conducted on 21-06-2021 and discussed about new CPDC committee and college committee
			Staff meeting conducted on 15-09-2021 and discussed about e-office, college website, admissions for the academic year 2021-22
			Staff meeting conducted on 28-09-2021 and discussed about admissions and submission of academic records
			Staff meeting conducted on 22-11-2021 and discussed about syllabus coverage, AQARs, conduction fo induction program and ID cards
		To conduct IQAC meetings	Conducted meeting on reconstitution of examination committee dt:05-01-2021
			Conducted meeting on reconstruction of website, formation od new CPDC committee & canteen facility on 18-06-2021
			Conducted meeting on reconstitution of IQAC committee dt: 23-10-2021
		Submission of data to NIRF ranking scheme.	Submitted to NIRF for ranking college scheme on 14-12-2020
		Submission of data to AISHE survey	Submitted the data to AISHE survey on 26-02-2022
		To conduct IQAC meetings	Conducted meeting on observation of important days dt:31-10-2020, 02-11-2020, & 05-01-2021
			Conducted meeting on the programmes of WEC & NSS dt: 01-03-2021
			Maharshi Valmiki Jayanthi organized by Dept.of Telugu on 20/10/2021. 37 students and 14 staff attended.

ANNUAL ACTION PLAN & ACTION TAKEN REPORT			
ACADEMIC YEAR 2020-21 (JUNE 2020- DECEMBER 2021)			
S. No	Quality Criterion	Activity Proposed	Action Taken
7	Institutional Values and Best practices	To Observe important National/International Days	Conducted a quiz on International Accounting day by the department of commerce on 10-11-2021
			Observation of National Education Day on 11-11-2021 by the department of Political Science
			Activity conducted on observation of constitution day on 26-11-2021 by the department of political science
			Activity conducted on observation of National Integration day on 24-11-2021 by NSS unit
			Activity conducted on awareness of AIDS with positive AIDS persons on observation of World AIDS day by the Department of Botany on 29-11-2021
			An awareness conducted on observation of International Human Rights Day on 10-12-2021 by the department of Political Science
			An online essay writing competition conducted on topic Energy Conservation and Innovative Ideas from 03-12-2021 and certificates issued on 14-12-2021 on the observation of Energy Conservation Day
			An essay writing competition conducted on Srinivasa Ramanujan and his contribution to Mathematics on 20-12-2021 and an awareness meet conducted on 22-12-2021 on the occasion of National Mathematics Day by the Department of Mathematics
		To maintain eco friendly initiatives	Restricted usage of plastic bags in college campus.
			Unplug all Electric devices when not in use. Turnoff the taps when not in use
		Best Practices	Arranged Mid-Day meals to all the students in the college for the month-December-2021

ANNUAL ACTION PLAN & ACTION TAKEN REPORT			
ACADEMIC YEAR 2020-21 (JUNE 2020- DECEMBER 2021)			
S. No	Quality Criterion	Activity Proposed	Action Taken

Signature of IQAC Coordinator

Signature of the Principal



GOVERNEMENT DEGREE COLLEGE, NANDIKOTKUR



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ANNUAL ACTION PLAN & ACTION TAKEN REPORT

ACADEMIC YEAR 2019-20 (JUNE 2019- MAY 2020)

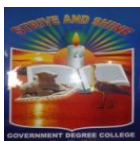
S. No	Quality Criterion	Activity Proposed	Action Taken
1	CURRICULAR ASPECTS	To conduct staff meetings	Staff meeting conducted on feedback of curriculum on 10-02-2020
			Staff meeting conducted on completion of the syllabus and feedback on curriculum on 25-02-2020
		To conduct IQAC meetings	Meeting conducted on curricular plans and time tables 18-06-2019
2	TEACHING-LEARNING AND EVALUATION	To conduct staff meetings	Meeting conducted for discussion of learning outcomes, programme outcomes & course outcomes on 10-02-2020
			Staff meeting conducted on time table on 25-02-2020
			Staff meeting conducted on Teaching Diary, Teaching notes and Academic plan on 10-03-2020
		To conduct IQAC meetings	Meeting conducted on commencement of class work on 18-06-2019
			Meeting conducted on class work, orientation programme for freshers and internal examinations on 11-07-2019
			Meeting conducted on commencement of Theory and Practical Examinations on 09-10-2019
			Meeting conducted on internal examinations dt: 06-02-2020
			Meeting conducted on instructions to conduction of teaching learning process due to covid-19 dt:19-03-2020
		To conduct activities	An online quiz conducted due to covid-19 by the department of hindi on 07-05-2020
			An online quiz conducted on Maughals History due to covid-19 by the department of history on 12-05-2020
			An online quiz conducted in English grammar by the department of English on 14-05-2020
			An online quiz conducted on Tenses by the department of english on 17-05-2020

ANNUAL ACTION PLAN & ACTION TAKEN REPORT			
ACADEMIC YEAR 2019-20 (JUNE 2019- MAY 2020)			
S. No	Quality Criterion	Activity Proposed	Action Taken
3	RESEARCH, INNOVATIONS AND EXTENSION	To conduct staff meetings	Staff meeting conducted on Red Ribbon Club activities on 04-02-2020
		To conduct activities	Massive planttton programme conducted on 05-07-2019
			Sramadhanam conducted in the college campus on 06-08-2019
			An extension activity conducted on the slogan ban the plastic & save the environment by the NSS unit dt:22-10-2019
			Observed World AIDs day by the NSS unit on 01-12-2019
			An online quiz conducted on Punjabi language by the department of Physical Education on 27-05-2020
			Dr. Badesaheb, Lecturer in History delivered a lecture on topic "Age of Revolution" in MANA TV.
4	INFRASTRUCTURE AND LEARNING RESOURCES	To conduct staff meetings	Meeting conducted on rennovation of all floorings of all rooms, almarahs and tables etc., for submission to NAADU NEDU on 20-01-2020
			Staff meeting conducted on stock verification of equipment and infrastructure on 10-03-2020
5	STUDENT SUPPORT AND PROGRESSION	To conduct activities	Orientation programme conducted for NSS volunteers on 25-06-2019
			Quiz programme conducted on 18-11-2019
			JKC sensitization programme conducted on 19-07-2019
			JKC Batch-II inaguration on 07-08-2019
			Conducted Guest lecture on soft skills and employability skills by YES team from Kurnool on 08-01-2020
			An awareness programme conducted on spoken tutorial, an initiative of National Mission on education on 18-03-2020
6	GOVERNANCE, LEADERSHIP AND MANAGEMENT	To conduct staff meetings	Staff meeting conducted on constitution of various committees on 23-01-2020
			Meeting conducted on RCs & OC s of staff on 10-02-2020
		To conduct IQAC Meetings	Meeting on reconstitution of IQAC Comm 06-02-2020
		Submission of data to NIRF	Submitted to NIRF for ranking college scheme on 18-09-2019

ANNUAL ACTION PLAN & ACTION TAKEN REPORT			
ACADEMIC YEAR 2019-20 (JUNE 2019- MAY 2020)			
S. No	Quality Criterion	Activity Proposed	Action Taken
		Submission of data to AISHE survey	Submitted of data to AISHE survey on 22-02-2020.
7	INSTITUTIONAL VALUES AND BEST PRACTICES	To conduct staff meetings	Staff meeting conducted on Green Audit on 25-02-2020
		To conduct IQAC Meetings	Meeting conducted on observation of significant days on 18-06-2019, 09-10-2019& 06-02-2020
		To conduct activities	Observed NSS day on 24-09-2019
			A meeting conducted on formation of Andhra Pradesh by the NSS unit& Political Science department on 01-11-2019
			Observed contitution day by the NSS unit & Political Science department on 26-11-2019
			Observed death anniversary of Potti Sreeramulu by the department of political science dt:15-12-2019
			An online quiz conducted on physical education by the department of physical education on 29-05-2020

Signature of IQAC Coordinator

Signature of the Principal



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ANNUAL ACTION PLAN & ACTION TAKEN REPORT

ACADEMIC YEAR 2018-19 (JUNE 2018- MAY 2019)

S. No	Quality Criterion	Activity Proposed	Action Taken
1	CURRICULAR ASPECTS	Orientation programme on Curriculum & NSS	Meeting Conducted
2	TEACHING-LEARNING AND EVALUATION	To conduct IQAC meetings	An IQAC meeting conducted on classwork,time table and preparation of annual curricular plan on 05-06-2018
			An IQAC meeting conducted on internal examinations and academic records on 01-08-2018
			Meeting conducted on University theory examinations on 05-10-2018
			Meeting conducted on annual curricular plan and commencement of class work on 03-01-2019
		To conduct activities	An orientation programme conducted to the NSS volunteers by the NSS unit on 19-06-2018
3	RESEARCH, INNOVATIONS AND EXTENSION	To conduct activities	Maa Vuuru karyakram near by the villages conducted under Janmabhumi programme by the NSS Unit on 09-01-2019
			NSS special camp organised by the NSS unit in Bijinavemula from 05-01-2019 to 11-01-2019
			NSS special camp organised by the NSS unit at tarthur village by the NSS unit from 12-01-2019 to 20-01-2019
4	INFRASTRUCTURE AND LEARNING RESOURCES	-	-

ANNUAL ACTION PLAN & ACTION TAKEN REPORT			
ACADEMIC YEAR 2018-19 (JUNE 2018- MAY 2019)			
S. No	Quality Criterion	Activity Proposed	Action Taken
5	STUDENT SUPPORT AND PROGRESSION	To conduct activities	A sensitization programme conducted on JKC by the department of English on 04-08-2018
			An elocution competitions conducted on cellphone advantages and disadvantages by JKC on 06-08-2018
			An elocution, essay writing and quiz competition conducted in the college on the occasion of NSS day on 24-09-2018
			A guest lecture on importance of english language in career opportunities by JKC on 23-01-2019
6	GOVERNANCE, LEADERSHIP AND MANAGEMENT	Submission of data to AISHE survey	Submitted data to AISHE survey on 02-02-2019
		To conduct IQAC Meetings	An IQAC meeting conducted on observation of prominent days on 01-08-2018, 05-10-2018 & 03-01-2019
			International YOGA day programme conducted by the NSS unit on 21-06-2018
			Sramadhanam conducted by the NSS students on 11-08-2018

ANNUAL ACTION PLAN & ACTION TAKEN REPORT			
ACADEMIC YEAR 2018-19 (JUNE 2018- MAY 2019)			
S. No	Quality Criterion	Activity Proposed	Action Taken
7	INSTITUTIONAL VALUES AND BEST PRACTICES	To conduct activities	A cleanliness programme conducted by the NSS students in the college campus on 19-08-2018
			Mahatmagandhi jayanthi celebrations conducted by the department of political science and NSS unit on 02-10-2018
			World AIDS day programme conducted by the NSS unit on 01-12-2018
			An awareness meet conducted on Human Rights Day by the department of political science on 10-12-2018
			National youth day (Swami Vivekananda Birth Day) celebrated by the NSS unit on 12-01-2019
			Observed voters day by the department of political science and NSS unit on 25-01-2019

Signature of IQAC Coordinator

Signature of the Principal



GOVERNMENT DEGREE COLLEGE, NANDIKOTKUR



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ANNUAL ACTION PLAN & ACTION TAKEN REPORT

ACADEMIC YEAR 2017-18 (JUNE 2017- MAY 2018)

S. No	Quality Criterion	Activity Proposed	Action Taken
1	CURRICULAR ASPECTS	Orientation programme on Curriculum & NSS	Meeting Conducted
2	TEACHING-LEARNING AND EVALUATION	To conduct IQAC meetings	A meeting conducted on institutional plan, curricular plan, department action plan and result analysis on 06-07-2017 Meeting conducted on internal examinations and academic records on 08-09-2017, 06-01-2018, & 08-03-2018
3	RESEARCH, INNOVATIONS AND EXTENSION	To conduct activities	A 3-Day-workshop conducted by the NSS unit with the collaboration of Red Cross Society on First Aid and Blood Donation on 25-01-2018
4	INFRASTRUCTURE AND LEARNING RESOURCES	-	-
5	STUDENT SUPPORT AND PROGRESSION	To conduct activities	An orientation programme conducted to the NSS volunteers by NSS unit on 19-06-2017 A career awareness programme conducted by JKC in collaboration with the SOLAR GREENKO BMS on 22-09-2017 A meeting conducted on Employability skills and diverse employment opportunities after graduation by Sri S Gopi Krishna, representative from T.I.M.E organised by JKC 22-11-2017 An awareness meeting conducted on ICT and importance of English language in competitive exams by Dr M Vijaya Kumar, Assistant Professor, Rayalaseema University conducted by JKC on 22-11-2017

ANNUAL ACTION PLAN & ACTION TAKEN REPORT			
ACADEMIC YEAR 2017-18 (JUNE 2017- MAY 2018)			
S. No	Quality Criterion	Activity Proposed	Action Taken
			A career awareness programme conducted on career opportunities available to science students by JKC on 05-02-2018
6	GOVERNANCE, LEADERSHIP AND MANAGEMENT	To conduct staff meetings	Meeting conducted on costitution of time table committee on 07-12-2017
		To conduct IQAC meetings	Meeting conducted on costitution of IQAC on 14-06-2017
		Submission of data to NIRF ranking scheme.	Submitted to NIRF for ranking college scheme on 05-10-2017
		Submission of data to AISHE survey	Submitted of data to AISHE survey on 27-02-2018
7	INSTITUTIONAL VALUES AND BEST PRACTICES	To conduct IQAC meetings	Meeting conducted on observation of prominent days on 08-09-2017, 06-01-2018 & 08-03-2018
			Inter National YOGA day programme conducted by the NSS unit on 21-06-2017
			Meeting cnducted to pay tribute to Dr APJ Abdul Kalamby the NSS unit on 27-07-2017
			Women Empowerment Cell celebrated Mother Therissa gari Birth Day on 26-08-2017
			Meeting conducted to observe Telugu Basha Dinothsavam by the department of telugu on 29-08-2017
			Awareness programme conducted on differently abled personsby the NSS unit in collab oration with mariya nilayam Gargeyapuram (Near by Village) on 04-09-2017
		To conduct IQAC meetings	NSS day celebrated by the NSS units on 24-09-2017

ANNUAL ACTION PLAN & ACTION TAKEN REPORT			
ACADEMIC YEAR 2017-18 (JUNE 2017- MAY 2018)			
S. No	Quality Criterion	Activity Proposed	Action Taken
			ODF programme conducted in the Bijinavemula village, Nandikotkur Mandal by the NSS unit on 17-11-2017
			World AIDS day programme conducted by NSS unit on 01-12-2017
			An awareness meeting conducted on Swatch Bharath Programme by NSS unit on 20-12-2017
			Observed National voters day by the NSS unit on 25-01-2018
			International womens day organised by the Women Empowerment Cell on 08-03-2018

Signature of IQAC Coordinator

Signature of the Principal