

GOVERNMENT DEGREE COLLEGE NANDIKOTKUR

Certificate Course on

Communication Skills, Soft Skills, Analytical Skills and Technical Skills

Course Duration:

Batch I : May 2018- Aug 2018

Batch II: Aug 2018-Nov 2018

Batch III : Dec 2018- Feb 2019

CIRCULAR

It is to inform that all the students of I, II & III B.A/B.Com/B.Sc hereby instructed that the I Batch of JKC training -2018 will starts from I week of May-2018. The students those who are interested to join JKC training programme shall enroll their names on or before 30-04-2018.


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It is to inform that all the students of I, II & III B.A/B.Com/B.Sc hereby instructed that the II Batch of JKC training -2018 will starts from II week of August-2018. The students those who are interested to join JKC training programme shall enroll their names on or before 13-08-2018.


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O/o The Principal
Government Degree College
Nandikotkur

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It is to inform that all the students of I, II & III B.A/B.Com/B.Sc hereby instructed that the III Batch of JKC training -2018 will starts from I week of December-2018. The students those who are interested to join JKC training programme shall enroll their names on or before 30-11-2018.


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Government Degree College

Nandikotkur, Kurnool(Dist.,)
Affiliated to Rayalaseema University, Kurnool



Land Donor



Jawahar Knowledge Center

Creating Opportunities

Developing Skills

Unleashing Potential

Certificate Course Programme in

- ✓ Communication & Soft Skills -100 Hours
- ✓ Technical Skills- 60 Hours
- ✓ Analytical Skills- 60 Hours

For more details Contact:

Sri.Pthirumaleswara Reddy, Con: 8019449251

JKC Mentor

Curriculum of Certificate Course

S.No	Topic	No. of Hours allotted
1	Communication Skills	60 hrs
2	Soft Skills	30 hrs - Soft Skills 10 hrs - Ethical Values
3	Analytical Skills	60 hrs
4	Computer Skills	60 hrs
5	General Awareness	30 hrs
Total		250 hrs

Syllabus of Certificate Course

Communication Skills:

Basics:

- Self Introduction
- Be', 'Do' and 'Have' Forms
- Modal Auxiliaries - I
- Modal Auxiliaries - II
- Question Tags
- Simple Present Tense
- Present Progressive Tense
- Present Perfect and Present Perfect Progressive Tense
- Simple Past : Questions and Negative
- Simple Past and Present Perfect Tense
- Simple Past and Past Progressive Tenses
- The Future Time
- Concord
- Conditional Clauses
- Voice
- Reported Speech
- Articles
- Adjectives
- Comparison of Adjectives
- Prepositions
- Use of Conjunctions in Simple, Compound and Complex Sentences

Speaking Skills:

- Vowel Sound
- Consonant Sounds
- Neutralization of Accent
- Change of Speech Patterns

Voice Based Efficiency:

- Making polite Requests
- Asking for and giving permissions
- Offering, Accepting and Denying Help
- Asking for and Giving Directions
- Extending Invitations
- Expressing Sympathy
- Agreeing and Disagreeing
- Making Complaints

Reading Skills:

- Synonyms
- Antonyms
- Idiomatic Expressions
- One Word Substitutes
- Reading Skills-I (Skimming and Scanning)
- Reading Skills-II
- Reading Skills-III
- Reading Skills-IV
- Reading Comprehension

Writing Skills:

- Paragraph Writing
- Essay Writing
- Note Making
- Precis Writing
- Resume Writing

Soft Skills:

- Soft Skills : An Overview
- Know Yourself
- SWOT Analysis
- Goal Setting
- Positive Attitude

- Body Language
- Interpersonal Skills
- Time Management
- Presentation Skills
- Just a Minute (JAM) Activities
- Team Dynamics
- Group Discussion
- Etiquette of Telephone, e-mail and SMS
- Interview Skills
- Preparation for Examinations

Analytical Skills:

Arithmetic:

- BODMAS
- Fractions and Decimals
- Algebraic Formulae
- Divisibility Rules
- LCM & HCF
- Ratios & Proportion
- Percentages
- Profit & Loss
- Data Analysis
- Data Interpretation
- Simple Interest
- Compound Interest
- Averages
- Problems on Ages
- Time & Distance
- Time & Work
- Problems on Trains
- Permutations and Combinations
- Probability
- Areas
- Volumes
- Surface Areas

Verbal Reasoning:

- Number Series
- Number Analogy
- Odd Man Out
- Coding & Decoding
- Blood Relations
- Direction Sense Test

- Seating Arrangement
- Problems solving Techniques and Logical Reasoning
- Ranking and Time Sequence Test
- Mathematical Operations
- Clocks
- Calendars

Non-Verbal Reasoning:

- Series
- Mirror Images and Water Images
- Incomplete Figure Patterns
- Figure matrix
- Logical Venn Diagrams
- Matrices & Surds
- Quadratic Equations
- Coordinate Geometry and Trigonometry
- Differentiation
- Decision Making

Computer Skills:

Unit I - Computer Fundamentals

- What is computer
- Features of computer
- Computer Generations
- Types of Computers
- Applications of Computers
- Input/Output Devices
- Computer's Memory
- Computer Software
- Windows
 - a. Windows desktop
 - b. Start Menu
 - d. Using Paint
 - e. Using wordPad

Unit II- MS-Office

- About MS-Office

MS-Word:

- Word Basics
- Features of Word

- Starting with MS-Word
- Components of MS-Word
- File Menu
 - a. New
 - b. Save
 - c. Page Setup
 - d. Print preview
 - e. Selecting Text and Graphics
- Edit Menu
 - a. Undo/ Redo
 - b. Copy and Paste
 - c. Find/ Replace
- Headers and Footers
- Insert Menu
- Format Menu
- Mail Merge
- Table Menu

MS-Excel:

- Excel Basics
- Excel Components
- Entering Data
- Data Types
- Working with Cells
- File Menu
- Edit Menu
- Creating a Chart
- Functions and Formulae
- Data Menu

Ms-Power Point:

- Powerpoint Basics
- Ready- Made slide layout scheme
- File Menu
- Creating a presentation
 - a. using auto content wizard
 - b. using a design template
 - c. using blank presentation
- Insert Menu
- Format Menu
- Slide Show

MS-Access:

- Access Basics
- Components
- Data Types in MS-Access
- Database Creation
- Table Creation
- Forms
- Query

- Reports

Unit III -Internet Skills

- Introduction
- Internet
- How can I get connected at Home
- Web Site
- Web Browser
- Search Engine
- On-line Forms Rail Journey
- On-line Shopping using FlipKart
- Using Electronic Mail(Email)
- Social Media
- What is Skype?
- Google Drives
- What are Google Docs, Sheets and Slides

Unit IV - Using Printer and Scanner

- Scanners
- Printers
- Use Picture Manager

Unit V – Assignments


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Course Inauguration Photos



Government Degree College, Nandikotkur

**List of the students registered for Certificate Course in Communication Skills, Soft Skills,
Analytical Skills & Technical Skills**

S.No	Name of the Student	Reg.ID / Admission No.	Batch
1	GUNDEPOGU PAVAN KALYAN	12567jkc2018BatchI17021120	I
2	MADHAVARAM ANANDA RAO	12567jkc2018BatchI17021121	I
3	PIDATHALA ARUN RAJ	12567jkc2018BatchI17021122	I
4	GUNDEPALLE KULLAI SWAMY	12567jkc2018BatchI17021123	I
5	GADI MANOHAR	12567jkc2018BatchI17021124	I
6	PALAMARRI PRUDHVI RAJU	12567jkc2018BatchI17021125	I
7	MEKALA RAJU	12567jkc2018BatchI17021126	I
8	VIDYAPOGU SANJEEVA RAJU	12567jkc2018BatchI17021127	I
9	NALLAMALA THIKKASWAMY	12567jkc2018BatchI17021128	I
10	TARTHURU YESU RAJU	12567jkc2018BatchI17021129	I
11	GANTEPOGU PRAVALLIKA	12567jkc2018BatchI17021357	I
12	JANGAMPOGU SANDHYA RANI	12567jkc2018BatchI17021358	I
13	AAKUPOKULA JOSHNA	12567jkc2018BatchI17021359	I
14	ACHUGATLA CHAITANYA VIDATHA KUMAR	12567jkc2018BatchI17021360	I
15	REDDYPOGU NIRMITHA	12567jkc2018BatchI17021361	I
16	MALLEPOGU HARI KRISHNA	12567jkc2018BatchI17021362	I
17	VIDYAPOGULA HANUMAKKA	12567jkc2018BatchI17021363	I
18	PAMBALI ANKANNA	12567jkc2018BatchI17021364	I
19	REPALLE MALLIKARJUNA	12567jkc2018BatchI17021365	I
20	RENATI SUNKARAJU	12567jkc2018BatchI17021366	I
21	KEDEM SARITHA	12567jkc2018BatchI17021367	I
22	G ANURADHA	12567jkc2018BatchII17026288	II
23	KATEPOGU RAJU	12567jkc2018BatchII17026289	II
24	CHANDRAKANTI MADHU	12567jkc2018BatchII17026290	II
25	SANDYAPOGU PRUDVEERAJ	12567jkc2018BatchII17026291	II
26	DADEPOGU PREMSAGAR	12567jkc2018BatchII17026292	II
27	G RAJESH	12567jkc2018BatchII17026293	II
28	P VINAYAKUDU	12567jkc2018BatchII17026294	II
29	LINGAM RAMU	12567jkc2018BatchII17026295	II
30	SOGARAJU SAI KUMAR	12567jkc2018BatchII17026296	II
31	P PUSHPAVATHI	12567jkc2018BatchII17026297	II
32	P RAJESWARI	12567jkc2018BatchII17026298	II
33	KEDEM SAMPATH KUMAR	12567jkc2018BatchII17026299	II
34	KUMMARI YESEPU	12567jkc2018BatchII17026300	II
35	KOTTAM YESTERAMMA	12567jkc2018BatchII17026301	II
36	YATA RAJESH	12567jkc2018BatchII17026303	II
37	G LOKESH	12567jkc2018BatchII17026305	II
38	MADDURU VIJAYA KUMAR	12567jkc2018BatchII17026763	II
39	PALLE PARAMESH	12567jkc2018BatchII17026766	II
40	MADHAVARAM RAJ KUMAR	12567jkc2018BatchII17026770	II
41	PALLE PRATHAP	12567jkc2018BatchII17026773	II
42	VADDEMANU PRATHYUSHA	12567jkc2018BatchII17026776	II

43	MADANNAGARI SUNEEL	12567jkc2018BatchII17026780	II
44	MADDURU KURUMANNA	12567jkc2018BatchII17026782	II
45	ADDAKULA BHARGAVA	12567jkc2018BatchII17026784	II
46	PHALAMARI KAVITHA	12567jkc2018BatchII17026787	II
47	GANGULA MAHESWARI	7317	III
48	GARITAGARI PEDDA RAJU	7279	III
49	MALYALA MOKSHESWARI	7325	III
50	AARKAT GOPAL	7312	III
51	KANDHIKUNTA PAVAN KUMAR	7287	III
52	UPPARA MAHESH	7389	III
53	TELUGU VARA PRASAD	7408	III
54	JARAPATI MAHESH BABU	7346	III
55	KUNCHEPU UMA MAHESH	7351	III
56	CHITYALA SRINIVASULU	7382	III
57	BANDA PARASURAMUDU	7400	III
58	PINJARI MALIK BASHA	7370	III
59	KUMMARI MAHESH	7372	III
60	BHOGYAM SIVA BHARATH	7381	III
61	PIKKELA LINGA SWAMY	7290	III
62	SALANKI SAI PRAKASH	7284	III
63	PATHESABU SHALIMIAAH	7303	III
64	PINJARI ASHA BEE	7327	III
65	PINJARI AMEER BASHA	7357	III
66	SHAIK MD RAFI	7397	III


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List of Students registered with signatures

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S.No	Name of the Student	Reg.ID / Admission No.	Batch	Signature of the Student
1	GUNDEPOGU PAVAN KALYAN	12567jkc2018BatchI17021120	I	G. Pavan Kalyan
2	MADHAVARAM ANANDA RAO	12567jkc2018BatchI17021121	I	M. ANANDA RAO
3	PIDATHALA ARUN RAJ	12567jkc2018BatchI17021122	I	P. Arun Raj
4	GUNDEPALLE KULLAI SWAMY	12567jkc2018BatchI17021123	I	G. Kullai Swamy
5	GADI MANOHAR	12567jkc2018BatchI17021124	I	G. Manohar
6	PALAMARRI PRUDHVI RAJU	12567jkc2018BatchI17021125	I	P. Prudhvi Raj
7	MEKALA RAJU	12567jkc2018BatchI17021126	I	M. Raju
8	VIDYAPOGU SANJEEVA RAJU	12567jkc2018BatchI17021127	I	V. Sanjeeva Raju
9	NALLAMALA THIKKASWAMY	12567jkc2018BatchI17021128	I	N. Thikka Swamy
10	TARTHURU YESU RAJU	12567jkc2018BatchI17021129	I	Yesu Raju.T
11	GANTEPOGU PRAVALLIKA	12567jkc2018BatchI17021357	I	G. Pravallika
12	JANGAMPOGU SANDHYA RANI	12567jkc2018BatchI17021358	I	J. Sandhya Rani
13	AAKUPOKULA JOSHNA	12567jkc2018BatchI17021359	I	Joshna .A
14	ACHUGATLA CHAITANYA VIDATHA KUMAR	12567jkc2018BatchI17021360	I	A.C. Vidya Kumar
15	REDDYPOGU NIRMITHA	12567jkc2018BatchI17021361	I	R. Nirmitha
16	MALLEPOGU HARI KRISHNA	12567jkc2018BatchI17021362	I	M. Hari Krishna
17	VIDYAPOGULA HANUMAKKA	12567jkc2018BatchI17021363	I	V. Hanumakka
18	PAMBALI ANKANNA	12567jkc2018BatchI17021364	I	P. Ankanna
19	REPALLE MALLIKARJUNA	12567jkc2018BatchI17021365	I	R. malli karjuna
20	RENATI SUNKARAJU	12567jkc2018BatchI17021366	I	R. sunkaraju
21	KEDEM SARITHA	12567jkc2018BatchI17021367	I	Saritha.
22	G ANURADHA	12567jkc2018BatchII17026288	II	G. Anuradha
23	KATEPOGU RAJU	12567jkc2018BatchII17026289	II	Raju.
24	CHANDRAKANTI MADHU	12567jkc2018BatchII17026290	II	C. Madhu
25	SANDYAPOGU PRUDVEERAJ	12567jkc2018BatchII17026291	II	S. prudveeraj
26	DADEPOGU PREMSAGAR	12567jkc2018BatchII17026292	II	D. premsagar
27	G RAJESH	12567jkc2018BatchII17026293	II	Rajesh . G
28	P VINAYAKUDU	12567jkc2018BatchII17026294	II	P. Vinayakudu
29	LINGAM RAMU	12567jkc2018BatchII17026295	II	L. Ramu
30	SOGARAJU SAI KUMAR	12567jkc2018BatchII17026296	II	S. Sai Kumar
31	P PUSHPAVATHI	12567jkc2018BatchII17026297	II	P. Pushpavathi
32	P RAJESWARI	12567jkc2018BatchII17026298	II	P. Rajeswari
33	KEDEM SAMPATH KUMAR	12567jkc2018BatchII17026299	II	K. S. KUMAR

34	KUMMARI YESEPU	12567jkc2018BatchII17026300	II	y. S. S. R.
35	KOTTAM YESTERAMMA	12567jkc2018BatchII17026301	II	K. Yesteramma
36	YATA RAJESH	12567jkc2018BatchII17026303	II	y. Rajesh
37	G LOKESH	12567jkc2018BatchII17026305	II	G. Lokesh
38	MADDURU VIJAYA KUMAR	12567jkc2018BatchII17026763	II	Vijaya Kumar
39	PALLE PARAMESH	12567jkc2018BatchII17026766	II	P. Paramesh
40	MADHAVARAM RAJ KUMAR	12567jkc2018BatchII17026770	II	M. Raj Kumar
41	PALLE PRATHAP	12567jkc2018BatchII17026773	II	PRATHAP
42	VADDEMANU PRATHYUSHA	12567jkc2018BatchII17026776	II	V. prathyusha
43	MADANNAGARI SUNEEL	12567jkc2018BatchII17026780	II	M. Suneel
44	MADDURU KURUMANNA	12567jkc2018BatchII17026782	II	M. Kurumanna
45	ADDAKULA BHARGAVA	12567jkc2018BatchII17026784	II	A. Bhargava
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54	JARAPATI MAHESH BABU	7346	III	J. Vara Prasad
55	KUNCHEPU UMA MAHESH	7351	III	J. Mahesh Babu
56	CHITYALA SRINIVASULU	7382	III	C. Srinivasulu
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58	PINJARI MALIK BASHA	7370	III	M. Malik Basha
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Photos related to training

➤ Self Introduction



JCK STUDENTS ARE GIVING SELF INTRODUCTION AS PART OF COMMUNICATION SKILLS

➤ News Paper Reading



STUDENT PRACTICING READING SKILLS

➤ Group Discussion



GROUP DISCUSSION IS HELD AS A TOOL FOR JOB INTERVIEW

➤ Just a Minute (JAM)



JUST A MINUTE SESSION IS HELD TO DEVELOP COMMUNICATION SKILLS

➤ PRESENTATION SKILLS



PRESENTATION SKILLS ARE HELD TO KNOW THE SKILLS IN PRESENTATION

➤ DEBATE



DEBATE IS HELD TO DEVELOP COMMUNICATION SKILLS DEBATING SKILLS TO UNDERSTAND ANALYZE VARIOUS TOPICS

➤ ROLE PLAY



ROLE PLAY IS HELD TO DEVELOP COMMUNICATION SKILLS

➤ MOCK INTERVIEW



Mock Interview has been conducted to develop interview skills

Assessment Process

As per the instructions of the Commissioner of Collegiate Education A Written test is conducted for all the three batches trained during the year 2018-19 and certificates are issued to the students who secured more than 40 marks in the test. The test is conducted for the 75 marks.

Circular for Assessment

It is to inform that all the JKC trained students are instructed to attend the Grand Test as a part of assessment process. The Grand Test will be conducted on 06-03-2019 at Seminar Hall. The course completion certificate will be issued to the students those who have attended the test and secured more than 40 marks in the test


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Grand Test Question Paper

COMMISSIONERATE OF COLLEGIATE EDUCATION, A.P JKC MONITORING CELL

Grand Test – I (2018-19)

Total Marks : 75
Max Time : 60Min

English - I Marks : 25M

I. Fill in the words in brackets as adjective or adverb.

Directions (01-05): Each question below has two blanks, each blank indicating that something has been omitted. Choose the set of words for each blank which best fits the meaning of the sentence as a whole.

1. Organisations.....for the victims the inhuman and unjust attitude of the Government.
a. fighting – applauded b. Lobbying – supported c. Working – condemned
d. stand – opposed
2. Forest department officials said that when the elephants were made to From their trucks, they went straight to the spot where they had beenduring the camp.
a. jump – killed b. Alight – tied c. Enter – hurt d. Step – played
3. Excise officials seized pouches of whisky.....a bus travelling Maharashtra.
a. from-to b. In-for c. For-towards d. Inside-on
4. The court..... revenue authorities and PCB officials to.....teams and visit pharma units.
a. directed – from b. Announced – arrange c. Commanded – display
d ruled – make
5. A collision between two buses six people dead, the driver of one of the buses.
a. made – also b. Left – including c. Caused – combined
d. resulted – except

Directions (6-10): Read each sentence to find out whether there is any grammatical error in it. The error, if any, will be in one part of the sentence. The number of that part is the answer. (Ignore the errors of punctuation, if any).

6. That boy possess (a)/ three beautiful pens (b)/ but he would not (c)/ show them to any one. (d)
7. Though I had been (a)/ his friend for quite a long time (b)/ I refused to help him (c)/ because his ill nature(d)
8. I am grateful to you (a)/ and all your friends (b)/ for showing sympathy (c)/ and kindness with me. (d)
9. He is the man (a)/ who I know (b)/ has helped my son (c)/ in the final examination. (d)
10. The boy who was guilt for (a)/ having broken the window glass (b)/ came out (c)/ with the truth (d)

COMMISSIONERATE OF COLLEGIATE EDUCATION, A.P
JKC MONITORING CELL

Directions (11-15): Read the following passage carefully and answer the questions given below it. Certain words/phrases are given in bold to help you located them while answering some of the questions.

An old woman lived in Uttar Kashi at the foothill of the Himalayas. She had a big farm and hence she needed many maid servants to work on it. There being a lot of work on the farm the maid servants were made to rise with the dawn. The old woman had no alarm clock but she had a cock that crowed at the crack of dawn. No sooner did the old woman hear the cock's crow than she woke up her servants at four O' clock in the morning. This went on day after day. Her maid servants were lazy and resented the fact that daily their sleep was disturbed. After a long discussion of their problem they came to the conclusion that the cock was the cause of the problem.

So they decided to kill cock. They felt that once the cock was eliminated the old lady would sleep and nobody to disturb their sleep.

Accordingly one night when the old woman was fast asleep, they caught hold of the cock and killed it. The next day their jubilation knew no bounds, for without the cock to wake her up the old lady slept till well after day break and so did her maid servants.

Realising that something was amiss, the old woman went in search of the cock, but she could not find the bird anywhere on the farm. She was heart-broken at the loss of her faithful bird. However, undeterred the next morning she resumed her task of awakening her maid servants. Initially she woke them at a reasonable hour out of force of habit. But as the day spent by, she lost count of time and woke the servants as soon as she was awake which was generally between two O' clock to three O' clock in the morning. Some times when her insomnia was bad, she even woke them at twelve O' clock in the night. Alas! The maidservants realized their mistake. At least when the cock was alive they were regularly woken up at four O' clock in the morning. They soon realized that wicked deeds bring their own punishment.

11. What did the maid servants resent?
a. Getting up very early in the morning b. The old woman's unsympathetic behavior
c. The hard work they had to put up on the farm d. Uncooperative behavior of the old woman
12. Choose the word which is most OPPOSITE in the meaning to the word 'eliminated' as used in the passage a. astonished b. Encouraged c. demoralised d. Pleased
13. Choose the word which is most nearly the SAME in meaning to the word 'eliminated' as used in the passage a. removed b. captured c. arrested d. domesticated
14. What happened a day after the cock was killed?
a. The old woman got up after the day break
b. The servants got a break from their work on the farm
c. The old woman fired her servants for killing the cock
d. The old woman resolved to take revenge on the servants
15. Why did the maid servants decide to kill the cock?
a. The cock was nuisance for the crop
b. The old woman loved the cock more than the servants
c. The sound of the cock's crowing was harsh and uncomfortable
d. The servants were made to wake up at cock's crowing early in the morning

Directions (16-20): In each question below, a sentence with four words printed in bold type is given. These are given as (a), (b), (c) and (d). One of these four words printed in bold may be either spelt or inappropriate in the context of the sentence. Find out the word which is wrongly spelt or inappropriate, if any. The alphabet of that word is your answer.

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JKC MONITORING CELL

16. Quality (a)/ is never an accident (b)/ and is always that result of intelligent (c)/ effort. (d)
17. Shared consoled (a)/ Vijay and assured (b)/ him that his son would return (c)/ home by sunset. (d)
18. One of the monkeys was keeping (a)/ a track (b)/ of the things (c)/ done by the king's men from a distance. (d)
19. The Swan lived in a pawned (a)/ and had striking (b)/ golden (c)/ feathers. (d)
20. The mother and her daughter (a)/ were happing selling milk which got them enough (b)/ money to leed (c)/ a comfortable (d)/ life.

Directions (21-25): Which of the phrases (a), (b), (c) and (d) given below each sentence should replace the phrase printed in bold in the sentence to make it grammatically correct?

21. Meena loved to shop and goes out with her friends whenever she got time.
a) went outside along b)Went out with c) Goes for outing to
d) go outing and
22. Manoj was many better at sports than Anurag.
a) much good than b)Many good to c) Much better at
d) much better than
23. It was very dark and Trisha was too scary to go home alone.
a) too scaring b To scary top c To scare too d. Too scared to
24. Many people not like being interrupted when they are busy working.
a. do not like being b. Do not like c. Not linking when
d. Not like being
25. The crowd loved her performance and gave her a stand ovation as she left the stage.
a. stand ovate b. Stood ovation c. Stand the ovation
d. standing ovation

Aptitude - II Marks - 15M

26. After selling a table worth Rs 12000 at 20% loss, a trader buys a TV with the same money. Next he sold the TV at 20% profit. What is his profit/loss in the whole transaction?
a) Rs 480 loss b) Rs 450 loss c) Rs 480 gain d) No profit no loss
27. Speed of a man in still water is 6 km/hr and the river is running at 4km/hr. The total time taken to go to a place and come back is 18 hours. What is the distance traveled?
a) 45km b) 40km c) 60km d) 50km
28. Sheela sold an article for Rs. 8000 and incurred a loss. Had he sold the article for Rs.9500, his gain would have been equal to half of the amount of loss that he incurred. At what price should he sell the article to have 30% profit?
a) Rs.850 b) Rs.9000 c) Rs.11700 d) Rs 10560

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29. $765 \div 13.02 \times 15.09 - (12+14.009) \% \text{ of } 649.93 - 239.09 = x$

- a) 477 b) 428 c) 376 d) 419

30. The average of 20 students class is 21. If the age of teacher is included then average increase by 2yr. Find age of teacher?

- a) 60yr b) 63yr c) 66yr d) 61yr

31. The ratio of father and son's age is 7:4. The product of their ages is 2800. The ratio of their ages after 2yr will be ?

- a) 7:12 b) 12:7 c) 3:5 d) 5:3

32. S.I on a sum for 3yrs at any rate of interest is 450 while C.I on the same sum at the same rate for 2yrs is 315. Find the sum and rate percent?

- a) 5% , 1500 b) 10%, 1500 c) 5%,2000 d) 10%,2000

33. A bag contains 5 red and 7 white balls. Four balls are drawn out one by one and not replaced. What is the probability that they are alternatively of different colours?

- a) 7/99 b) 11/99 c) 14/99 d) 19/99

34. A man with a sum of Rs3903 wants to deposit in the bank account of his two sons so that both will get equal money after 5yrs and 7yrs respectively at the rate of 4% compounded annually. Find the part of amount deposited into the account of first son?

- a) 2028 b) 2400 c) 3000 d) 1250

35. $59\% \text{ of } 1600 - 1022 \div 14 = x$

- a) 789 b) 529 c) 913 d) 871

36. Find out the relationship between x and y.

I. $3x^2 + 13x + 14 = 0$

II. $3y^2 + y - 10 = 0$

- a) If $x > y$ b) If $x < y$ c) If $x \geq y$ d) If $x \leq y$

37. A is directly proportional to B and also inversely proportional to the square of C. When B = 16 and C = 2, A = 36. Find the value of A when B = 32 and C = 4.

- a) 25 b) 20 c) 18 d) 32

38. There is 70ltr milk in a container. From this 7ltr of milk is taken out and added some quantity of water. This process is repeated two more times. Find the remaining milk in container?

- a) 45ltr b) 48.03ltr c) 50ltr d) 51.03ltr

39. There is meeting of 20 delegates is to be held in a hotel. In how many ways these delegates can be seated along a round table, if three particular delegates always seat together.

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- a) 17! 3! b) 18! 3! c) 17! 4! d) 18! 4!

40. In party there is a total of 120 handshakes. If all the persons shakes hand with every other person. Then find the number of person present in the party.

- a) 15 b) 16 c) 17 d) 18

Reasoning -III Marks - 15M

41. 18 : 30 :: 36 : ? a 54 b 62 c 64 d 66

42. Odd man out of the following is a 246 b 356 c 527 d 639

43. 120, 99, 80, 63, 48, ? a 35 b 38 c 39 d 40

44. Introducing a girl, Vipin said "Her mother is the only daughter of my mother – in – law" How is vipin related to that girl

- a. Uncle b. Father c. Brother d. Husband

Study the following information carefully to answer these questions:

Several friends K, M, L, H, F, D and C are sitting around a circle facing the centre. L is second to the right of H who is to the immediate right of C. M is third to the left of D and to the immediate right of F.

45. Who is third to the left of 'C'?

- a. L b. K c. F d. K or F

46. Which of the following pairs of persons represent the neighbours of K?

- a. LD b. FM c. ML d. None of these

47. Who is to the immediate right of L?

- a. K b. D c. H d. M

48-50. Given your answer as

- a. If only conclusion I follows
b. If only conclusion II follows
c. If both I and II follow
d. Neither I nor II follows

48. Statements :
Conclusions :

1. Some vegetables are fruits
I. Some fruits are vegetables.

2. No fruits is black
II. No vegetable is black (b)

49. Statements :
Conclusions :

1. All stones are water
I. Some stones are clean

2. Some water are clean
II. Some stones are clean (d)

50. Statements :
Conclusions :

1. All cars are cats
I. All cars are fans

2. All fans are cats
II. Some fans are cars (d)

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51. In a certain code language the word PHYSICIAN is written as KSBHRXRZM. How will the word MENDELSON be written in that language?
- a. NVMVWOHLM b. MVMWVOHLM c. NVMWVOHLM d. NVMWVOLKM
52. A man is facing north-west. He turns 90° in the clockwise direction, then 180° in the anticlockwise direction and then another 90° in the same direction. Which direction is he facing now?
- a) South b) South-west c) West d) South-east
53. Atul walks 20 metres towards South. Turning to the left he walks 30 metres, then turning right he walks 10 metres, then turning right he walks 40 metres, then turning right he walks 40 metres, then turning right he walks 30 metres and stops. In what direction is he with respect to his starting point?
- a) South-West b) West c) North-West d) He is at starting point
54. Z, X, S, I, R, R, ?, ?
- (a) G, I (b) P, G (c) R, G (d) S, R
55. EJOT : VQLG :: BGLQ : ?
- (a) AEIM (b) AFKP (c) YTOJ (d) ZUPK

Computers –IV

Marks - 10M

56. A passive threat to computer security is
- a) Malicious Internet b) Sabotage c) Accident Errors d) Espionage agents
57. The Secure Electronic Transaction (SET) specification
- a) is a notice issued and verified by a certifying authority, that guarantees a user or Web site to be legitimate
- b) provides private-key encryption of all data that passes between a client and a server
- c) allows users to choose an encryption scheme for the data that passes between a client and a server
- d) uses a public key encryption to secure credit-card transaction systems
58. _____ allows wireless mobile devices to access the Internet and its services such as the Web and e-mail.
- a) TCP/IP b) Ethernet c) WAP d) Token ring
59. Which of the following does 'DOS' floppy disk not have?
- a) A Boot Record b) A File Allocation Table c) A Root Directo d) Virtual Memory
60. 'MICR' technology used for clearance of cheques by banks refers to
- a) Magnetic Ink Character Recognition b) Magnetic Intelligence Character Recognition
- c) Magnetic Information Cable Recognition d) Magnetic Insurance Cases Recognition
61. All the information collected during database development is stored in a
- a) repository b) Data warehouse c) RAD d) CASE
62. The _____ component is used by the data analyst to create the queries that access the database.
- a) data extraction b) End-user query toll c) End-user presentation tool d) data store

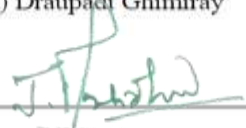
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63. A(n) _____ allows network users to share a single copy of software which resides on the network server.
a) single-user licence agreement b) Network site licence c) End-user licence agreement d) business software licence
64. A polymorphic virus
a) modifies its program code each time it attaches itself to another program or file
b) is a malicious-logic program that copies itself repeatedly in memory or on a disk drive until no memory or disk space remains
c) is a malicious-logic program that hides within or looks like a legitimate program
d) Infects a program file, but still reports the size and creation date of the original, uninfected program
65. Microwave transmission is used in environments where installing physical transmission media is
a) difficult or impossible and where line-of-sight transmission is unavailable
b) easy or promising and where line-of-sight transmission is unavailable
c) difficult or impossible and where line-of-sight transmission is available.
d) easy or promising and where line-of-sight transmission is available

Current Affairs –V

Marks - 10M

- 66 'Ottawa Declaration' is associated with
a) Arctic Council b) Eurasian Economic Union c) NAFTA d) EFTA
- 67 'Vallarta Mud Turtles' are generally found in
a) Chambal River b) Gahirmatha Beach c) Rann of Kutch d) Puerto Vallarta, Mexico
- 68 Which city is the venue of the 9th International Conference on Micro Irrigation?
a) Raipur b) Ahmedabad c) Jaisalmer d) Aurangabad
69. Lenin Rajendran, who passed away recently, was the renowned personality of which field?
a) Politics b) Journalism c) Sports d) Film Making
70. Michael Atiyah was the noted mathematician of which country, who passed away recently?
a) Germany b) United Kingdom c) France d) United States
71. What is the India's rank at the Global Talent Competitive Index (GTCI) 2019?
a) 80th b) 64th c) 76th d) 98th
72. The new Naval Air Base 'INS Kohassa' has commissioned at which of the states /UTs?
a) Gujarat b) West Bengal c) Lakshadweep d) Andaman and Nicobar Islands
73. Which state government has recently launched a special scheme to curb infant deaths?
a) Jharkhand b) Delhi c) Uttar Pradesh d) Maharashtra
74. The 2019 International Holocaust Remembrance Day is observed on which of the following dates?
a) January 30 b) January 27 c) January 31 d) January 29
75. Who has become the Pakistan's first Hindu woman judge?
a) Gita Mehta b) Smita Kolhe c) Suman Kumari d) Draupadi Ghimiray


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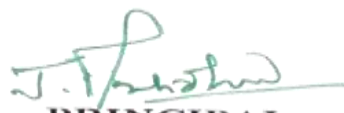


Dr.Y.Rajasekhar, JKC Coordinator monitoring the JKC Grand test

List of the qualified students (Certificates issued)

Government Degree College, Nandikotkur			
Certificate Course in Communication Skills, Soft Skills, Analytical Skills & Technical Skills			
List of the Students to whom certificates were distributed			
S.No	Name of the Student	Reg.ID / Admission No.	Batch
1	MADHAVARAM ANANDA RAO	12567jkc2018BatchI17021121	I
2	PALAMARRI PRUDHVI RAJU	12567jkc2018BatchI17021125	I
3	GANTEPOGU PRAVALLIKA	12567jkc2018BatchI17021357	I
4	AAKUPOKULA JOSHNA	12567jkc2018BatchI17021359	I
5	ACHUGATLA CHAITANYA VIDATHA KUMAR	12567jkc2018BatchI17021360	I
6	MALLEPOGU HARI KRISHNA	12567jkc2018BatchI17021362	I
7	REPALLE MALLIKARJUNA	12567jkc2018BatchI17021365	I
8	KEDEM SARITHA	12567jkc2018BatchI17021367	I
9	G ANURADHA	12567jkc2018BatchII17026288	II
10	KATEPOGU RAJU	12567jkc2018BatchII17026289	II
11	SANDYAPOGU PRUDVEERAJ	12567jkc2018BatchII17026291	II
12	DADEPOGU PREMSAGAR	12567jkc2018BatchII17026292	II
13	G RAJESH	12567jkc2018BatchII17026293	II
14	P VINAYAKUDU	12567jkc2018BatchII17026294	II
15	LINGAM RAMU	12567jkc2018BatchII17026295	II
16	P RAJESWARI	12567jkc2018BatchII17026298	II
17	KEDEM SAMPATH KUMAR	12567jkc2018BatchII17026299	II
18	KUMMARI YESEPU	12567jkc2018BatchII17026300	II
19	KOTTAM YESTERAMMA	12567jkc2018BatchII17026301	II
20	YATA RAJESH	12567jkc2018BatchII17026303	II
21	G LOKESH	12567jkc2018BatchII17026305	II
22	MADDURU VIJAYA KUMAR	12567jkc2018BatchII17026763	II
23	PALLE PARAMESH	12567jkc2018BatchII17026766	II
24	MADHAVARAM RAJ KUMAR	12567jkc2018BatchII17026770	II
25	PALLE PRATHAP	12567jkc2018BatchII17026773	II
26	VADDEMANU PRATHYUSHA	12567jkc2018BatchII17026776	II
27	MADANNAGARI SUNEEL	12567jkc2018BatchII17026780	II
28	MADDURU KURUMANNA	12567jkc2018BatchII17026782	II
29	GANGULA MAHESWARI	7317	III
30	GARITAGARI PEDDA RAJU	7279	III
31	MALYALA MOKSHESWARI	7325	III
32	AARKAT GOPAL	7312	III
33	UPPARA MAHESH	7389	III
34	TELUGU VARA PRASAD	7408	III
35	JARAPATI MAHESH BABU	7346	III
36	KUNCHEPU UMA MAHESH	7351	III
37	BANDA PARASURAMUDU	7400	III
38	BHOGYAM SIVA BHARATH	7381	III
39	PIKKELA LINGA SWAMY	7290	III

40	SALANKI SAI PRAKASH	7284	III
41	PATHESABU SHALIMIAAH	7303	III
42	PINJARI ASHA BEE	7327	III
43	PINJARI AMEER BASHA	7357	III
44	SHAIK MD RAFI	7397	III


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CERTIFICATE

This is to certify that Mr./Miss.MADANNAGARI SUNEEL,I BA(HEP) with JKC Regd. ID 12567jkc2018BatchII17026780 has successfully completed the training programme in Communication & Soft Skills, Analytical Skills and Technical Skills at JKC, GDC, Nandikotkur, for the academic year 2018-2019



Dr.Y. Rajasekhara
JKC Co-ordinator



Sri.J. Muralidhar
Principal(FAC)

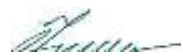

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CERTIFICATE

This is to certify that Mr./Miss.MADDURU KURUMANNA,I BA(HEP) with JKC Regd. ID 12567jkc2018BatchII17026782 has successfully completed the training programme in Communication & Soft Skills, Analytical Skills and Technical Skills at JKC, GDC, Nandikotkur, for the academic year 2018-2019



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CERTIFICATE

This is to certify that Mr./Miss.MADDURU VIJAYA KUMAR,I BA(HEP) with JKC Regd. ID 12567jkc2018BatchII17026763 has successfully completed the training programme in Communication & Soft Skills, Analytical Skills and Technical Skills at JKC, GDC, Nandikotkur, for the academic year 2018-2019



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JKC Co-ordinator



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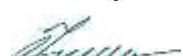

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CERTIFICATE

This is to certify that Mr./Miss.MADHAVARAM ANANDA RAO,II BA(HEP) with JKC Regd. ID 12567jkc2018BatchII17021121 has successfully completed the training programme in Communication & Soft Skills, Analytical Skills and Technical Skills at JKC, GDC, Nandikotkur, for the academic year 2018-2019.



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JKC Co-ordinator



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Principal(FAC)

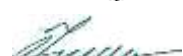

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CERTIFICATE

This is to certify that Mr./Miss.MADHAVARAM RAJ KUMAR,I BA(HECA) with JKC Regd. ID 12567jkc2018BatchII17026770 has successfully completed the training programme in Communication & Soft Skills, Analytical Skills and Technical Skills at JKC, GDC, Nandikotkur, for the academic year 2018-2019.



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CERTIFICATE

This is to certify that Mr./Miss.MALLEPOGU HARI KRISHNA,II BSc(MPCs) with JKC Regd. ID 12567jkc2018BatchII17021362 has successfully completed the training programme in Communication & Soft Skills, Analytical Skills and Technical Skills at JKC, GDC, Nandikotkur, for the academic year 2018-2019.



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CERTIFICATE

This is to certify that Mr./Miss.MALYALA MOKSHESWARI,III B.COM REG with JKC Regd. ID 7325 has successfully completed the training programme in Communication & Soft Skills, Analytical Skills and Technical Skills at JKC, GDC, Nandikotkur, for the academic year 2018-2019.



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CERTIFICATE

This is to certify that Mr./Miss.PRAJESWARII BCom(Computers) with JKC Regd. ID 12567jkc2018BatchII17026298 has successfully completed the training programme in Communication & Soft Skills, Analytical Skills and Technical Skills at JKC, GDC, Nandikotkur, for the academic year 2018-2019.



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CERTIFICATE

This is to certify that Mr./Miss.P VINAYAKUDU,I BA(HEP) with JKC Regd. ID 12567jkc2018BatchII17026294 has successfully completed the training programme in Communication & Soft Skills, Analytical Skills and Technical Skills at JKC, GDC, Nandikotkur, for the academic year 2018-2019.



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CERTIFICATE

This is to certify that Mr./Miss.PALAMARRI PRUDHVI RAJU,II BA(HEP) with JKC Regd. ID 12567jkc2018BatchII17021125 has successfully completed the training programme in Communication & Soft Skills, Analytical Skills and Technical Skills at JKC, GDC, Nandikotkur, for the academic year 2018-2019.



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CERTIFICATE

This is to certify that Mr./Miss.PALLE PARAMESH,I BA(HEP) with JKC Regd. ID 12567jkc2018BatchII17026766 has successfully completed the training programme in Communication & Soft Skills, Analytical Skills and Technical Skills at JKC, GDC, Nandikotkur, for the academic year 2018-2019.



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CERTIFICATE

This is to certify that Mr./Miss.PALLE PRATHAP,I BA(HEP) with JKC Regd. ID 12567jkc2018BatchII17026773 has successfully completed the training programme in Communication & Soft Skills, Analytical Skills and Technical Skills at JKC, GDC, Nandikotkur, for the academic year 2018-2019.



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CERTIFICATE

This is to certify that Mr./Miss.PATHESABU SHALIMIAAH,III BA with JKC Regd. ID 7303 has successfully completed the training programme in Communication & Soft Skills, Analytical Skills and Technical Skills at JKC, GDC, Nandikotkur, for the academic year 2018-2019.



Dr.Y. Rajasekhara
JKC Co-ordinator



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CERTIFICATE

This is to certify that Mr./Miss.PIKKELA LINGA SWAMY,III BSC MPC with JKC Regd. ID 7290 has successfully completed the training programme in Communication & Soft Skills, Analytical Skills and Technical Skills at JKC, GDC, Nandikotkur, for the academic year 2018-2019.



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CERTIFICATE

This is to certify that Mr./Miss.PINJARI AMEER BASHA,II BA with JKC Regd. ID 7357 has successfully completed the training programme in Communication & Soft Skills, Analytical Skills and Technical Skills at JKC, GDC, Nandikotkur, for the academic year 2018-2019.



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CERTIFICATE

This is to certify that Mr./Miss.PINJARI ASHA BEE,III B.COM REG with JKC Regd. ID 7327 has successfully completed the training programme in Communication & Soft Skills, Analytical Skills and Technical Skills at JKC, GDC, Nandikotkur, for the academic year 2018-2019.



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CERTIFICATE

This is to certify that Mr./Miss.REPALLE MALLIKARJUNA,II BCom(REG) with JKC Regd. ID 12567jkc2018BatchII17021365 has successfully completed the training programme in Communication & Soft Skills, Analytical Skills and Technical Skills at JKC, GDC, Nandikotkur, for the academic year 2018-2019.



Dr.Y. Rajasekhara
JKC Co-ordinator



Sri.J.Muralidhar
Principal(FAC)

CERTIFICATE

This is to certify that Mr./Miss.SALANKI SAI PRAKASH,III BSC BZC with JKC Regd. ID 7284 has successfully completed the training programme in Communication & Soft Skills, Analytical Skills and Technical Skills at JKC, GDC, Nandikotkur, for the academic year 2018-2019.

[Signature]

Dr.Y. Rajasekhara
JKC Co-ordinator

[Signature]

Sri.J.Muralidhar
Principal(FAC)

CERTIFICATE

This is to certify that Mr./Miss.SANDYAPOGU PRUDVEERAJ,I BSc(BZC) with JKC Regd. ID 12567jkc2018BatchII17026291 has successfully completed the training programme in Communication & Soft Skills, Analytical Skills and Technical Skills at JKC, GDC, Nandikotkur, for the academic year 2018-2019.

[Signature]

Dr.Y. Rajasekhara
JKC Co-ordinator

[Signature]

Sri.J.Muralidhar
Principal(FAC)

CERTIFICATE

This is to certify that Mr./Miss.SHAIK MD RAFI,II B COM REG with JKC Regd. ID 7397 has successfully completed the training programme in Communication & Soft Skills, Analytical Skills and Technical Skills at JKC, GDC, Nandikotkur, for the academic year 2018-2019.

[Signature]

Dr.Y. Rajasekhara
JKC Co-ordinator

[Signature]

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Principal(FAC)

CERTIFICATE

This is to certify that Mr./Miss.TELUGU VARA PRASAD,II B.SC.MPCS with JKC Regd. ID 7408 has successfully completed the training programme in Communication & Soft Skills, Analytical Skills and Technical Skills at JKC, GDC, Nandikotkur, for the academic year 2018-2019.

[Signature]

Dr.Y. Rajasekhara
JKC Co-ordinator

[Signature]

Sri.J.Muralidhar
Principal(FAC)

CERTIFICATE

This is to certify that Mr./Miss.UPPARA MAHESH,II B.COM CA with JKC Regd. ID 7389 has successfully completed the training programme in Communication & Soft Skills, Analytical Skills and Technical Skills at JKC, GDC, Nandikotkur, for the academic year 2018-2019.

[Signature]

Dr.Y. Rajasekhara
JKC Co-ordinator

[Signature]

Sri.J.Muralidhar
Principal(FAC)

CERTIFICATE

This is to certify that Mr./Miss.VADDEMANU PRATHYUSHA,I BA(HEP) with JKC Regd. ID 12567jkc2018BatchII17026776 has successfully completed the training programme in Communication & Soft Skills, Analytical Skills and Technical Skills at JKC, GDC, Nandikotkur, for the academic year 2018-2019.

[Signature]

Dr.Y. Rajasekhara
JKC Co-ordinator

[Signature]

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Land Doctor



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CERTIFICATE

This is to certify that Mr./Miss.YATA RAJESH,I
BCom(Computers) with JKC Regd. ID
12567jkc2018BatchII17026303 has successfully completed the
training programme in Communication & Soft Skills, Analytical
Skills and Technical Skills at JKC, GDC, Nandikotkur, for the
academic year 2018-2019.

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JKC Co-ordinator

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Land Doctor



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This is to certify that Mr./Miss.AAKUPOKULA JOSHNA,II
BSc(BZC) with JKC Regd. ID 12567jkc2018BatchII17021359 has
successfully completed the training programme in Communication
& Soft Skills, Analytical Skills and Technical Skills at JKC, GDC,
Nandikotkur, for the academic year 2018-2019

Dr.Y. Rajasekhara
JKC Co-ordinator

Sri.J.Muralidhar
Principal(FAC)