

INFORMATION EDUCATION COMMUNICATION (IEC)
GUIDELINES FOR COUNCILS, UNIVERSITIES & COLLEGES
Curbing the Menace of Ragging



INFORMATION EDUCATION COMMUNICATION (IEC)

GUIDELINES FOR COUNCILS, UNIVERSITIES & COLLEGES

© University Grant Commission (UGC), 2022

DISCLAIMER

All rights reserved. The publication is developed as part of University Grant Commission (UGC) National Ragging Prevention Programme for disseminating the information to the Councils, Universities and the Colleges in India.

www.ugc.ac.in

www.antiragging.in and www.c4yindia.org



www.c4yindia.org



www.antiragging.in



CONTENT

Ragging Menace.....	2
Zero Tolerance Policy in India	3
Anti-Ragging Regulatory Framework in India	4
Important Links for the Students, Colleges, Universities and Councils	7
Higher Education Institutions in India (HEIs)	8
Awareness Measures for Ragging free Campuses	9
Awareness Collaterals	10

ABBREVIATIONS

ACP	Assistant Commissioner of Police	INC	Indian Nursing Council
AICTE	All India Council of Technical Education	IT	Information Technology
ARC	Anti-Ragging Committee	MCI	Medical Council of India
ASP	Assistant Superintendent of Police	NCRI	National Council for Rural Institutes
BCI	Bar Council of India	NCTE	National Council for Teacher Education
C4Y	Centre for Youth	PCI	Pharmacy Council of India
CCH	Central Council of Homeopathy	RCI	Rehabilitation Council of India
CCIM	Central Council for Indian Medicine	SCHE	State Councils of Higher Education
COA	Council of Architecture	SHO	Station House Officer
DCI	Dental Council of India	SP	Superintendent of Police
DCP	Deputy Commissioner of Police	SPC	Statutory Professional Councils
FAQ	Frequently Asked Question	SSP	Senior Superintendent of Police
ICAR	Indian Council for Agricultural Research	UGC	University Grants Commission
IEC	Information Education Communication		

RAGGING MENACE

Ragging is a disturbing reality in the higher education system of our country. Despite the fact that over the years, ragging has claimed hundreds of innocent lives and has ruined the careers of thousands of bright students, the practice is still perceived by many as a way of 'familiarisation' and an 'initiation into the real world' for young college-going students.

The Ragging is defined as any disorderly conduct, whether by words spoken or written or by an act, has the effect of teasing, treating, or handling with rudeness a fresher or a junior student. Indulging in a rowdy or undisciplined activity that causes or is likely to cause annoyance, hardship, or psychological harm or to raise fear or apprehension thereof in a fresher or junior student. Asking the students to do any act or perform something that such students will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or junior student. This can lead to adverse effects such as depression, anxiety, and sometimes even suicide.

Punishment Provisions

Any student or group of students found guilty of ragging on campus or off campus shall be liable to one or more of the following punishments:

- Debarring from appearing in any sessional test/ university examination or withholding results
- Suspension from attending classes and academic privileges
- Withdrawing scholarships and other benefits
- Suspension from the college for a period of one month
- Cancellation of admission
- Debarring from representing the institution in any national or international meet, tournament, youth festival, etc
- Suspension/expulsion from the hostel
- Rustication from the institution for periods varying from 1 to 4 semesters or equivalent period
- Expulsion from the institution and consequent debarring from admission to any other institution
- Fine up to twenty five thousand rupees
- Imprisonment for a term which may extend to two years or with fine which may extend to ten thousand rupees or with both
- Collective punishment - When the students committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers.

Any institution that fails to take adequate steps to prevent ragging or fails to act in accordance with the Regulations or fails to punish perpetrators or incidents of ragging suitably is liable to the penalties and punishments as per the provisions of the Regulations.

www.antiragging.in/assets/pdf/information/english/what_constitutes_ragging.pdf

www.c4yindia.org/Home/AntiRagging

ZERO TOLERANCE POLICY IN INDIA

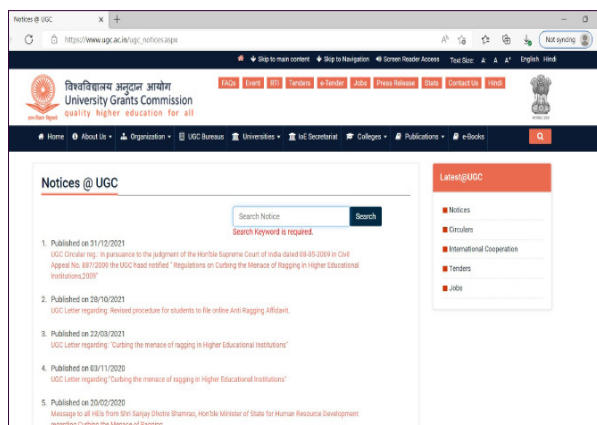
No act of ragging, major or minor, shall go unnoticed. No ragger, male or female, student or non-student, shall go unpunished. No institution that fails to take action against ragging shall be allowed to operate.

The Supreme Court, in its judgement dated 08 May 2009 ordered the implementation of a ragging prevention programme comprising, inter alia, setting up a toll-free anti-ragging helpline/ call center, a database of institutions/ students, and engaging an independent non-government agency as the monitoring agency.

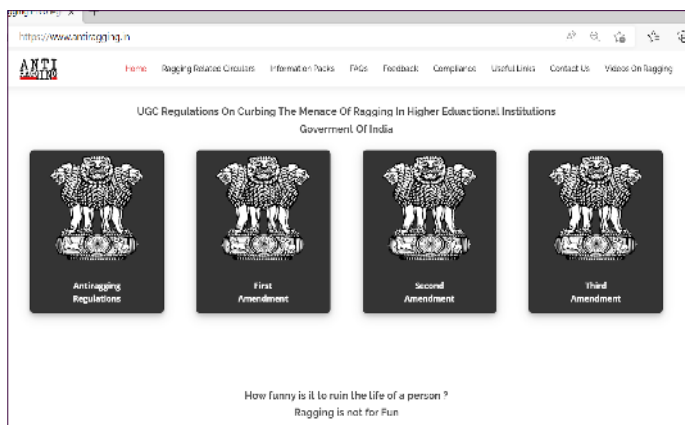
Regulatory provisions and the appropriate law are in force to eliminate ragging in all its forms from the universities, deemed universities and other higher educational institutions in the country by prohibiting, preventing its occurrence and punishing those who indulge in ragging.

UGC Regulations on curbing the menace of Ragging in Higher Educational Institutions, 2009

Ragging is a criminal offense and UGC has framed regulations on curbing the menace of ragging in higher educational institutions in order to prohibit, prevent and eliminate the scourge of ragging. In pursuance to the Judgment of the Hon'ble Supreme Court of India dated 08.05.2009 in Civil Appeal No. 887/2009, in exercise of the powers conferred by clause (g) of sub-section (1) of section 26 of the University Grants Commission Act, 1956, the UGC notified "Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009". These regulations are mandatory for all universities/ institutions.



Notices @ UGC
www.ugc.ac.in/ugc_notices.aspx



UGC Regulations
www.antiragging.in/assets/pdf/annexure/Annexure-I.pdf

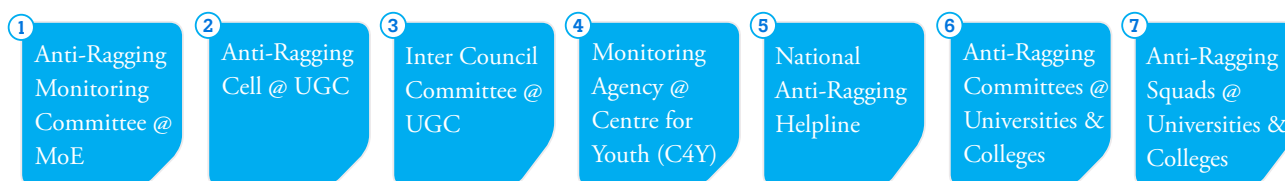
ANTI-RAGGING REGULATORY FRAMEWORK IN INDIA

▶ **Anti-Ragging Monitoring Committee, Ministry of Education, Government of India**

The Anti-Ragging Committee for monitoring measures to prevent ragging in higher educational institutions is constituted in the Ministry of Education, Government of India.

▶ **University Grant Commission (UGC)**

As per the directions of the Government of India, the UGC established the following regulatory framework mechanism to curb the menace of ragging in the country.



▶ **UGC Anti-Ragging Cell**

The Anti-Ragging Cell within UGC is an instructional mechanism to provide secretarial support for the collection of information, monitoring and to coordinate with the State Level Monitoring Cell and Universities Level Committees for effective implementation of anti-ragging measures. The Cell also coordinates with the Monitoring Agency.

▶ **Inter Council Committee, UGC**

The UGC has constituted an Inter-Council Committee, consisting of representatives of the various Councils and the Monitoring Agency. Such bodies in higher education are to coordinate and monitor the anti-ragging measures in institution across the country and to make recommendations from time to time.

▶ **The National Anti-Ragging Helpline**

The National Anti-Ragging Help Line 24x7 Toll Free number is 1800-180-5522. The support is provided for queries related to ragging, compliant registration, among others.

▶ **Monitoring Agency**

The Centre for Youth (C4Y) is the Monitoring Agency from April 01, 2022 (www.c4yindia.org) to support the National Ragging Prevention Programme in the country. The monitoring agency is working towards:

1. Establishing the National 24x7 Anti-Ragging Helpline
2. Software development (IT) for the operation of the national anti-ragging helpline
3. Development and updating the anti-ragging website (www.antiragging.in) and monitoring agency website (www.c4yindia.org)
4. Building an online reporting mechanism for UGC, councils, universities and colleges
5. Conducting trainings of helpline executives
6. Supervising the performance of the helpline and executives
7. Ensuring efficiency and ease of operations for the national helpline, UGC, colleges, universities, and the students
8. Creating awareness to demote ragging in universities, colleges across India
9. Monitoring of the databases maintained by the commission

▶ **The Councils, Regulatory Bodies**

The 15 councils in India are making collaborative efforts with UGC to address the menace of ragging. They have been issuing directions and monitoring the affiliated universities and colleges for adhering to the regulatory provisions and compliances. They participate in UGC Inter-Council meetings and the Anti-Ragging Monitoring Committee meetings of the Ministry of Education, Government of India for updates and strategies. The councils are:

1. All India Council of Technical Education (AICTE)
2. Bar Council of India (BCI)
3. Council of Architecture (COA)
4. Dental Council of India (DCI)
5. Indian Council for Agricultural Research (ICAR)
6. Indian Council of Medical Research (ICMR)
7. Indian Nursing Council (INC)
8. Mahatma Gandhi National Council of Rural Education (MGNCRE)
9. National Commission for Homoeopathy (NCH)
10. National Commission for Indian System of Medicine (NCISM)
11. National Council for Hotel Management & Catering Technology (NCHMCT)
12. National Council for Teacher Education (NCTE)
13. National Medical Commission (NMC)
14. Pharmacy Council of India (PCI)
15. Rehabilitation Council of India (RCI)
16. Sports Authority of India (SAI)
17. Veterinary Council of India (VCI)

▶ **The Anti-Ragging Committee (ARC), Universities and Colleges**

The Anti-Ragging Committee is instituted at each college or university to ensure compliance with the provisions of the regulations as well as the provisions of any law for the time being in force concerning ragging; investigate complaints and also, monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution. The Anti-Ragging Committee is responsible for inculcating a culture of Ragging Free Environment on Campus. The Anti-Ragging Committee is involved in designing strategies and action plan for curbing the menace of ragging in the college by adopting an array of activities. The committee is also responsible for conducting awareness programmes from time-to-time on campus.

▶ **Anti-Ragging Squads, Universities and Colleges**

The Anti-Ragging Squad office bearers work under the supervision and guidance of the Anti-Ragging Committee and engage in checking places like hostels, buses, canteens, grounds, classrooms and other places of student congregation to keep a vigil and stop the incidences of ragging, if any, and report them if they happen. The squad role is also to educate the students at large by adopting various means about the menace of ragging and related punishments there to.

► Transparent Complaint Process

Specifically, after registering the complaint, the helpline executives forward it to four Higher Authorities:

University Vice-Chancellor | College Principal | SHO | City SP/SSP/DCP/ASP/ACP | Council

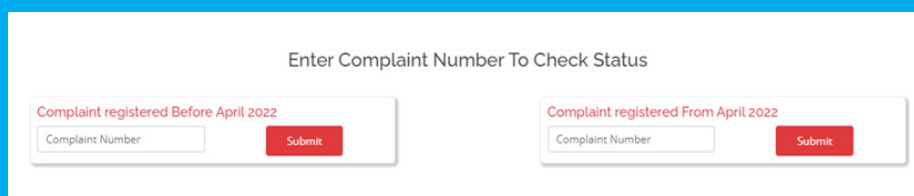
The team at the national helpline undertakes follow-up with the college's Anti-Ragging Committee (ARC) for investigation and ARC report till the satisfaction of the victim/ complainant. The complaint remains active in the helpline until the victim/ complainant is satisfied with the action taken by the authorities. The consent in writing for closing the complaint is taken from the victim/ complainant.

If the case is not resolved to the satisfaction of the victim/ complainant, the national helpline escalates the case to the Monitoring Agency for further action in terms of advice, second opinion, or follow-up by the Monitoring agency itself.

If the complainant is not satisfied with the action taken by the college or the college authorities are not cooperating with the helpline centre, such cases are escalated to the University Grants Commission and the respective council for intervention.

There is an online management system set up in the UGC premises for UGC to act on the complaints that have been escalated to UGC. Any actions in terms of writing a letter, email, phone calls etc. are being logged into the case file of the respective complaint. The case file is also visible to the victim/ complainant - www.ugc.ac.in

The status of the complaint with complete follow-up can be accessed at the link below with specific complaint number:



Enter Complaint Number To Check Status

Complaint registered Before April 2022

Complaint Number

Complaint registered From April 2022

Complaint Number

www.antiragging.in

Note: The helpline NEVER discloses the identity of the victim without their permission and consent.

Ragging Complaints Registration

The students in distress due to ragging-related incidents can contact National Anti-Ragging Helpline 1800-180-5522 (24x7 Toll Free) or e-mail to helpline@antiragging.in.

Or

They may also contact UGC Monitoring Agency i.e. Centre for Youth (C4Y) at antiragging@c4yindia.org or 011-41619005 or 98180 44577 (only in case of emergency).

IMPORTANT LINKS FOR THE STUDENTS, COLLEGES, UNIVERSITIES AND COUNCILS

▶ Students and Parents Undertaking Affidavit

In compliance of the second amendment in UGC Regulations, it is compulsory for each student and every parent to submit an online Anti-Ragging undertaking affidavit every academic year. The universities and colleges are also requested to implement the revised procedure for students to file online Anti-Ragging affidavits. The student will receive an e-mail with her/ his registration number. The student will forward that e-mail to the Nodal officer in her/ his university/college e-mail. (Please note that the student will not receive pdf affidavits and she/ he is not required to print & sign it as it used to be in the earlier case).

Link to fill out the online undertaking affidavit by students and parents:

www.antiragging.in/affidavit_registration_disclaimer.html | www.c4yindia.org/Home/Undertaking

▶ Ragging Complaints Registration

The complaints of ragging are being registered through the following means:

1. Via e-mail: helpline@antiragging.in
2. National Anti-Ragging Help Line: 1800-180-5522. 24x7 Toll Free Number
3. Suo Motto via Social Media platforms, news, reporters, influencers, social workers among others

Links for filling out ragging complaints:

The National Anti-Ragging Helpline website - www.antiragging.in

The Monitoring Agency website - www.c4yindia.org

▶ Universities and Colleges Compliance

The UGC regulation has made it mandatory for the universities and colleges to demote ragging in their campuses and follow the compliances to achieve these objectives. The universities are requested to fill online compliance and also immediately instruct all the colleges under their purview to follow it.

Link for 'confirmation on compliance being followed':

www.antiragging.in/compliance_desclaimer.html | www.c4yindia.org/Home/CollegeCompliance

▶ Colleges and Universities Contact Details

As per the order of the Hon'ble Supreme Court, it is mandatory for the college and university authorities to update their details each year, so that college students can navigate the college or university details while filing the undertaking affidavit.

Link to update college or university details:

www.antiragging.in/compliance_desclaimer.html | <https://www.c4yindia.org/Home/UpdateCollCont>

▶ Councils Reporting

The various councils in India are the statutory bodies for regulating universities and colleges. The measures undertaken by them to curb the menace of ragging in their respected affiliated universities and colleges are to be mandatorily reported.

Link to upload the council's reports:

www.antiragging.in/admin/login.php

HIGHER EDUCATION INSTITUTIONS IN INDIA (HEIs)

UGC Regulations on 'Curbing the Menace of Ragging in Higher Educational Institutions, 2009' are mandatory and all higher education institutions are required to take necessary steps for its implementation including the monitoring mechanism. Any violation of these regulations will be viewed seriously. If any institution fails to take adequate steps to prevent ragging or does not act in accordance with these Regulations or fails to punish perpetrators of incidents of ragging suitably, it will attract punitive action against itself by the UGC.

The requisite mandatory action for curbing the menace of ragging in all Higher Educational Institutions in India:

- Strengthen and augment anti-ragging mechanism by way of adequate publicity through various mediums
- Constitution of Anti-Ragging committee and Anti-Ragging squad
- Establish Anti-Ragging Cell
- Install CCTV cameras at vital points
- Organise anti-ragging interaction, workshops and seminars for the freshers and the senior students
- After the commencement of the academic year organised professional counselling of the students
- Ensure identification of trouble triggers and take appropriate action
- Mention of Anti-Ragging warnings in the institution's E-prospectus and E-information booklets/ brochures
- Conduct surprise inspections of hostels, students, accommodation, canteens, rest cum recreational rooms, toilets, bus stands, and all other strategic locations
- Undertake all other measures that would augur well in preventing/ quelling ragging and any uncalled-for behaviour and the incident.

Website with nodal officers' complete details

Universities/ colleges have to display the email address and contact number of the Nodal Officer of the Anti-Ragging Committee of their university/ college on their website and campus areas like Admission Centre, Departments, Library, Canteen, Hostel, Common facilities, etc.

Admission Form

Universities and colleges are requested to insert a mandatory column in their university/ colleges admission form as per the given format:

Anti-Ragging Undertaking Reference no:	
--	--

AWARENESS MEASURES FOR RAGGING FREE CAMPUSES

- Every public declaration of intent by any institution in electronic, audio-visual, online, social media, print, website, admission prospectus/ booklet or any other media should expressly mention that ragging is totally prohibited in the institution at the time of admission of students in any course.
- The brochure of admission/ instruction booklet or prospectus, whether in print or electronic format, shall prominently print these regulations in full.
- Institutions should display posters in all prominent locations showcasing the provisions of penal law applicable to incidents of ragging.
- At the end of each academic year, the institution should send a letter to the parents/ guardians informing them about the Regulations and any law for the time being enforced prohibiting ragging and its punishments.
- Institutions can issue public notices in the newspapers, update their websites with the nodal officer's complete details.
- Every fresher should be provided with a printed leaflet with all the information to seek help and guidance from all authorities and agencies, and a calendar of events and activities laid down by the institution to facilitate and complement the familiarisation of freshers with the academic environment of the institution.
- Institutions should conduct joint sensitisation and orientation programmes for both freshers and senior students.
- Institutions should constitute Anti-Ragging Committee and Anti-Ragging Squad which will be responsible for spreading awareness and preventing the occurrence of ragging.
- Meeting of all staff, functionaries and agencies before the commencement of the academic session.
- Institutions should launch a publicity campaign against ragging before the commencement of the academic year.
- After the commencement of the academic year, the batch of freshers should be divided into small groups and assigned to the faculty for difficulties and guidance.
- Random anonymous survey should be done among students about ragging, and it should be a regular practice in the institution.

In Nutshell

- Brochure of admission/instruction booklet or the prospectus
- Leaflets
- Posters
- Institution website
- Meetings
- Publicity campaign
- Seminars and workshops
- Professional counselling
- Orientation programmes
- Large scale cultural, sports and other activities

- ▶ UGC designed and distributed four types of posters amongst Universities/ Regulatory Authorities/ Councils/ IITs/ NITs/ other educational institutions for their prominent display. These anti-ragging posters must be displayed at all prominent places like the Admission centre, Departments, Library, canteen, Hostel, Common facilities, etc. These posters are available on UGC website. The size of the posters should be 8x6 feet.
- ▶ UGC developed 05 TVCs of 30 seconds each with different perspectives i.e. Parents, victims, and Offenders.

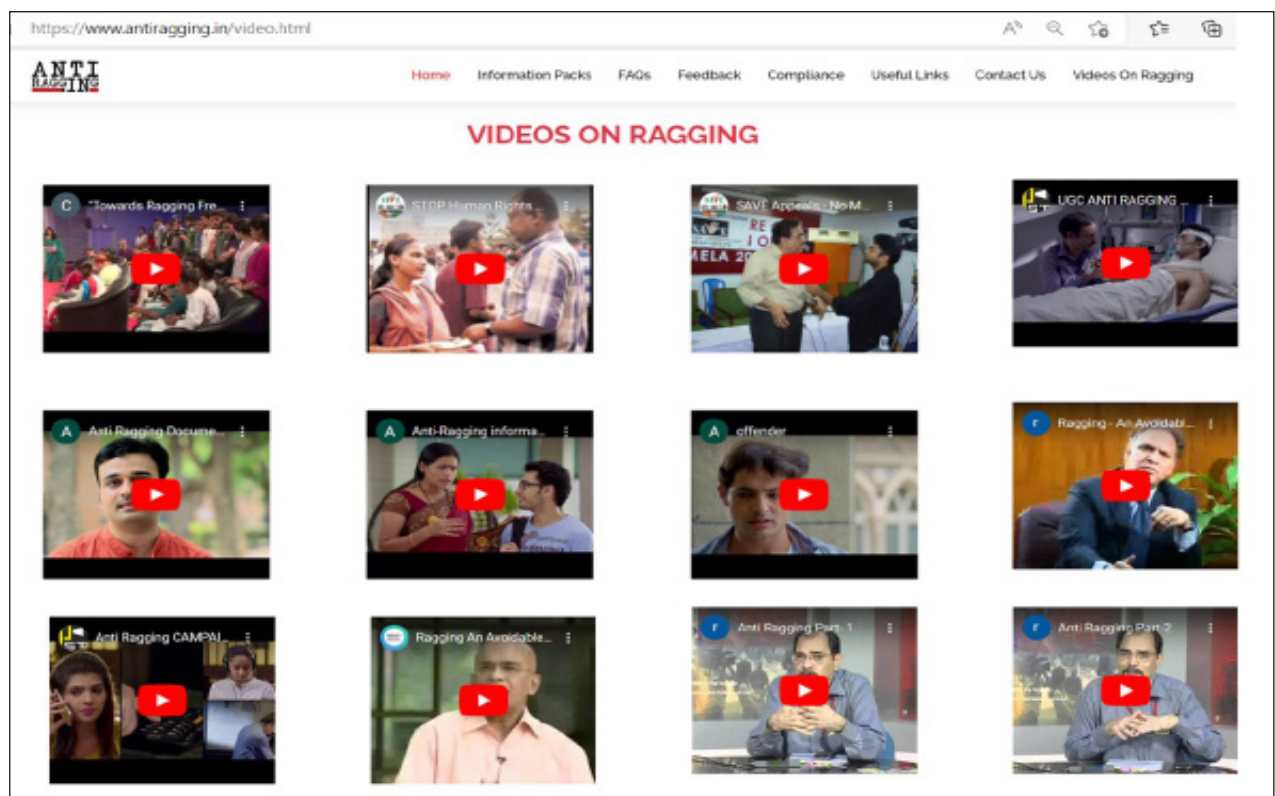
AWARENESS COLLATERALS

Posters



Download: www.ugc.ac.in/pdfnews/4957638_poster-ragging.pdf

Videos



www.antiragging.in/video.html

Frequently Asked Questions (FAQ)

www.antiragging.in/faqs.html | www.c4yindia.org/Home/AntiRagging

REACH OUT

University Grant Commission (UGC)

Bahadur Shah Zafar Marg

New Delhi 110 002

P: 91 11 2360 4446; 2360 4200

E: contact.ugc@nic.in

UGC Anti-Ragging Cell (ARC)

NET Bureau, South Campus of Delhi University,

Benito Jhuarez Marg, New Delhi 110 021

P: 91 11 2411 2087

E: raggingcell@yahoo.in

Monitoring Agency

Centre for Youth (C4Y)

New Delhi 110 068

P: 91 11 4161 9005

E: antiragging@c4yindia.org

National Anti-Ragging Helpline

New Delhi 110 007

P: 1800 180 5522 (24x7 Toll Free Number)

E: helpline@antiragging.in

NATIONAL RAGGING PREVENTION PROGRAMME

www.ugc.ac.in

www.antiragging.in and www.c4yindia.org

Andhra Pradesh Prohibition of Ragging in All Educational Institutions Rules, 2002

[G.O. Ms. No.67, Higher Education (EC) dated 31st August, 2002]

In exercise of the powers conferred by sub-section (1) of section 9 of the Andhra Pradesh Prohibition of Ragging Act, 1997 (A.P. Act 26 of 1997) the Governor of Andhra Pradesh hereby makes the following rules relating to Prohibition of Ragging in all Educational Institutions in the State.

1. Short title.— These rules may be called the Andhra Pradesh Prohibition of Ragging in all Educational Institutions Rules, 2002.

2. Definition.— In these rules unless the context otherwise requires :—

(a) **“Act”** includes words either spoken or written or signs or sounds or gestures or visible representation;

(b) **“Educational Institutions”** means and include a college or other institution by whatever name called, carrying on the activity or imparting education therein (either exclusively or among other activities) and includes an orphanage or boarding home or hostel or Tutorial Institution or other premises attached thereto;

(c) **“Government”** means the State Government of Andhra Pradesh;

(d) **“notification”** means notification published in Andhra Pradesh Gazette and the word “notified” shall be construed accordingly;

(e) **“ragging”** means doing an act, which causes or is likely to cause insult or annoyance or fear or apprehension or threat or intimidation or outrage of modesty or injury to a student;

(f) **“student”** means a person who is admitted into an Educational Institution and whose name is lawfully borne on the attendance register thereof.

3. Prohibition of ragging.— (a) Ragging is prohibited within or outside of any educational institution in the State;

(b) the Principal/Head of the institution shall obtain an undertaking in writing from the students/parents at the time of admission that they shall not resort to ragging inside or outside the institution;

(c) full publicity should be given to the punishment for ragging through open circulars, suitable posters, colleges and hostel premises etc., by the Principal/ Head of the institutions;

(d) the Principal/Head of the Institution shall constitute anti-ragging squads involving teachers and students to prevent ragging;

(e) the Head of the Institution shall lodge a criminal case against students resorted to ragging for taking action as mentioned in Andhra Pradesh Prohibition of Ragging Act, 1997 (A.P. Act No. 26 of 1997).

Certain of the guidelines to prevent ragging in educational institutions are illustrated in the annexure to these rules.

4. Responsibility of the Head of the Institution.—

(1) At the commencement of the Academic session/ the Institution should constitute a proctorial committee consisting of senior faculty members and hostel authorities like the warden and a few responsible senior students :—

(i) to keep a continuous watch and vigil over ragging so as to prevent its occurrence and recurrence;

(ii) to promptly deal with the incidents of ragging brought to its notice and summarily punish the guilty either by itself or by putting-forth its finding/ recommendation/suggestions before the authority competent to take decision. All vulnerable locations shall be identified and specially watched.

(2) The local community and the students in particular must be made aware of dehumanising effect of ragging inherent in its perversity. Posters, notice boards and sign-boards wherever necessary, may be used for the purpose.

(3) Failure to prevent ragging shall be construed as an act of negligence in maintaining discipline in the institution on the part of the management, the principal and the persons in authority of the institution. Similar responsibility shall be liable to be fixed on hostel wardens/superintendents.

(4) Whenever any student complains of ragging to the Head of the Educational Institution such head or manager shall enquire into the same forthwith and if the complaint is prima facie found true, shall suspend the student or students complained against for such period as may be deemed necessary.

(5) The decision of the head of the institution or the person responsible for the management of the educational institution is final.

(6) If an institution fails to curb ragging, the Funding Agency shall consider for stoppage of financial assistance to such an institution till such time as achieves the same. The University shall consider disaffiliating a college or Institution failing to curb ragging. All Universities shall bring these guidelines to the notice of all educational institutions under their control and jurisdiction. Publicity may also be given by press notes in public interest by Universities.

5. Penalty for ragging.— (1) Whoever with the intention of causing ragging or with the knowledge that he is likely by such act to cause ragging commits or abets ragging shall be punishable as per Andhra Pradesh Prohibition of Ragging Act, 1997 (Act 26 of 1997).

(2) The students convicted of an offence under section 4 of Andhra Pradesh Prohibition of Ragging Act, 1997 (Act 26 of 1997) and punished with imprisonment for a term shall be dismissed from the educational institution.

(3) The student convicted of an offence under section 4 of Andhra Pradesh Prohibition of Ragging Act, 1997, and punished with imprisonment for a term of more than six months shall not be admitted in any other educational institution.

(4) Any student dismissed from a college for ragging should be debarred from seeking admission in any other course of study in any college/University located in the State.

(5) In case of the students who involved in ragging, there shall be an embossment on his marks cards and other academic Certificates in bold letters which cannot be obliterated that he had indulged in ragging and had conducted himself in a manner unbecoming of a student.

The following guidelines shall be complied with while endeavouring to deal with ragging in the forms like addressing seniors 'Sir' performing mass drills, copying class notes for the seniors, carrying out various errands, and doing menial jobs for the seniors, washing clothes demanded by senior students, asking/answering vulgar questions, looking at pornographic pictures to shock the freshers out of their innocence, being forced to drink alcohol, scalding tea, being forced to do acts with sexual overtones and homosexual acts leading to physical injury/ mental torture or death, and doing obscenities.

"Ragging" means any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing treating or handling with rudeness any other student, indulging in rowdy or indisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or junior student or asking the students to do any act or perform something which such student will not do in the ordinary course and which has the effect of causing or generating a sense of shame of embarrassment so as to adversely affect the physique or psyche of a fresher or junior student. The cause of indulging in ragging is deriving a sadistic pleasure or showing of power, authority or superiority by the seniors over their juniors or freshers.

Most of the above orders of the seniors constituting perverse actions are illustrative or ragging but not exhaustive. Any other related acts would also form ragging attracting severe punitive action.

(1) A review committee shall be constituted by the District Collector as Chairman and the composition of the committee will be as follows :—

- (i) Collector - Chairman.
- (ii) Superintendent of Police-Vice-Chairman.
- (iii) (a) Revenue Divisional Officers
- (b) Sub-divisional Police Officers - Members
- (c) College Principals

The committee shall meet twice before the academic session and twice during the academic session to review the prevalent situation and evolve effective measures to combat ragging.

(2) Apart from the review committee the educational institutions should provide for the constitution of a committee consisting of the parents and

guardians or the students taking education in their institute, as well as two representatives of the students union if any, apart from the principal and a representative of teaching staff of the educational institute and to review the same by regularly calling a meeting of the committee of the parents etc., which may be constituted for this purpose. The committee should recommend to the management whether any step is required to be taken against any student who may have violated the code of conduct and the school management should take necessary remedial measures as expeditiously as possible, but not later than four weeks from the date of the recommendation by the parents committee.

(3) The application form for admission/enrolment shall have a printed undertaking to be filled up and signed by the candidates to the effect that he/she is aware of the institution's approach towards ragging and punishments to which he or she shall be liable if found guilty of ragging. A similar undertaking shall be obtained from the parents/guardian of the applicant.

(4) Any boy or girl student should keep the identity card issued by the concerned educational institution in his/her possession and offer the same for verification as and when demanded by any authority of the institution or hostel or any member of the staff of the institution or hostel who is authorised to verify the identity of the concerned student.

(5) The Hostels and Messes, vacant classrooms, canteen, stadium or playground, student's activity centres and bus stands are the some of the vulnerable locations identified for ragging. Strict surveillance should be maintained in such locations for prevention of ragging.

(6) The Management, Principal, the teaching staff should interact with freshers and take them in confidence by apprising them of their rights as well as obligation to fight against ragging and to generate confidence in their mind that any instances of ragging to which they are subjected or which comes in their knowledge should forthwith be brought to their knowledge and shall promptly dealt with while protecting the complainants from any harassment by perpetrators of ragging. It would be better if the head of the institution or person high in authority addresses meeting of teachers, parents and students collectively or in groups in this behalf.

(7) The Universities and the institution shall at a reasonable time before the commencement of an academic year, and therefore at such frequent intervals as may be expedient deliberate over and devise such positive and

constructive activities to be arranged by involving the students generally so that the seniors and juniors, and the existing students and the freshers, interact with each other in a healthy atmosphere and develop a friendly relationship so as to behave like members of a family in an institution. Seniors or juniors should be encouraged to exhibit their talents in such events so as to shed their complexes.

(8) Telephone numbers of the Principals, Vice-Principals, Heads of Departments, senior faculty/administrative officers, wardens and deputy wardens, should be given to every new entrant with the advice that they should not hesitate in reporting all incidents of ragging through these numbers even anonymously with the circumstances warrant, so that immediate measures can be taken by them.

(9) The media may be requested to give adequate publicity to the negative aspects of ragging mainly during the months of July and August every year so that public awareness and aversion can be built up against ragging.

(10) The 1st year class schedule shall be staggered. Junior students should come to the college early and to leave first. The schedule should be reverse for senior students classes.

(11) Teachers taking the 1st year classes will leave the class at the end of the period only after the next teacher arrives.

(12) The hostels/accommodations where freshers are accommodated shall be carefully guarded, if necessary by posting security personnel, and placed in charge of a warden/superintendent who should himself/ herself reside there at, and wherein the entry of seniors and outsiders shall be prohibited after specified hour of night and before except under the permission of the person in charge. Entry at other times may also be regulated. If possible, the new entrants to the hostels should be accommodated in a separate building away from other hostel buildings where the senior students reside.

(13) No person who is not a student of the concerned educational institution shall be allowed to enter the premises of that educational institutions or its hostel without obtaining prior permission of the principal of that institute. Provided that the parents or the guardian of the students shall not be required to take such permission in writing.

(14) No person who is not studying in the given educational institution shall be allowed to enter any hostel of boys or girls attached to the concerned educational institution. However, by obtaining prior written permission of the warden of the hostel, he may be so allowed. Provided, however, that in case of girls hostel, no male student or any male person shall have any access to a girl inmates of the hostel except in the presence of the caretaker of the ladies hostel apart from obtaining advance permission of the warden for the purpose.

(15) Any girl inmate of the hostel who has gone out of the hostel premises for a personal errand shall return to the hostel latest by 9.00 p.m. If she is delayed, she should render written explanation there and then to the Caretaker of the hostel who shall allow her to enter the hostel occupy her seat in the room allotted to her on such written explanation submitted by her. The written explanation so submitted shall be forwarded to the warden of the hostel by the Caretaker as soon as possible but not later than 9.00 a.m., on the next day.

(16) Teaching staff and warden will be at liberty to check and inspect the hostel area at any time during night.

(17) Secret student vigilance groups shall be formed. They are expected to bring to the attention of the anti-ragging committee any incident of ragging in the college or outside.

(18) Confidential boxes should be installed at college to receive the complaints of the junior students to know about ragging incidents, if any.

(19) Migration certificates issued by the institution should have an entry apart from that of general conduct and behaviour whether the student had participated in and in particular was punished for ragging.

(20) Ragging can be stopped by creating awareness amongst the students/ teachers and parent that ragging is a reprehensible act which does no good to any one and by simultaneously generating an atmosphere of discipline by sending a clear message that no act of ragging shall not go unnoticed and unpunished.

(21) Any student found to be indulging into any ragging activity shall be suspended immediately after communication is sent to him under the signature of the Principal of the concerned educational institution stating that he is alleged of indulging into ragging activity. Such student shall be debarred from

entering the campus of the educational institution or its hostel, except on any day at any time when he called upon by the authority of the school or by the Parents committee for tendering explanation or for defending his case.

(22) Anti-ragging movement should be initiated by the institution right from the time of advertisement for admission. The prospects, the form for admission must clearly mention that ragging is banned in the institution and any one indulging in ragging is likely to be punished appropriately which punishment may include expulsion from the institution, suspension from the institution or classes for a limited period or fine with a public apology. The punishment may also be taken the shape of :—

- (i) withholding scholarships/fellowships;
- (ii) debarring from representation in events;
- (iii) withholding results;
- (iv) withdrawing benefits like travel concessions and campus selections;
- (v) suspension or expulsion from hostel or mess, and the like.

(23) Photographs of students who have been involved in ragging and against whom prima facie cases are made out shall be published in the notice board put up in a conspicuous place, and also published in local News papers. In addition, students should be cautioned that the moment they indulge in ragging they would have a bleak future inasmuch as they would not be entitled 'to get a passport or visa to go abroad, if a case is registered in the Police Station or if their academic records are tainted with black marks.

(24) If the commission of offence is so serious they may be restrained from participating in national and international meets, tournaments, youth festivals, quizzes and so on.

(25) Failure to prevent ragging shall be construed as act of negligence in maintaining discipline in the institution on the part of the management, the principal and the persons in authority of the institution. Similar responsibility shall be liable to be fixed on hostel warden/superintendents.

(26) Incentives and rewards shall be given for those who actively participate in measures for curbing the menace of ragging. Punishment for the offenders should be balanced by some incentives for non-offenders and those who help check the menace of ragging.

(27) The offence of the ragging is not only punishable under section 4 of Andhra Pradesh prohibition of Ragging Act, 1997 but also under various provisions as envisaged in the relevant section of the Indian penal code 1860 (Act 45/1860) and as per the specific directions to be given to the police officers for taking cognizance of such offences and criminal activities given by the authorities of the Police Department given from time to time.

(28) Ragging is cognizable offence. The same may be reported to the police. However, the police should be called in or allowed entry in the campus at the instance of the head of the institution or the person in charge. The police also deal with such incidents when brought to its notice for action by keeping in mind that they are dealing with students but not as criminals. The action of the police should never be violent and always be guided by correctional attitude.

(29) The above guidelines are only illustrative and are not intended to come in the way of institutions and authorities devising ways and means to curb the ragging.

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

HIGHER EDUCATION DEPARTMENT – A.P.Prohibition of Ragging Act 1997 (Act 26/1997) – Judgment of the Hon'ble Supreme Court of India prescribing certain guidelines for prevention of ragging Educational Institution – Instructions – Issued.

HIGHER EDUCATION (EC.2) DEPARTMENT

G.O.Ms.No 19.

Dated:08.03.2010.

Read the following:-

- 1) A.P.Prohibition of Ragging Act, 1997 (Act 26/1997)
- 2) G.O.Ms.No.67, Higher Education (EC.2) Dept., dt.31.8.2002.
- 3) Judgment of Hon'ble Supreme Court of India dt.8.5.2009 in Civil Appeal No.887 of 2009.

ORDER:

The Andhra Pradesh Prohibition of Ragging Act, 1997 was enacted "to curb the evil practice of ragging in Educational Institutions. Further 'the Andhra Pradesh Prohibition of Ragging in all Educational Institutions Rules, 2002' were issued in G.O.Ms.No.67, Higher Education (EC) Department, dt.31.8.2002 and circular instructions / guidelines for prevention of ragging in Educational Institutions were issued in Government Memo.No.4276/EC/ A2/06-1, Higher Education (EC.2) Department, dt.20.3.2006 and in circular Memo.No.10707/CE.I-2/06, Higher Education (CE.I-2) Department, dt.31.8.2006 and dt.9.11.2006 D.O.Lr.No.10707/CE.I-2/2006, Dt.26.9.2007 and Letter No.3593/EC.2/2009-1, Higher Education (EC.2) Dept., dt.24.4.2009.

In spite of this, in recent times, some ragging cases were noticed and the Hon'ble Supreme Court of India has taken a serious view of such incidents.

Further the Hon'ble Supreme Court of India in its Judgment dt.12.6.2009 in C.A. No.887/2009 held that it become necessary that the following recommendations made by the Raghavan Committee be implemented immediately namely:-

- (i) Every institution should engage or seek the assistance of professional counselors at the time of admissions to counsel 'freshers' in order to prepare them for the life ahead, particularly for adjusting to the life in hostels.
- (ii) On the arrival of senior students after the first week or after the second week, as the case may be, further orientation programmes must be scheduled as follows (i) joint sensitization programme and counseling of both 'freshers' and senior by a Professional counselor; (ii) joint orientation programme of 'freshers' and senior to be addressed by the Principal / Head of Institution, and the

Contd..2.

anti ragging committee; (iii) organization on a large scale of cultural, sports and other activities to provide a platform for the 'freshers' and seniors to interact in the presence of faculty members; (iv) in the hostel, the warden should address all students; may request two junior colleagues from the college faculty to assist the warden by becoming resident tutors for a temporary duration; and, the UGC and other funding bodies should provide financial grants for meeting the expenditure on resident tutors (v) as far as possible faculty members should dine with the hostel residents in their respective hostels to instill a feeling of confidence among the fresh residents."

(iii) Every institution must have an Anti-Ragging Committee and an Anti-Ragging Squad. It is essential to have a diverse mix of membership in terms of levels as well as gender in both the Anti-Ragging Squad as well as the Anti-Ragging Committee. The Anti-Ragging Committee at the level of the institution should consist of the representatives of civil and police administration, local media, Non Government Organizations involved in youth activities, representatives of faculty members, representatives of parents, representatives of students belonging to the freshers category as well as seniors, non teaching staff and should be headed by the Head of the Institution. The Anti-Ragging Squad, in contrast, should be a body with vigil, oversight and patrolling functions and should appropriately be a smaller body which should be nominated by the Head of the Institution with such representation as considered necessary to keep it mobile, alert and active at all time. The Squad may be called upon to make surprise raids on hostels and other hot spots and should be empowered to inspect places of potential ragging. The Squad should work under the overall guidance of Anti-Ragging Committee. *The Squad should not have any outside representation and should only consist of members belonging to the various sections of the campus community."*

(iv) A District level Anti-Ragging Committee be constituted consisting of the Heads of Higher Education Institutions as members Headed by the District Collector / Deputy Commissioner / District Magistrate and should also have the Superintendent of Police / SSP of the District as Member. The Additional District Magistrate should be a member-Secretary of the Committee, which should also have representation of the local media and district level Non Government Organizations actively associated in youth development programmes, as well as representations of all student organizations. The District level Committee should hold preparatory meetings during the summer vacation meetings to take stock of the state of preparedness of each institution and their compliance

with the policies and directions or guidelines of the appropriate bodies, the University / State / Central Authorities; and this Supreme Court's guidelines in regard to curbing the menace of ragging. Summer months may be appropriate to launch public campaigns.

- (v) At the level of the University, there should be a Monitoring Cell on Ragging, which should coordinate with the affiliated colleges and institutions under its domain. The Cell should call for reports from the Head of institutions in regard to the activities of the Anti Ragging Committee, Anti Ragging Squads, Monitoring Cells at the level of the institution, the compliance with instructions on conducting orientation programmes, counseling sessions, the incident of ragging, the problems faced by the wardens or other officials. It should also keep itself abreast of the decisions of the District level Anti Ragging Committee. This Monitoring Cell should also review the efforts made by institutions to publicize anti ragging measures, soliciting of undertaking from parents and students each year to abstain from ragging activities or willingness to be penalized for violations; and should function as the prime mover for initiating action on the part of the appropriate authorities of the university for amending the Statutes or Ordinances or Bye laws to facilitate the implementation of anti ragging measures at the level of the institutions."
- (vi) There should be a State Level Monitoring Cell at the level of the Chancellor of the State Universities, who may also coordinate with those of the Central Government institutions located in the State in which the Governor has a defined role under the relevant law. Governors, in their capacity as Chancellors of State Universities, can leverage the influence of their office to ensure that the State Government as well as the university authorities are suitably instructed to be alert in regard to ragging. The involvement of Governors would also ensure that the autonomy of institutions of higher learning is not compromised. In addition, Governors of State are associated with Central Universities in their role as Chief Rector / Chancellor etc. and can oversee the function of coordination where required vis-à-vis the office of the President of India in his capacity as the Visitor of the Central Universities and also the Central Government in the Ministry of Human Resource Development. The State level Monitoring Cell should receive periodically, and at such frequencies that it may lay down, status reports from the University level Monitoring Cells and Districts level Anti- Ragging Committees."

- (vii) In the light of the increasing number of private commercially managed, lodges or hostels outside campuses, such hostels and management must be registered with the local police authorities and permission to start such hostels or register them must necessarily be recommended by the Heads of educational institutions. It should be mandatory for both local police, local administration as well as institutional authorities to ensure vigil on incidents that may come within the definition of ragging. Managements of such private hostels should be responsible for non reporting of cases of ragging in such premises. Local authorities as well as the institutional authorities should be responsible for action in the event of ragging in such premises, just as they would be for incidents within campuses. The Committee also recommends that besides registering private hostels as stated above, the towns or cities where educational institutions are located should be apportioned as sectors among faculty members, as is being done by some institutions, so that they could maintain vigil and report any incidents of ragging outside campuses and en route while 'freshers' commute."
- (viii) Wardens must be accessible at all hours and therefore it is important that they, be available on telephone and other modes of communication – Therefore, the wardens must be issued mobile phone by the institutions and the details of their telephone number must be widely publicized. Similarly, the telephonenumber of the other important functionaries – Heads of institutions, faculty members, members of the anti ragging committees, district and sub divisional authorities and State authorities where relevant, should also be widely disseminated for the needy to get in touch or seek help in emergencies. Brochures or booklet / leaflet distributed to each student at the beginning of each academic session for obtaining undertaking not to indulge or abet ragging and shall contain the blueprint of prevention and methods of redress."

The educational institutions shall ensure that each hostel should have a full time warden who resides within the hostel, or at the very least, in the close vicinity thereof. It is desirable that institutions should provide necessary incentives for the post of full time warden, so as to attract suitable candidates.

- (ix) In addition to penal consequences, departmental enquiries be initiated against such heads institutions / members of the administration / faculty members / non teaching staff, who display an apathetic or insensitive attitude towards complaints of ragging.

- (x) Not only the students, but also the faculty who must be sensitized towards the ills of ragging, and the prevention thereof. Non teaching staff, which includes administrative staff, contract employees, security guards etc., have also to be regularly sensitized towards the evils and consequences of ragging.
- (xi) The Principal or Head of the Institution / Department shall obtain an undertaking from every employee of the institution including teaching and non teaching members of staff, contract labour employed in the premises either for running canteen or as watch and ward staff or for cleaning or maintenance of the buildings / lawns etc. that he / she would report promptly any case of ragging which comes to his / her notice. A provision shall be made in the service rules for issuing certificates of appreciation to such members of the staff who report ragging which will form part of their service record.
- (xii) The employers / employees of the canteens / mess shall be given necessary instructions to keep strict vigil and to report the incidents of ragging to the college authorities if any.
- (xiii) Each batch of freshers should be divided into small groups and each such group shall be assigned to a member of the staff. Such staff member should interact individually with, each member of the group on a daily basis for ascertaining the problems / difficulties if any faced by the fresher in the institution and extending necessary help. By building up rapport with each member of the group teachers or other members of the staff would be able to infuse confidence in the freshers and make them feel at home so as to enable them to report incidents of ragging or bullying. Each group in charge shall maintain a diary of his / her interaction with the freshers under his / her charge.
- (xiv) In case of freshers admitted to a hostel it shall be the responsibility of the teacher in charge of the group to coordinate with the warden of the hostel and to make surprise visits to the rooms in the hostel where the members of the group are lodged.
- (xv) Freshers shall be lodged in a separate hostel block, wherever possible, and where such facilities are not available, the college / institution shall ensure that seniors' access to freshers' accommodation is strictly monitored by wardens, security guards and college staff.
- (xvi) A round the clock vigil against ragging in the hostel premises shall be provided.

It is necessary that parents / guardians of freshers assume responsibility for promptly bringing to the notice of the Head of the Institution any instance of ragging.

::6::

(xvii) The SHO / SP, within whose jurisdiction a particular college falls, shall be responsible for ensuring that no ragging takes place on the campus of the concerned college, and to effectively deal with incidents of ragging, should, any such incidents take place. Once a central database / crisis hotline is made operative then as soon as SHO /SP, within whose jurisdiction a particular college falls, is contacted by the crisis hotline staff, then such SHO / SP shall deal effectively with the incident and cooperate and communicate with the crisis hotline staff and / or the independent monitoring agency.

(xviii) A committee be appointed at university level comprising one or more eminent psychiatrists / psychologists / mental health specialists, a documentary maker and educationalists from various fields, to (i) ascertain the psychological impact of ragging on students; (ii) to ascertain reasons and circumstances under which senior students resort to ragging; (iii) assess and quantify the impact of ragging and indiscipline on the standard of education in an institution and relate it to the existing procedures used by MCI, UGC and other regulatory bodies to assess the suitability of an institution for recognition; and (iv) recommend urgent and mandatory mental health measures to be implemented in, and practiced by school, colleges, and all educational and vocational institutions, so as to aid the occurrence of ragging.

4. All Heads of Departments mentioned in the address entries are requested to communicate the above directions of Supreme Court of India to all Educational Institutions both aided and un-aided colleges / universities for strict compliance of the above instructions.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

C.R.BISWAL

PRINCIPAL SECRETARY TO GOVERNMENT

To

The Commissioner of Technical Education, Andhra Pradesh, Hyderabad
The Commissioner of Collegiate Education, Andhra Pradesh, Hyderabad
The Commissioner of Intermediate Education, Hyderabad.

All the Registrars of Universities in the State.

The Secretary, Board of Intermediate Education, Nampally, Hyderabad

The Secretary, A.P.State Council for Higher Education, Hyderabad.

All the Collectors & District Magistrates in the State.

Copy to:

The Law (A) Department.

The Special Officer, Advocate on Records in the Supreme Court of India, A.P.Bhavan, New Delhi.

SF/SC-2.

//Forwarded by Order//

**GOVERNMENT OF ANDHRA PRADESH
HIGHER EDUCATION (CE) DEPARTMENT**

Memo No.7525 /CE/A1/2015-7,

Dated:28 -08-2015

Sub:- Higher Education – Anti Ragging Policy – Checklist for Measures taken to curb Ragging on Campuses – Reg.

- Ref:-
- 1) A.P. Prohibition of Ragging Act, 1997(Act No 26 of 1997).
 - 2) G.O..Ms.No.67, Higher Education(EC)Dept.
dt.31-08-2002.
 - 3) UGC Regulations on curbing the Menace of Ragging in Higher Educational Institutions, 2009 issued by the Secretary, UGC, New Delhi vide F-1-16/2007(CPP-II), dt.17-06-2009.
 - 4) Govt.Circular Memo No.7524/CE/A1/2015-1,
dt.25-07-2015.
 - 5) GORt.No.350, Higher Education(UE)Dept.,
dt.27-07-2015.
 - 6) Circular Memo No.7525/CE/A1/2015-1, Dated 03-08-2015.

--oOo--

In continuation to Circular Memo 6th cited, a copy of Checklist for Measures to be taken to curb Ragging on Campuses is herewith sent to the Vice-Chancellors of all Universities in Andhra Pradesh State / Commissioner of Collegiate Education / Commissioner of Technical Education, A.P., Hyderabad for information taking action and report by Government 15th September, 2015.

SUMITA DAWRA
SECRETARY TO GOVERNMENT

To
The Vice-Chancellors of all Universities in A.P.State.
(Through : The Secretary, A.P.STATE Council of Higher Education., Hyderabad)
The Commissioner of Collegiate Education, A.P., Hyderabad.
The Commissioner of Technical Education, A.P., Hyderabad.
Copy to
The P.S. to the Secretary to Government(HE)
Sc/Sf

// FORWARDED :: BY ORDER //


SECTION OFFICER

Checklist for Massures taken to curb Ragging on Campuses

We are all aware of the great yearning for value based Education to our students studying in Higher Education institutions of A.P. Having initiated several Quality Enhancement Programmes in this direction the Governement of Andhra Pradesh has come up with stringent measures to prevent and eliminate the scourge of ragging to make the campuses learners friendly.

The following preventive measures for Ragging should be strictly followed in all Higher Education Institutions of Andhra Pradesh.

S.NO.	PARTICULARS	YES/NO
1	Whether suitable hoardings/banners/signboards on anti ragging are erected in prominent places with in the campus	
2	whether the anti ragging toll free number is displayed at the prominent places in the campus	
3	Whether UGC film on anti ragging (available on UGC website ugc.ac.in) is screened to students before the start of the acdemic session	
4	Whether Anti-Ragging-Cell is established in Colleges/Universities	
5	Whether representatives from student organisations are included in Anti-Ragging Committee.	
6	Whether aprofessional counsellor/Psychologist is appointed by the institute to give necessary counselling to students	
7	Whether Anti-Ragging committee consisting of representatives of civil, police, local media NGOs, parents and students are included or not.	
8	Whether a complaint box is arranged at all the hostels to loog the complaints against ragging	
9	whether the complain box is opened regularly by Anti-Ragging committee to address the grievances	
10	Whether a full time resident wardness are appointed to ensure strong guardianship in hostals	
11	Whether a grievance mail is created for communicating with insittutional administration	
12	Whether the entry into the College/University/hostels is restricted to inmates through biometric system	
13	Whether the hostel cormdors are fixed with CC-TV cameras and montored regulary by the Anti-Ragging committee.	
14	Whether periodical inspection and cross verification of the data verified by the administration	
15	Whether separate hostel accommodations is provided for juniors and seniors	
16	Whether teachers are continuing in their classes until the next teacher arrives	

17	Whether garte pass issued to outsiders for entry, noting all his/her personal details and purpose of visit	
18	Whether the students are sensitised about the penal procedures applied as per UGC and AP State Anti-Ragging Act.	

Government of Andhra Pradesh
Commissionerate of Technical & Collegiate Education

Present: Smt. B. Udayalakshmi, I.A.S.,

Circular No.2/715/Anti Ragg/AC-1/2015

Dated:09.09.2015

Sub: Collegiate Education-Curbing of Ragging in Colleges-measures taking to Curb Ragging
on Campuses-Checklist Enclosed-Reg.,

Ref: 1. Circular Memo No. 7525/CE/AI/2015-1, Dated:28.08.2015

2. Circular No. 1/715/Anti Ragging/AC-1 2015 dated:19.08.2015

3. Circular Memo No. 7525/CE/AI/2015-1, Dated: 03.08.2015

4. A.P. Prohibition of Ragging Act,1997(Act No.26 of 1997)

5. G.O.Ms. No .67, Higher Education (EC) Dept. dt .31.08.2002

6. UGC Regulations on curbing the Menace of Ragging Higher Educational
Institutions, 2009 issued by the Secretary, UGC, New Delhi vide F-I-
16/2007(CPP-II), dt.17.06.2009

7. Govt. Circular Memo No. 7525/CE/AI/2015-1, Dated:25.07.2015

8. GORT.No.350, Higher Education (UE) Dept., dt.27.07.2015

The attention of the Principals of all Govt., Private Aided and Private Un aided degree colleges is invited to the reference cited and you are requested to take measures to curb ragging in your Institutions.

Further, the Principals are instructed to follow the preventive measures for ragging as per the check list given below.

1. Whether suitable hoardings/banners/signboards on anti-ragging or erected in prominent places within the campus
2. Whether the anti-ragging toll free number is displayed at the prominent places in the campus
3. Whether UGC film on anti-ragging (available on UGC websites ugc.ac.in) is screened the students before the start of the academic sessions
4. Whether anti-ragging cell is established in your college.
5. Whether representatives from students organizations are included in anti-ragging committee
6. Whether professional counsellor/psychologist is appointed by the institute to give necessary counselling to students
7. Whether anti-ragging committee consisting of representatives of civil, police, local media, NGOs, Parents and students are included or not
8. Whether a complaint box is arranged at all the hostels to lodge complaints against ragging
9. Whether a complaint box is opened regularly by anti-ragging committee to address the grievances
10. Whether a full-time resident warden is appointed to ensure strong guardianship in hostels

11. Whether a grievance mail is created for communicating with institutional administration
12. Whether the entry into the college hostels is restricted to inmates through biometric system
13. Whether the hostel corridors are fixed with CC-TV cameras and monitored regularly by the Anti-ragging committee
14. Whether periodical inspection and cross verification of the data verified by the administration
15. Whether separate hostel accommodation is provided for juniors and seniors
16. Whether teachers are continuing in their classes until the next teacher arrives
17. Whether gate pass is issued to outsiders for entry. Nothing all his/her personal details and purpose of visit
18. Whether the students are sensitized about the penal procedures applied as per UGC and AP State anti-ragging act

These preventive measures are to curb ragging in educational institutions. Hence the above checklist should be strictly followed and a report should be submitted to the O/o CTE &CCE. Hyderabad immediately.

Sd/- B.Udayalakshmi, I.A.S.,
Commissioner of Technical & Collegiate Education

//True copy attested//

For Commissioner of Technical & Collegiate Education

To

The RJDCes & all the principals of ID colleges, GDCs, Pvt. Aided & Un aided Degree Colleges

The JKCMC with a request to place in Dept. Web site www.apcce.gov.in

**GOVERNMENT OF ANDHRA PRADESH
HIGHER EDUCATION [CE] DEPARTMENT**

Circular Memo.No.7525/CE.A1/2016

Dt:06.12.2016

**Sub: Higher Education - Anti Ragging Policy - Comprehensive
Guidelines issued – reiterated**

- Ref: 1. A.P. Prohibition of Ragging act, 1997 [Act No.26 of 1997],
2. G.O.Ms.No.67, HE[CE] dept., dt.31.08.2002,
3. Regulations on curbing the menace of Ragging in Higher
Educational Institutions, 2009, issued by University Grants
Commission,
4. Circular Memo.No.7524/CE.A1/2015-1, dt.25.07.2015
5. Circular Memo.No.7525/CE.A1/2015-1, dt.04.08.2015

The Government of Andhra Pradesh has initiated several steps to transform Andhra Pradesh State into a Knowledge Society and Education Hub of global standing.

2. The state has made significant progress in this regard. However, certain stray incidents of ragging have come to light, despite strict guidelines / instructions issued from time to time by the Government. Against this backdrop, it is felt necessary to reiterate the main aspects of the Anti-Ragging Policy of Government, to be read with circular instructions, circulars and GOs already issued in the matter, for guidance of all concerned, as follows:

A] Ragging is prohibited within or outside any educational institution.

B] whoever teases or embarrasses or humiliates a student shall be punished with imprisonment for a term which may extend to six months or with fine which may extend to one thousand rupees or with both [or] assaults or uses criminal force to or criminally intimidates a students shall be punished with punishment for a term which may extend to one year or with fine which may extend to two thousand rupees or with both [or] wrongfully restrains or wrongfully confines or causes hurt go a students shall be punished with imprisonment for a term which may extend to two years or with fine which may extend to five thousand rupees or with both [or] causes grievous hurt to or kidnaps or abducts or rapes or commits unnatural offence with a student shall be punished with imprisonment for a term which may extend to five years and with fine which may extend to ten thousand rupees [or] causes death or abets suicide shall be punished with imprisonment for life or with imprisonment for a term which may extend to ten years and with fine which may extend to fifty thousand rupees .

C] It is responsibility of the Head/Manager of educational institution, upon receiving any complaint on ragging, to inquire into or cause an inquiry to be made forthwith and take such action as deemed necessary and he shall be punished in case of negligence.

D] A Review Committee will be constituted by the District Collector as Chairperson and other members will be Superintendent of Police as Vice Chairperson; Revenue Divisional Officer, Sub Divisional Police Officer, College Principal as members. The Committee shall meet twice before the academic session and twice during academic session. Apart from this, the educational institutions should provide for the constitution of a Committee consisting of parents and guardians of the students.

E] Every Institution shall constitute a Committee to be known as **Anti Ragging Committee** to be nominated and headed by the Head of the institution, and consisting of representatives of Civil society & Police; Local media; Non Govt. organizations; Faculty members; Parents & students.

F] Every institution shall constitute a smaller body to be known as the Anti Ragging Squad to be nominated by the HOD.

G] Every institution shall constitute a body to be known as Monitoring Cell on Ragging and coordinate with the affiliated colleges under domain of the University.

H] No Outsiders other than inmates of the hostels shall stay in the hostels and no outsiders shall stay on campus, whatsoever.

I] The entry into hostels and Mess shall be by biometric identity only.

J] The hostel corridors shall have CC-TV cameras fixed.

K] The biometric data and video footage shall be monitored by third party arrangement to avoid tampering.

L] A periodical inspection and cross verification of data shall be verified by the administrative staff.

M] Disciplinary Committees may be constituted at Hostel level, which should be vigilant by conducting several inspections particularly during vulnerable times and at vulnerable places. There shall be student representatives in the committee. The mischievous elements shall be identified and mischievous actions shall be liable for punishment as per the rulebook of the University/college/institution.

N] A quarterly review of disciplinary measures and facilities with regard to hostels shall be undertaken by the Vice Chancellor/Principal concerned and a status report has to be sent to the Andhra Pradesh State Council for Higher Education/ Commissioner of Collegiate Education/ Commissioner of Technical Education, who shall send consolidated report to Government.

O] Notice Boards be erected in all conspicuous places of Higher Education Institution and display Anti Ragging Provisions and Penalties as per A.P. Prohibition of Ragging Act, 1997 both in Telugu and English. Details of Anti Ragging Committee with phone numbers be displayed in all conspicuous places of the institution.

P] Faculty must be sensitized on the provisions of the Act as well as on the panel consequences.

Q] Seminars, workshops, lectures by police, district and legal authorities be conducted to sensitize the students.

R] It is the responsibility of the Vice Chancellors/ HODs of other educational institutions to ensure a safe campus/college life conducive to welfare and development of students.

Contd...

..3..

S] All the Vice Chancellors /Registrars /Principals are advised to ensure appointment of warden, Dy. Warden, Resident Matron to all the hostels ensuring proper management. The regular employees available in the University / college shall be posted to the post of Warden and Deputy warden.

T] The Heads of Institutions may also take up publicity in local media and programmes to build awareness among the senior students as to what acts tantamount to ragging and how violation of provisions has implication for them from their career point of view.

SUMITA DAWRA
PRINCIPAL SECRETARY TO GOVERNMENT

To
All Vice Chancellors in the State,
The Commissioner of Collegiate Education, Andhra Pradesh, Vijayawada,
The Commissioner of Technical Education, Andhra Pradesh, Vijayawada,
The Secretary, Andhra Pradesh State Council for Higher Education,
Hyderabad.

Copy to
OSD to Minister[HRD],
PS to Chief Secretary,
JS to Chief Minister
Agriculture & Cooperation Department.
Health, Medical & Family Welfare Department.
Animal Husbandry, Dairy Development & Fisheries Department.
Department of Information & Public Relation for press release
Sc/sf.

///FORWARDED:: BY ORDER//


SECTION OFFICER





प्रो. रजनीश जैन
सचिव

Prof. Rajnish Jain
Secretary



विश्वविद्यालय अनुदान आयोग
University Grants Commission

(शिक्षा मंत्रालय, भारत सरकार)
(Ministry of Education, Govt. of India)

बहादुरशाह जफ़र मार्ग, नई दिल्ली-110002
Bahadur Shah Zafar Marg, New Delhi-110002

Ph.: 011-23236288/23239337

Fax : 011-2323 8858

E-mail : secy.ugc@nic.in

BY EMAIL

16 SEP 2022 September, 2022

D.O. No.1-15/2021(ARC)

Respected Madam/Sir,

In pursuance to the Judgement of the Hon'ble Supreme Court of India dated 08.05.2009 in Civil Appeal No. 887/2009, the UGC had notified "Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009". The Regulations are available on the UGC website i.e. www.ugc.ac.in. These regulations are mandatory for all higher educational institutions across the country.

As multiple mechanisms are required to ensure a ragging-free campus, here are some recommendations and action steps which are need to be taken by your esteemed university and all institutions under your ambit.

A. Basic Measures:

1. Constitution of anti-ragging committee, anti-ragging squad, setting up of Anti-Ragging Cell and adequate publicity for these measures through various media.
2. A clear mention of anti-ragging warning in the institution's prospectus and information booklets /brochures shall be ensured.
3. Preparation of e-admission booklet or brochure, e-leaflets of your institutions giving detailed guidance to admitted students in case of ragging, instead of print/hard copy.
4. Display of banners/posters at conspicuous places in the campus to create awareness on anti-ragging measures amongst students (soft copy of the posters attached are also available on UGC website www.ugc.ac.in & www.antiragging.in)
5. Updation of websites of institutions with the complete address and contact details of nodal officers related to anti-ragging committee.
6. An online undertaking in every academic year to be submitted by each student and every parent, in compliance with the UGC Regulations and its 2nd Amendment regarding submission of undertaking.
7. UGC has notified 3rd Amendment in UGC Regulations on 29th June, 2016 to expand the definition of ragging by including the following:

"3. (i) Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background."

8. Installation of CCTV cameras at vital points.

B. Counseling and monitoring measures

1. Regular interaction and counseling with the students to detect early signs of ragging and identification of trouble-triggers.
2. Surprise inspection at hostels, students' accommodation, canteens, rest-cum-recreation rooms, toilets, bus-stands and any other measure which would augur well in preventing/quelling ragging and any uncalled for behaviour/incident.

 P.T.O.

CONTINUATION SHEET

-02-

C. Creative Dissemination of the idea of ragging-free campus

1. Events like Anti-Ragging workshops, seminars and other creative avenues to spread the idea.
2. Safety and security apps without affecting the privacy of individuals can be creatively deployed.

D. Using other UGC initiated measures

1. Students in distress due to ragging related incidents can call the National Anti-Ragging Helpline **1800-180-5522 (24x7 Toll Free)** or e-mail the Anti-Ragging Helpline at helpline@antiragging.in.
2. For any other information regarding ragging, please visit the UGC website i.e. www.ugc.ac.in & www.antiragging.in and contact UGC monitoring agency i.e. Centre for Youth on mobile No. 09818044577 (only in case of emergency).
3. UGC also drives an Anti-Ragging Media Campaign through different modes and has undertaken following activities to promote anti-ragging which are available on UGC website i.e. www.ugc.ac.in.
 - a. UGC has developed 05 TVCs of 30 seconds each from different perspectives i.e. Parents, Victim and Offenders.
 - b. UGC has designed and distributed posters amongst Universities/Regulatory Authorities/Councils/IITs/NITs/Other educational institutions for prominent display.
 - c. UGC has consecutively organized 02 Anti-Ragging Competitions for students/faculty /general public for the wider awareness of the menace of ragging.

Any violation of UGC Regulations or failure of institution to take adequate steps to prevent ragging in accordance with these Regulations or failure to punish perpetrators of incidents of ragging suitably, will attract punitive action under the UGC Act.

You are also requested to fill online compliance on www.antiragging.in and also immediately instruct all the colleges/institutions under their purview to follow it.

With kind regards,

Yours sincerely,


(Rajnish Jain)

The Vice-Chancellor of all Universities / Directors of all HEIs / Principal of all Colleges