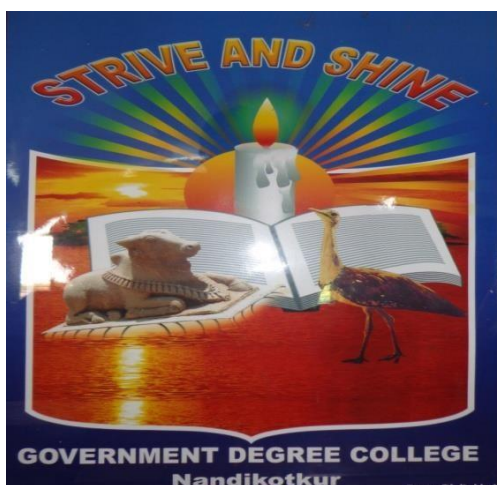


Government Degree College, Nandikotkur

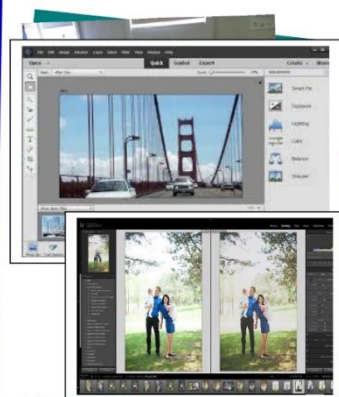


Brochures of Certificate / Value Added Courses

Pamphlets of **CERTIFICATE COURSE**

About the Course In the digital era the elementary computer skills are essential in the present job market. The learning helps to the stakeholders in a big way. The basic computer skills will provide an understanding of the most popular, current technologies used at home and in the workplace. You will become computer literate in this hands-on course while you learn to access documents, emails and use the Internet effectively. Features This course trains students how to use MS Office applications in office work such as creating professional-quality documents, organizing information digitally and effectively. Units Today's jobs highly require fundamental computer skills to perform well for that particular job. With computer skills there are several opportunities mentioned below: 1. Desktop Executive 2. Entry Operator 3. Computer Operator 4. Data Entry from Home 5. Data entry operator at offices 6. Office Assistant	Organizing Committee Chief Patron Dr. R. Suneetha, M.Sc., M.Phil., Ph.D Principal, Govt. Degree College, Nandikotkur, AP. Patron Dr. Y. Rajasekhari, M.A., M.Phil., Ph.D Lecturer in English (Regular), Vice-Principal Govt. Degree College, Nandikotkur, AP. IQAC Coordinator Dr. P. Hussain Basha, M.Com., M.Phil., B.Ed., Ph.D Lecturer in Commerce (Regular), Govt. Degree College, Nandikotkur, AP. Academic Committee Convener & Resource Person Mrs. T. Jhansi Rani, M.Tech., (Ph.D), Lecturer in Computer Science (Regular), Govt. Degree College, Nandikotkur, AP. For Registration Visit: Govt. Degree College, Nandikotkur, AP. Contact: 7893339659, 9490435525, 9100378951	 Government Degree College Nandikotkur, Andhra Pradesh Presents a Certificate Course On “Basic Computer Skills” NO FEE  Venue: Govt. Degree College, Nandikotkur, AP Note: This Course is mandatory for all the Non-computer group Students.
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Earn while you learn



Benefits:

- Easy to learn.
- Plenty of opportunities.
- Self-Employable.
- Work at your home place.



**Govt. Degree College
Nandikotkur**



About the College

Government Degree College, Nandikotkur has been a Power House of knowledge to the students since its inception in 1982. The college is recognized by U.G.C. under 2F in 1991 and 12B in 1992 and is affiliated to Rayalaseema University, Kurnool.

Our college has the distinction of its construction on the slopes of 'Nallamalai Mountains' and very near to Sangameswaram Temple where seven rivers merge into the great Krishna River. The town is encircled by nine Nandis (Bulls) which were erected by the Kakathiyarulers. One of the three rare Temples of the Sun God in India is located in Nandikotkur and was constructed by the Chalukya Kings. The town has derived its name as Nandikotkur because of the local deity Nandikotkuramma. Rare species of the great 'Indian Black Bustard' Sanctuary is worth seeing for those interested in the study of birds.

**GOVERNMENT DEGREE COLLEGE
NANDIKOTKUR**

**Presents a Certificate Course
on
Photoshop
exclusively for students of
Government Degree College, Nandikotkur
(Duration 45 days)**



**Venue:
Govt. Degree College, Nandikotkur, AP**



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Chief Patron

Dr.R.Suneetha, M.Sc., M.Phil., Ph.D.,
Principal, Govt. Degree College,
Nandikotkur, A.P.,

Patron

Dr.Y.Rajasekhar, M.A., M.Phil., Ph.D.,
Lecturer in English (Regular), Vice-Principal
Govt. Degree College, Nandikotkur

IQAC Coordinator

Dr.P.Hussain Basha, M.Com., M.Phil., B.Ed., Ph.D.,
Lecturer in Commerce (Regular)
Govt. Degree College, Nandikotkur

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Lecturer in Botany (Regular)
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Dr. K. Bade Saheb, M.A., Ph.D.,
Lecturer in History (Redeployed)
Govt. Degree College, Nandikotkur

Convener & Resource Person

Mr. P. Amaranatha Reddy, M.Tech., (Ph.D),
Lecturer in Computer Applications (Regular)
Govt. Degree College, Nandikotkur

For Registration

Visit: Govt. Degree College, Nandikotkur, AP.
Contact: 789333969, 9490435525, 9701427020

Course Content

1. Introduction to Adobe photoshop
2. Getting started with photoshop
3. Creating and saving a document in photoshop
4. Page layout and background
5. Photoshop program window-title bar, menubar, optionbar, imagewindow, image title bar, statusbar, ruler, palettes, toolbox, screen mode, saving files, reverting files, closing files.
6. Working with images
7. Image size and resolution
8. Image editing
9. Colour modes and adjustments
10. Zooming & Panning an Image
11. Rulers, Guides & Grids- Cropping & Straightening an Image
12. Image backgrounds
13. Making selections.
14. Working with pen tool
15. Save and load selection-working with erasers
16. Working with text and brushes-Colour manipulations: colour modes- Levels - Curves - Seeing Colour accurately - Patch tool - Cropping-Reading your palettes - Dust and scratches- Advanced Retouching- smoothing skin

Student Registration Form

Name:

Group:

Year/Sem:

Hall ticket Number:

E-mail:

Phone No:

Address:

I declare that the details furnished above are true to the best of my knowledge.

Date:

Signature of Applicant:



Government Degree College Nandikotkur



Certificate Course on Associate Data Entry Operator

Academic Year 2022-23

About the Course:

Associate Data Entry Operator course assist students in obtaining required skills like compiling, sorting, and verifying data. The students after the completion of this course can be able to quick and efficient logging of data, creating and maintaining data storage, recovering data, and coding information.

Qualification: Any Degree **Duration:** 210 Days

Venue: Skill Hub- GDC, Nandikotkur

For Registration contact: C Venkata Ramana- 6302490760



**Government Degree College
Nandikotkur
Nandyal District**



DEPARTMENT OF COMMERCE

CERTIFICATE COURSE

ON

Tally Prime

Course Starts from 7th February, 2023

Sri K Venkata Reddy

In charge
Department of Commerce

Dr R. Suneetha

Principal

Course Coordinator

**Dr S Mohana Murali
Lecturer in Commerce**



Government Degree College Nandikotkur



Certificate Course on Assitant Technician & Computer Hardware



Academic Year 2022-23

About the Course:

Computer Hardware & Networking Associate course is for those who are looking their career growth into the field of computer hardware and Networking. The students after the completion of this course can be able to configure the network components such as switches, routers, and wireless LAN controllers; managing network devices; and identifying basic security threats.

Qualification: **Any Degree**

Duration: **180 Days**

Venue: **Skill Hub- GDC, Nandikotkur**

For Registration contact: C Venkata Ramana- 6302490760



Government Degree College

Nandikotkur, Kurnool(Dist.,)
Affiliated to Rayalaseema University, Kurnool



Land Donor



Jawahar Knowledge Center

Creating Opportunities

Developing Skills

Unleashing Potential

Certificate Course Programme in

- ✓ **Communication & Soft Skills -100 Hours**
- ✓ **Technical Skills- 60 Hours**
- ✓ **Analytical Skills- 60 Hours**

For more details Contact:

Sri.Pthirumaleswara Reddy, Con: 8019449251

JKC Mentor