

BROCHURE



S.M. 15 (b)
**Government Degree College
Nandikotkur
Nandyal District**



DEPARTMENT OF COMMERCE

CERTIFICATE COURSE

ON

Tally Prime

Course Starts from 7th February, 2023

Sri K Venkata Reddy

**In charge
Department of Commerce**

Dr R. Suneetha

Principal

Course Coordinator

**Dr S Mohana Murali
Lecturer in Commerce**

CIRCULAR

GOVERNMENT DEGREE COLLEGE- NANDIKOTKUR

DEPARTMENT OF COMMERCE

CIRCULAR

The Department of Commerce is going to conduct **Certificate Course on Tally Prime**. All the Students of I and II year B.Com, B.A, and B.Sc., are requested to register their name with **Smt Dr M Amaravathi** Lecturer in Commerce, before 14th December 2022.

K. V. S. 3/12/2022
IN CHARGE OF THE DEPARTMENT

Deekla 3/12/2022
PRINCIPAL

II. B. Com (CA)
Cheng
03/12/2022

B. A (CA)
Cheng
03/12/2022

I BSc (BZC) N. Ramakrishna

INAUGURATION OF CERTIFICATE COURSE ON TALLY PRIME

DURATION: 40 HOURS

7 FEBRUARY 2023 TO 29 MARCH 2023

INAUGURATION OF FREE TALLY PRIME CERTIFICATE COURSE

DATE : 07-02-2023



Tally prime is powerful business management software that simplifies and automates daily tasks, making work much easier and more efficient. The Commerce Department of our college started a certificate course in tally prime on 07-02- 2023. This course is inaugurated by the Honorable Dr N sashikala madam, principal, PSC & KVSC college, Nandyal (NRC). All the staff and students were present in the event.

LIST OF STUDENTS REGISTERED

List of students registered in the certificate course "TALLY PRIME"

S NO	REGISTERED NO	NAME OF THE STUDENT	PROGRAMME	SIGNATURE OF THE STUDENT
1	21231044002	B.NIRMALA	II B.COM CA	B. Nirmala
2	21231044004	SB. ANDYA RANI	II B.COM CA	SB. Andya Rani
3	21231044007	C. DEVI PRIYA	II B.COM CA	C. Devi Priya
4	21231044012	K. ANUSHA	II B.COM CA	K. Anusha
5	21231044016	P. SUKANYA	II B.COM CA	P. Sukanya
6	21231044017	P. BETHESWARI	II B.COM CA	P. Betheswari
7	21231044018	S. LAVANYA	II B.COM CA	S. Lavanya
8	21231044022	SHAIK SAHERA BHANU	II B.COM CA	S. Sahera Bhanu
9	21231044025	S. MOUNIKA	II B.COM CA	S. Mounika
10	21231044011	G. MADHU	II B.COM CA	G. Madhu
11	21231044029	V. NAGENDRA	II B.COM CA	V. Nagendra
12	21231044005	B. MOULALI	II B.COM CA	B. Moulali
13	21231044008	D. ABDUL AZEEZ	II B.COM CA	D. Abdul Azeez
14	21231044020	SHAIK YASIN	II B.COM CA	S. Yasin
15	21231044019	S. VIJAY	II B.COM CA	S. Vijay
16	21231044010	G. NEELA PRASAD	II B.COM CA	G. Neela Prasad
17	21231044006	B. SHIVA	II B.COM CA	B. Shiva
18	21231044008	D. AJESH KUMAR	II B.COM CA	D. Ajesh Kumar
19	21231044028	V. SRAVANTH KUMAR	II B.COM CA	V. Sravanth Kumar
20	21119044011	SHAIK SHEKUN	II B.A CA	S. Shekun

SYLLUBUS

About Tally Prime

TallyPrime is an Accounting Software widely used in India and abroad by almost all small and medium size concerns and business houses for maintaining accounts. Tally Solutions Ltd., is the developer of this software. Today, three decades since it was founded, Tally's product caters to millions of users across industries in over 100 countries. Earlier it was called TallyERP-9 and same was rechristened as TallyPrime from November 2019. Using TallyPrime one can manage accounting, inventory, banking, taxation, payroll, and printing of reports of an organization.

Features of TallyPrime:

- ✓ Invoicing &
- ✓ Accounting
- ✓ Insightful Business
- ✓ Reports - MIS
- ✓ Secure Data
- ✓ Inventory
- ✓ Management
- ✓ Access Business
- ✓ Data Online
- ✓ GST/ TDS

Content

UNIT – I

Basics of Accounting – Transaction –Recording transaction –Types of Accounts –Accounting Principles –Concepts and Conventions-Double Entry System-Rules of Accounting-Mode of Accounting-Financial Statements .Business Organization –Service Organization-Trading Organization-Manufacturing Organization-Accounting on Computers.

UNIT – II

Introduction to Tally Fundamentals- Features of Tally – Functions of Tally – Company Creation- Company features – Configure-Master Configuration-Voucher Configuration-Company Creation-Shutting and inserting new company.

Processing Transaction in Tally – Ledgers – and Groups – Accounting Vouchers- Contra Vouchers –Payments Vouchers – Receipts Vouchers – Receipts Vouchers –Sales Invoice-Purchase Invoice- Recording Transactions of Sample Data

UNIT – III

Report Generation – Financial Reports in Tally – Balance Sheet – Profit and Loss Account – Account Books – Day Book – List of Accounts.

UNIT – IV

Accounting of Non-Profit Organization – Receipts and Payments Accounts – Cash Book-Income and Expenditure Account – Accounts of Partnership Firms-Dissolution of Partnership –Accounts of Company-Maintaining the Debtors, Creditors Accounts in Tally. Inventory –Stock Groups – Stock items- Unit of Measure- Vouchers –Purchases and Sales Vouchers affecting –Invoice –Pure Inventory Vouchers-

UNIT – V

Introduction to Goods and Service Tax (GST) – Input Tax-Output Tax – Input Credit –Recording of Vouchers-Credit Purchases-Credit Sales- Company Creation with forms with Inventory-Exempted Purchases and Sales-EXIM in GST –E-Way Bills – GST filing – TDS

ATTENDANCE REGISTER

REGISTER OF ATTENDANCE & FEES												FOR THE MONTH OF <u>February</u> 20 <u>23</u>																								
Name of the Institute <u>Ghat Deyan College, Nandikotkur</u>												Section <u>III - B.com [CA]</u>										Place <u>YDK</u>														
Sl. No.	Admission No.	NAMES	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	No. of days present	FEES Rs. P.	Date of payment
1		B NIRMALA							X	X	X	X			X	X	X	X	X			X	X	X	X	X	X	X	X							
2		B SANDHYA RANI							X	X	X	X			X	X	X	X	X			X	X	X	X	X	X	X	X							
3		C DEVI PRIYA							X	X	X	X			X	X	X	X	X			X	X	X	X	X	X	X	X							
4		K ANUSHA							X	X	X	X			X	X	X	X	X			X	X	X	X	X	X	X	X							
5		P SUKANYA							X	X	X	X			X	X	X	X	X			X	X	X	X	X	X	X	X							
6		P BETHESHWARI							X	X	X	X			X	X	X	X	X			X	X	X	X	X	X	X	X							
7		S LAVANYA							X	X	X	X			X	X	X	X	X			X	X	X	X	X	X	X	X							
8		S SAHERA BHANU							X	X	X	X			X	X	X	X	X			X	X	X	X	X	X	X	X							
9		S MONNIKA							X	X	X	X			X	X	X	X	X			X	X	X	X	X	X	X	X							
10		S SHEKUN							X	X	X	X			X	X	X	X	X			X	X	X	X	X	X	X	X							
11		G MADHU							X	X	X	X			X	X	X	X	X			X	X	X	X	X	X	X	X							
12		V. NAGENDRA							X	X	X	X			X	X	X	X	X			X	X	X	X	X	X	X	X							
13		B MOULALI							X	X	X	X			X	X	X	X	X			X	X	X	X	X	X	X	X							
14		D ABUL AZEEZ							X	X	X	X			X	X	X	X	X			X	X	X	X	X	X	X	X							
15		SHAIK YASIN							X	X	X	X			X	X	X	X	X			X	X	X	X	X	X	X	X							
16		Setty Vijay							X	X	X	X			X	X	X	X	X			X	X	X	X	X	X	X	X							
17		G NEELA PRASAD							X	X	X	X			X	X	X	X	X			X	X	X	X	X	X	X	X							
18		B SIVA							X	X	X	X			X	X	X	X	X			X	X	X	X	X	X	X	X							
19		S AJESH KUMAR							X	X	X	X			X	X	X	X	X			X	X	X	X	X	X	X	X							
20		V SRAVANTH RAJU							X	X	X	X			X	X	X	X	X			X	X	X	X	X	X	X	X							
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REGISTER OF ATTENDANCE & FEES

Name of the Institute Gout Degree College, Nandikotkur

FOR THE MONTH OF

March

2023

Section B.com [CA]

Place NDK

Sl. No.	Admission No.	NAMES	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	No. of days present	FEES Rs. P.	Date of payment		
			18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48				49	50
		B. NIRMALA	X	X	X	X		X	X	A	X	X			X	X	X	X	X		A	X		A	X	X		X	X	X								
		B. SANDHYA RANI	X	X	X	A		X	X	X	A	X			A	X	X	X	X		X	X		X	X	X		A	X	X								
		C. DEVI PRIYA	X	A	X	X		X	X	A	X	X			X	X	A	X	X		X	A		X	X	X		X	X	X								
		K. ANUSHA	X	X	A	X		X	X	X	X	A			X	X	X	A	X		X	X		X	X	A		X	X	X								
		P. SUKANYA	X	X	A	X		X	X	X	X	X			X	A	X	X	A		X	X		X	X	X		X	A	X								
		P. BETHESHWARI	A	X	X	X		A	X	X	X	A			X	X	X	A	X		X	X		X	A	X		X	X	A								
		S. LAVANYA	A	X	X	X		X	A	X	A	X	S		X	X	X	A	X		X	X		X	X	X		A	X	A								
		S. SAHERA BHANU	X	X	X	A		X	X	X	X	X			A	X	X	X	X		A	X		A	X	X		X	X	X								
		S. MOUNIKA	X	X	A	X	S	A	X	X	X	A	S		X	X	A	X	X	S	X	X		X	X	X	S	X	X	X								
		S. SHEKUN	X	A	X	X	U	X	X	A	X	X	D	U	X	A	X	A	X	U	X	X	U	X	X	U	X	X	X	X								
		G. MADHU	X	X	X	A	N	X	X	X	A	X	S	N	X	X	X	A	X	N	X	A	G	X	X	N	X	X	X	X								
		V. NAGENDRA	X	X	X	X	D	A	X	X	X	X	A	D	A	X	X	X	A	D	A	X	A	X	X	A	D	X	A	X								
		B. MOULALI	A	X	X	X	A	X	A	X	X	X	T	A	X	A	X	X	X	A	X	A	D	X	X	X	A	X	X									
		D. ABUL AZEEZ	X	X	X	X	Y	X	A	X	X	X	U	Y	X	X	A	X	X	Y	X	A	I	X	X	X	Y	X	A	X								
		S. YASIN	X	X	X	X	A	X	X	X	X	R			A	A	X	X	X		A	X		X	X	X		X	A	X								
		S. VIJAY	X	A	X	X		X	X	A	X	X	D		X	X	X	A	X		X	X		A	X	X		X	X	A								
		G. NEELA PRASAD	A	X	X	X		X	A	X	X	X	A		X	X	X	A	A		X	X		X	A	X		X	X	X								
		B. SIVA	X	X	A	X		X	X	X	A	X	Y		X	X	X	X	A	X		X	X		X	A	X		X	X	X							
		S. AJESH KUMAR	X	X	X	A		X	X	X	X	A	I		X	X	X	X	A		X	X		X	X	A		X	X	A								
		V. SRAVANTH RAJU	X	A	X	X		X	X	X	X	A			X	X	X	X	X		A	X		X	X	X		A	X	X								

PHOTOS



Unnamed Road, Nandikotkur, Andhra Pradesh 518401, India

Nandikotkur
Andhra Pradesh
India



31°C

ASSESSMENT PROCESS

ASSESSMENT METHOD

The assessment is done by conducting a practical examination for 50 marks.

The students are assigned grades based on their performance as follows:

Marks	Grade
>75%	A
60 -74%	B
50-59%	C
<50	D

Grade Sheet of the students

S NO	REGISTERED NO	NAME OF THE STUDENT	PROGRAMME	GRADE OBTAINED
1	21231044002	B.NIRMALA	II B.COM CA	A
2	21231044004	B. SANDYA RANI	II B.COM CA	A
3	21231044007	C. DEVI PRIYA	II B.COM CA	A
4	21231044012	K. ANUSHA	II B.COM CA	B
5	21231044016	P. SUKANYA	II B.COM CA	B
6	21231044017	P. BETHESWARI	II B.COM CA	B
7	21231044018	S. LAVANYA	II B.COM CA	B
8	21231044022	SHAIK SAHERA BHANU	II B.COM CA	B
9	21231044025	S. MOUNIKA	II B.COM CA	B

10	21231044011	G. MADHU	II B.COM CA	B
11	21231044029	V. NAGENDRA	II B.COM CA	B
12	21231044005	B. MOULALI	II B.COM CA	B
13	21231044008	D. ABDUL AZEEZ	II B.COM CA	B
14	21231044020	SHAIK YASIN	II B.COM CA	B
15	21231044019	S. VIJAY	II B.COM CA	B
16	21231044010	G. NEELA PRASAD	II B.COM CA	B
17	21231044006	B. SHIVA	II B.COM CA	B
18	21231044008	D. AJESH KUMAR	II B.COM CA	B
19	21231044028	V. SRAVANTH KUMAR	II B.COM CA	A
20	21119044011	SHAIK SHEKUN	II B.A CA	B

S. M. Muni

(CO-ORDINATOR)

CERTIFICATES



GOVERNMENT DEGREE COLLEGE

Nandikotkur, Nandyal Dist.,A.P.

(Re - Accredited with Grade "B" by NACC)

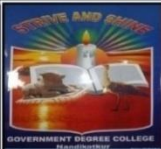


CERTIFICATE

This is to Certify that Mr./Ms. B. Nirmala Devi of
III.B.Com(Computer Applications) with H.T.NO: 2131044002 has successfully completed
Certificate Course on "Tally Prime" during the Academic year 2022-23 conducted by the
Department of Commerce. He/She has been awarded with A Grade.

S. M. Muneer
Course Coordinator

Deelka
Principal



GOVERNMENT DEGREE COLLEGE

Nandikotkur, Nandyal Dist.,A.P.

(Re - Accredited with Grade "B" by NACC)

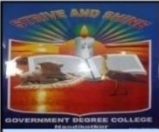


CERTIFICATE

This is to Certify that Mr./Ms. B. Sandhya Rani of
III.B.Com(Computer Applications) with H.T.NO: 2131044004 has successfully completed
Certificate Course on "Tally Prime" during the Academic year 2022-23 conducted by the
Department of Commerce. He/She has been awarded with A Grade.

S. M. Muneer
Course Coordinator

Deelka
Principal



GOVERNMENT DEGREE COLLEGE

Nandikotkur, Nandyal Dist.,A.P.

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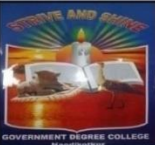


CERTIFICATE

This is to Certify that Mr./Ms. C Devi Priya.....of
III.B.Com(Computer Applications) with H.T.NO: 2131044007.....has successfully completed
Certificate Course on "Tally Prime" during the Academic year 2022-23 conducted by the
Department of Commerce. He/She has been awarded with A.....Grade.

S. M. Muneer
Course Coordinator

Deelka
Principal



GOVERNMENT DEGREE COLLEGE

Nandikotkur, Nandyal Dist.,A.P.

(Re - Accredited with Grade "B" by NACC)

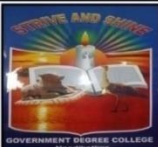


CERTIFICATE

This is to Certify that Mr./Ms. K. Anusha.....of
III.B.Com(Computer Applications) with H.T.NO: 2131044012.....has successfully completed
Certificate Course on "Tally Prime" during the Academic year 2022-23 conducted by the
Department of Commerce. He/She has been awarded with B.....Grade.

S. M. Muneer
Course Coordinator

Deelka
Principal



GOVERNMENT DEGREE COLLEGE

Nandikotkur, Nandyal Dist.,A.P.

(Re - Accredited with Grade "B" by NACC)

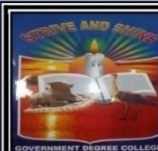


CERTIFICATE

This is to Certify that Mr./Ms. P. Bestheswari of
III.B.Com(Computer Applications) with H.T.NO: 2131044017 has successfully completed
Certificate Course on "Tally Prime" during the Academic year 2022-23 conducted by the
Department of Commerce. He/She has been awarded with B Grade.

S. M. Muneer
Course Coordinator

Deelka
Principal



GOVERNMENT DEGREE COLLEGE

Nandikotkur, Nandyal Dist.,A.P.

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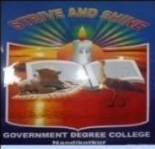


CERTIFICATE

This is to Certify that Mr./Ms. P. Sukanya of
III.B.Com(Computer Applications) with H.T.NO: 2131044016 has successfully completed
Certificate Course on "Tally Prime" during the Academic year 2022-23 conducted by the
Department of Commerce. He/She has been awarded with B Grade.

S. M. Muneer
Course Coordinator

Deelka
Principal



GOVERNMENT DEGREE COLLEGE

Nandikotkur, Nandyal Dist.,A.P.

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CERTIFICATE

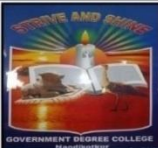
This is to Certify that Mr./Ms. S. Lavanya of
III.B.Com(Computer Applications) with H.T.NO: 2131044018 has successfully completed
Certificate Course on "Tally Prime" during the Academic year 2022-23 conducted by the
Department of Commerce. He/She has been awarded with B Grade.

S. M. Muneer

Course Coordinator

Deelka

Principal



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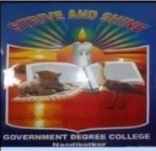
This is to Certify that Mr./Ms. V. Nagendra of
III.B.Com(Computer Applications) with H.T.NO: 2131044029 has successfully completed
Certificate Course on "Tally Prime" during the Academic year 2022-23 conducted by the
Department of Commerce. He/She has been awarded with B Grade.

S. M. Muneer

Course Coordinator

Deelka

Principal



GOVERNMENT DEGREE COLLEGE

Nandikotkur, Nandyal Dist.,A.P.

(Re - Accredited with Grade "B" by NACC)

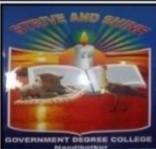


C E R T I F I C A T E

This is to Certify that Mr./Ms. S. Sahera Bhanu of
III.B.Com(Computer Applications) with H.T.NO: 2131044022 has successfully completed
Certificate Course on "Tally Prime" during the Academic year 2022-23 conducted by the
Department of Commerce. He/She has been awarded with B Grade.

S. M. Muneem
Course Coordinator

Deelka
Principal



GOVERNMENT DEGREE COLLEGE

Nandikotkur, Nandyal Dist.,A.P.

(Re - Accredited with Grade "B" by NACC)

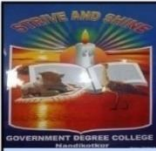


C E R T I F I C A T E

This is to Certify that Mr./Ms. S. Mounika of
III.B.Com(Computer Applications) with H.T.NO: 2131044025 has successfully completed
Certificate Course on "Tally Prime" during the Academic year 2022-23 conducted by the
Department of Commerce. He/She has been awarded with B Grade.

S. M. Muneem
Course Coordinator

Deelka
Principal



GOVERNMENT DEGREE COLLEGE

Nandikotkur, Nandyal Dist.,A.P.

(Re - Accredited with Grade "B" by NACC)

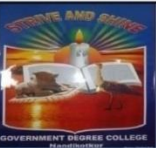


C E R T I F I C A T E

This is to Certify that Mr./Ms. G. Madhu of
III.B.Com(Computer Applications) with H.T.NO: 2131044011 has successfully completed
Certificate Course on "Tally Prime" during the Academic year 2022-23 conducted by the
Department of Commerce. He/She has been awarded with B Grade.

S. M. Muneer
Course Coordinator

Deelco
Principal



GOVERNMENT DEGREE COLLEGE

Nandikotkur, Nandyal Dist.,A.P.

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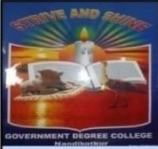


C E R T I F I C A T E

This is to Certify that Mr./Ms. B. Moulali of
III.B.Com(Computer Applications) with H.T.NO: 2131044005 has successfully completed
Certificate Course on "Tally Prime" during the Academic year 2022-23 conducted by the
Department of Commerce. He/She has been awarded with B Grade.

S. M. Muneer
Course Coordinator

Deelco
Principal



GOVERNMENT DEGREE COLLEGE

Nandikotkur, Nandyal Dist.,A.P.

(Re - Accredited with Grade "B" by NACC)

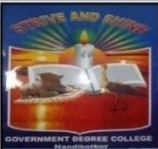


CERTIFICATE

This is to Certify that Mr./Ms. S. Shekun of
III.B.Com(Computer Applications) with H.T.NO: 21119044011 has successfully completed
Certificate Course on "Tally Prime" during the Academic year 2022-23 conducted by the
Department of Commerce. He/She has been awarded with B Grade.

S. M. Muneer
Course Coordinator

Deelko
Principal



GOVERNMENT DEGREE COLLEGE

Nandikotkur, Nandyal Dist.,A.P.

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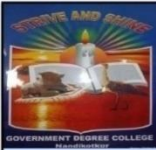


CERTIFICATE

This is to Certify that Mr./Ms. S. Yasin of
III.B.Com(Computer Applications) with H.T.NO: 2131044020 has successfully completed
Certificate Course on "Tally Prime" during the Academic year 2022-23 conducted by the
Department of Commerce. He/She has been awarded with B Grade.

S. M. Muneer
Course Coordinator

Deelko
Principal



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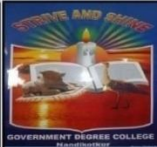


CERTIFICATE

This is to Certify that Mr./Ms. B.Siva of
III.B.Com(Computer Applications) with H.T.NO: 2131044006 has successfully completed
Certificate Course on "Tally Prime" during the Academic year 2022-23 conducted by the
Department of Commerce. He/She has been awarded with B Grade.

S. M. Muneer
Course Coordinator

Deelco
Principal



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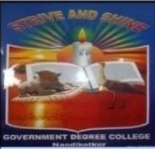


CERTIFICATE

This is to Certify that Mr./Ms. S. Vijay of
III.B.Com(Computer Applications) with H.T.NO: 2131044019 has successfully completed
Certificate Course on "Tally Prime" during the Academic year 2022-23 conducted by the
Department of Commerce. He/She has been awarded with B Grade.

S. M. Muneer
Course Coordinator

Deelco
Principal



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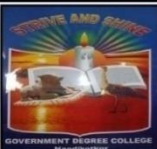


CERTIFICATE

This is to Certify that Mr./Ms. D. Abdula Azeez of
III.B.Com(Computer Applications) with H.T.NO: 2131044008 has successfully completed
Certificate Course on "Tally Prime" during the Academic year 2022-23 conducted by the
Department of Commerce. He/She has been awarded with B Grade.

S. M. Muneem
Course Coordinator

D. Abdul Azeez
Principal



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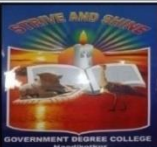


CERTIFICATE

This is to Certify that Mr./Ms. G. Neela Prasad of
III.B.Com(Computer Applications) with H.T.NO: 2131044010 has successfully completed
Certificate Course on "Tally Prime" during the Academic year 2022-23 conducted by the
Department of Commerce. He/She has been awarded with B Grade.

S. M. Muneem
Course Coordinator

G. Neela Prasad
Principal



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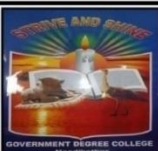


C E R T I F I C A T E

This is to Certify that Mr./Ms. V. Sravanth Raju of
III.B.Com(Computer Applications) with H.T.NO: 2131044028 has successfully completed
Certificate Course on "Tally Prime" during the Academic year 2022-23 conducted by the
Department of Commerce. He/She has been awarded with A Grade.

S. M. Muneer
Course Coordinator

Deelka
Principal



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C E R T I F I C A T E

This is to Certify that Mr./Ms. S. Ajesh Kumar of
III.B.Com(Computer Applications) with H.T.NO: 2131044024 has successfully completed
Certificate Course on "Tally Prime" during the Academic year 2022-23 conducted by the
Department of Commerce. He/She has been awarded with B Grade.

S. M. Muneer
Course Coordinator

Deelka
Principal